



**Board of Trustees Regular Meeting  
Record of Proceedings  
August 18, 2022**

The Town Board of Trustees met for a Public Hearing and Special Meeting on August 18, 2022, at the Cedaredge Civic Center, 140 NW 2<sup>nd</sup> Street, Cedaredge, Colorado, with a virtual meeting option available via Zoom webinar. The meeting notice was posted in the designated area at Cedaredge Town Hall at least 24 hours prior to the meeting in accordance with the Sunshine Law. All documents included in these minutes by reference are available for review at Cedaredge Town Hall.

**Call to Order:** Mayor Richard L. Udd called the meeting to order at 5:01 p.m. and led the Pledge of Allegiance.

**Roll Call:** Present in person were Mayor Udd; Mayor Pro Tem Jim Atkinson, Trustees Dick Cartin, Tim Hawbaker, Kathy Hirschboeck, and Mick Murray. Town Administrator Kami Collins, and Town Clerk Jess Shelton were also present. Trustee Tracy Gist was excused from the meeting tonight, due to other engagements.

**Agenda Approval:** Mayor Pro Tem Atkinson moved, and Trustee Murray seconded to approve the agenda as presented.

**Vote:** Voting 'aye' were Mayor Udd and Mayor Pro Tem Atkinson, and Trustees Cartin, Hawbaker, Hirschboeck, and Murray; no Trustees voted 'nay.' Motion passed unanimously and the agenda was approved.

**Consent Agenda**

- a. Minutes: 07/21/2022 Regular Meeting
- b. Minutes: 8/4/2022 Special Meeting
- c. Minutes: 8/8/2022 Special Meeting
- d. Financial Report: 07/31/2022
- e. Disbursements: 07/2022
- f. Ratification: Lease Agreement: The Lucky Shot, LLC

**Consent Agenda Approval:** Mayor Pro Tem Atkinson moved, and Trustee Murray seconded to approve the consent agenda as presented, with the amendment of the minutes from 8/4/2022 removing a duplicate paragraph on page 5 of the minutes.

**Vote:** Voting 'aye' were Mayor Udd and Mayor Pro Tem Atkinson, and Trustees Cartin, Hawbaker, Hirschboeck, and Murray; no Trustees voted 'nay.' Motion passed unanimously and the consent agenda was approved.

**Constituent Time**

- a. Steven Scott at 140 SE Eagle Avenue spoke concerning the lack of police patrol and enforcement on SE Eagle Avenue. Mr. Scott stated that there was constant speeding in the area, and he was concerned for safety, especially in the crosswalk on Highway 65.
- b. John Steighner 1350 SE Fairway Drive. Mr. Steighner stated that the financial practice of the Town was not what he expected. Mr. Steighner stated that the water fees for the Town were too expensive. Mr. Steighner asked the mayor to hire a financial consultant to review the Town's accounting practices.
- c. Carole Hadel 170 SE Greenwood Avenue. Ms. Hadel requested a handicap sign and parking spot at 245 W. Main Street on the flat street and not on a hill. Ms. Hadel stated that she would be willing to be an advocate for the A.D.A. community in Cedaredge and a liaison for A.D.A. and the Board of Trustees. Ms. Hadel also requested more accessibility in the town with sidewalks and ease of access.
- d. Susan Ducept 170 NW 7<sup>th</sup> Street. Ms. Ducept stated that she had to call the Police Department several times because of the dogs at 680 West Main Street or the dogs in the seven hundred blocks of West Main Street. Ms. Ducept stated that she would like the Town to address the barking issue.

#### Department Head Reports

- a. Public Works Director Jerry Young: Mr. Young submitted a written report. Mr. Young stated that Public Works would have to do a survey for lead lines per C.D.P.H.E. regulations. Mr. Young stated that residents would have to respond to the survey. If residents were unsure what their lines were made of, then Public Works would have to excavate the lines to ensure there is no lead present. Mr. Young stated that Public Works would be interviewing for their open position.
- b. Golf Shop Manager Atley Harris: Mr. Harris did not submit a report; however, Golf Course items were addressed in a budget session on 8/17/2022.
- c. Town Clerk/Economic Development Coordinator Jess Shelton: Ms. Shelton submitted a written report. There was an action item to approve \$12,765 for Wi-Fi solutions. Trustee Cartin moved, and Trustee Murray seconded to allocate \$12,765 for a permanent Wi-Fi solution at the park and Main Street.

