



Board of Trustees  
**REGULAR MEETING**

Thursday, September 15, 2022, 5 p.m.

**Call to Order:** Mayor Udd called the meeting to order at 5:11 pm & led the Pledge of Allegiance  
Mayor Udd called for a moment of silence to remember former trustee Dick Cartin, who recently passed away.

**Roll Call:** In Attendance were Mayor Pro Tem Jim Atkinson, Trustee Tracy Gist, Trustee Tim Hawbaker, Trustee Kathy Hirschboek, Trustee Mick Murray, Mayor Richard Udd. Absent was Trustee Dick Cartin as he passed away on 9/10/2022. Let it be shown for the record that Town Administrator Kami Collins and Town Clerk Jess Shelton were also present.

**Agenda Approval:** Mayor Pro Tem Atkison moved, and Trustee Hawbaker seconded to approve the agenda with the removal of item 13, Resolution 31-2022 from the agenda. The motion passed unanimously, and the agenda was approved with the removal of item 13.

**Consent Agenda:**

- a. Minutes: 08/18/2022 Regular Meeting
- b. Financial Report: 08/31/2022
- c. Disbursements: 08/2022

Mayor Pro Tem Atkinson moved, and Trustee Hirschboek seconded to approve the consent agenda as is. Motion passed unanimously, and the consent agenda was approved.

**Introduction of New Staff:**

- a. Mike Rivers, Public Works Maintenance, Public Works Supervisor Jerry Young introduced Mike Rivers to the Board of Trustees. Mike filled the open position at Public Works.
- b. Officer Bryce Connett, Cedaredge Police Department, Sergeant Byrge introduced Officer Bryce Connett. Officer Connett comes to Cedaredge Police Department from Paonia.

**Proclamation: Suicide Prevention Month:** Mayor Udd read the proclamation for Suicide Prevention Month, proclaiming September 2022 Suicide Prevention Month in Cedaredge.

**Community Organizations:**

- a. All Points Transit – Executive Director Sarah Curtis. Ms. Curtis presented her power point presentation and discussed the purpose and importance of All Points Transit and how the community could help support the program.

**Constituent Time:**

- a. Nancy Sturgill, 265 SE Flintlock Court Cedaredge, CO 81413. Ms. Sturgill stated that Cedaredge has a problem with communication and not a golf course issue. Ms. Sturgill stated that the new house sales taxes should be ear marked for the golf course only.
- b. Norma Miller, 850 SE Pinyon Cedaredge, CO 81413. Ms. Miller stated that the fee structure on Resolution 31-2022 were out of line and will result in a loss of player base. Ms. Miller stated that people will not buy an annual pass with the increased fees. Ms. Miller stated that there is a local

- corporate businessman who could run the course as a business.
- c. Skip Bethurum, 110 SW 11<sup>th</sup> Avenue Cedaredge, CO 81413. Mr. Bethurum stated he realized that the Town was supporting the Golf Course, and the Town should sell the Golf Course, since it was not fiduciarily viable. Mr. Bethurum stated the money allocated to the Golf Course came from restricted funds. Mr. Bethurum stated that the current staff is operating on what past Town Administrators put in place, and the staff is performing excellently. Mr. Bethurum stated that the Golf Course is necessary, but the expenses need to belong to another party.
  - d. Jim Timmerwilke, 535 Pine Street Cedaredge, CO 81413. Mr. Timmerwilke stated that he could play other courses that were much better than Cedaredge. Mr. Timmerwilke stated he moved to Cedaredge for the outdoor activities. Mr. Timmerwilke stated he looked at Devils Thumb's fees and that Cedaredge only needs to raise fees 2%.
  - e. Heidi Weissner, 1010 SE Deer Creek Drive Cedaredge, CO 81413. Ms. Weissner stated that the Golf Course had been in trouble for a couple of years and that the Town Manager was inexperienced. Ms. Weissner stated that she did not support a tax initiative. Ms. Weissner stated that someone had volunteered to run the course for minimum wage, and he was not given the opportunity. Ms. Weissner stated that wages presented were out of line. Ms. Weissner stated that the fees should be raised 15% and not what was presented to the Board.
  - f. Tate Locke, 1110 SE Fairway Drive Cedaredge, CO 81413. Mr. Locke stated that the biggest threat to the Town would be selling the Golf Course. Mr. Locke stated that the Town would go down if the Golf Course were sold. Mr. Tate stated that there was a legal issue with the sale of the golf course. Mr. Tate stated that a request for proposal should have gone out and that he should not have been directly approached to give an offer. Mr. Locke stated that the sell of the Golf Course would be for very little money and if the buyer failed, then the course would disappear.
  - g. Sharon Cross-Coquillet, 1020 SE Fairway Drive Cedaredge, CO 81413. Ms. Cross-Coquillet stated that her and her husband had been season pass holders for the last two years. Ms. Cross-Coquillet stated that the fees should be raised, but in a compatible manner with other courses around. Ms. Cross-Coquillet stated that the surcharge fee for rounds was too much. Ms. Cross-Coquillet asked if the fees for the carts would go back to the carts and the maintenance.
  - h. Jerry Phippen 1310 SE Deer Creek Dr. Cedaredge, CO 81413. Mr. Phippen stated that the cart pass was the highest around. Mr. Phippen stated that he would have to pay too much to have a pass. Mr. Phippen stated that the course never looked better. Mr. Phippen stated that Eric in the pro shop was nice to work with.

Mayor called a recess at 6:07 pm.

Mayor Udd reconvened the meeting at 6:09 pm.

#### Department Head Reports

- a. Police Chief Dan Sanders gave a verbal report and stated that PD was busy.  
There had been two homicide trials that were being worked on, causing lots of work.  
There had been a burglary at the Rock Shop, but the PD and SO worked together to solve the case.  
Chief stated that there had been several other burglaries that the PD had solved.  
Chief stated that there were two Officers with the last name of Connett on the PD, Bryce and Dustin.  
Chief stated that he had one more opening and four to five applicants have applied for the position.  
Chief stated that he was interested in two of them and will look at potentially hiring one.  
Chief stated that the 9-11 Honor Run and tribute was a success.  
Chief stated that the new vehicle is being built and he should have it by December or January.
- b. Public Works Director Jerry Young submitted a written report. Mr. Young stated that there were a

couple of projects that had parts ordered in January or February and they have not come in yet. Mr. Young stated he received a call saying parts will be in on Friday and that will help get the mountain projects done before adverse weather sets in.

Mr. Young stated that they have been doing preventative maintenance jetting lines towards the south end of town.

- c. Town Clerk/Economic Development Coordinator Jess Shelton submitted a written report.
- d. Town Administrator Kami Collins gave a verbal report. TA Collins stated that One Delta County Employer training kicked off. TA Collins encouraged constituents to check out the Positive Employee Program.  
2023 CIP showed a sidewalk program from Cedar to Main on Hwy 65 and on NW 3<sup>rd</sup>. There were several conference calls scheduled for this project and the grant writer was working on the grant language.  
The grant application for Northridge has been submitted and the loan application is being completed. The Town must show a 10% contingency and the remainder of the ARPA and water reserve dollars for that reserve on Northridge.  
TA Collins stated that the Building Inspector is running reports to see how Cedaredge compared to other towns in the county.

TA Collins stated that the hood estimates for the Golf Course kitchen came out to \$10,500. Trustee Gist moved and Trustee Hirschboeck seconded to approve the money for the golf course kitchen hood repair. Motion Passed unanimously and the hood at the golf course will be repaired.

Mayor Pro Tem Atkinson asked where the money would come from and why it was budgeted the way it was for the Golf Course Manager and the Golf Course Superintendent. TA Collins stated that the Advisory Committee did not like the wage scales that the Town had to offer for a Golf Course Manager and a Golf Course Superintendent. The Board stated that they wanted the Town to hire a Golf Course Manager and a Golf Course Superintendent as two separate positions who report to the TA.

TA Collins stated that Teri Drake was put on as the manager of the Town Liquor License at the Golf Course.

- e. Treasurer's Report – Trustee & Treasurer Mick Murray submitted a written report.
- f. Memorandum of Understanding: Holton Holdings, LLC. This is for a WI-FI Receiver to be located at their location. The MOU is a three-year agreement.

Pro Tem Atkinson moved, and Trustee Hawbaker seconded to approve the MOU with Holton Holdings. Motion passed unanimously and the MOU with Holton Holding was approved.

- g. Resolution 30-2022: Appointing the Board of Adjustment.  
Mayor Pro Tem Atkinson moved, and Trustee Hirschboeck seconded to approve Resolution 30-2022. Motion passed unanimously and Resolution 30-2022 was approved.

- h. Draft 2023 Budget  
Mayor Udd stated that he wanted Resolution 16-2009 to have an action item at the next meeting's agenda, to dissolve that Resolution.  
Mayor Udd stated that the Deer Trail Bridge project could wait, and engineering needed to be

completed. Mayor Udd wanted a Civil Engineer to look at the bridge. Public Works Director Jerry Young will get an engineer's estimate. TA Collins stated that the whole project would be pushed back if the engineering were cut from the budget. TA Collins suggested to leave it in the budget for now and that staff would investigate the issue again.

TA Collins stated that since the wage study had not come in yet, the Board should wait for staff wages. TA Collins was directed by the Board to set increases for COLA to 4% and merit to 5%. Unrestricted reserves went down \$238,000 to a final balance of \$276,073.

TA Collins stated that in the budget it was discussed that \$5.50 be added to the debt base fee with the water rate increases.

There were discussions regarding Golf Course fees and how nothing will be done until the Advisory Committee made their decision.

At 7:15 pm Trustee Murray took a restroom break and returned at 7:19 pm.

#### Boards, Commissions & Committees

- a. Planning & Zoning Letter of Request. Skip Bethurum submitted a letter in favor of a Master Plan.
- b. Mayor Pro Tem Atkinson stated that the Golf Advisory Committee had a subcommittee that discussed threats to the golf course and how to generate revenue. Mayor Pro Tem Atkinson stated that the committee was coming up with good stuff. Mayor Pro Tem Atkinson stated that the front range was the target area and would raise money for the course. Mayor Pro Tem Atkinson said that the committee needed to meet again.
- c. Trustee Hirschboeck gave an update on the Mosquito Abatement Committee and the possibility of partnering with Orchard City. Trustee Hirschboeck stated that two trustees from Orchard City had agreed to be on the committee. Trustee Hirschboeck stated that Mayor Udd wanted this matter on the 2023 ballot.

#### Trustee Comments

Trustee Murray stated that the constituent time was out of hand and the personal attack on the Town Administrator should not have been allowed to occur. Trustee Murray stated that the staff at the Golf Course also states how mean the golf community can be to staff.

Mayor Pro Tem Atkinson stated that there has been discussion about water and water acquisition. Mayor Pro Tem Atkinson stated that he wants to have papers in court that secure the water rights for the affluent water that Town of Cedaredge has.

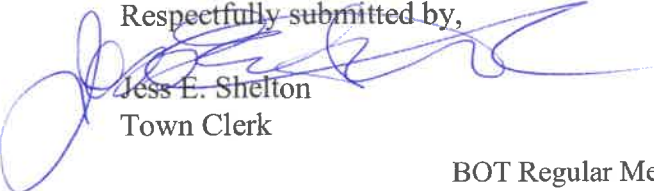
Trustee Hawbaker asked if the lodging taxes could be raised. TA Collins stated that the Town does not charge lodging taxes, but that is something that needs to be addressed.

TA Collins stated that the property belonging to the Town can be sold, without an RFP. It is in the Town Charter that the current method of sales was how the charter was written.

The Board discussed that the meeting that was tentatively scheduled for September 29 should be moved due to a concert that night at GMAEC. The Board decided to move the Town Hall meeting to 5:00 pm on September 28<sup>th</sup>.

**Adjourn:** Trustee Gist moved, and Trustee Hirschboeck seconded to adjourn the meeting. The meeting was adjourned at 7:55 pm.

Respectfully submitted by,

  
Jess E. Shelton  
Town Clerk