**Vote:** Voting 'aye' were Mayor Udd and Mayor Pro Tem Atkinson, and Trustees Cartin, Hawbaker, Hirschboeck, and Murray; no Trustees voted 'nay.' Motion passed unanimously and the allocation of funds was approved.

- d. Town Administrator Kami Collins: Ms. Collins submitted a written report.

Trustee Cartin moved, and Trustee Murray seconded to approve the reallocation of funds from the Hwy 65 and NW Cedar sidewalk program to the NE 4<sup>th</sup> Street overlay asphalt project. The sidewalk program will be moved to the 2023 CIP and the remaining \$163,000 will be moved to Reserves for use next year for the project.

**Vote:** Voting 'aye' were Mayor Udd and Mayor Pro Tem Atkinson, and Trustees Cartin, Hawbaker, Hirschboeck, and Murray; no Trustees voted 'nay.' Motion passed unanimously and the reallocation of funds from sidewalk to asphalt was approved.

Treasurer's Report – Trustee & Treasurer Mick Murray submitted a written report for July 2022 financials.

Engagement Award: Mark Chain Consulting, LLC. Ms. Collins stated that there were three companies that applied to be contract planners for Cedaredge, but Mark Chain Consulting would be the better fit. Trustee Murray moved and Trustee Hirschboek seconded to approve the engagement award for Mark Chain Consulting, LLC.

**Vote:** Voting 'aye' were Mayor Udd and Mayor Pro Tem Atkinson, and Trustees Cartin, Hawbaker, Hirschboek, and Murray; no Trustees voted 'nay.' Motion passed unanimously Mark Chain Consulting engagement award was approved.

**Contract Help: Applefest Contract Services**

Trustee Murray moved and Trustee Cartin seconded to accept the professional services agreement with Cassie Fortman, while simultaneously terminating the prior agreement for contract services with Courtney Rodwell.

**Vote:** Voting 'aye' were Mayor Udd and Mayor Pro Tem Atkinson, and Trustees Cartin, Hawbaker, Hirschboek, and Murray; no Trustees voted 'nay.' Motion passed unanimously to accept the professional services agreement with Cassie Fortman, while simultaneously terminating the prior agreement with Courtney Rodwell.

**Resolution 28-2022: Applefest Revenue Restricted**

Trustee Hawbaker moved, and Mayor Pro Tem Atkinson seconded to approve the commitment of funds from Applefest to Economic Development.

**Vote:** Voting 'aye' were Mayor Udd and Mayor Pro Tem Atkinson, and Trustees Cartin, Hawbaker, Hirschboek, and Murray; no Trustees voted 'nay.' Motion passed unanimously and Resolution 28-2022 was approved.

**Resolution 29-2022: Drought Revenue Restricted**

Mayor Pro Tem Atkinson moved, and Trustee Hoerschboek seconded to approve the commitment of funds from the Drought Revenue Funds to the water system improvements or acquisition project.

**Vote:** Voting 'aye' were Mayor Udd and Mayor Pro Tem Atkinson, and Trustees Cartin, Hawbaker, Hirschboek, and Murray; no Trustees voted 'nay.' Motion passed unanimously and Resolution 29-2022 was approved.

**Ordinance 2022-06: Repealing & Replacing Title 16 and Portions of Title 15**

Mayor Pro Tem Atkinson moved, and Trustee Murray seconded to approve Ordinance 2022-06. Mayor Udd stated to have the term DBA defined in Title 16.

**Vote:** Voting 'aye' were Mayor Udd and Mayor Pro Tem Atkinson, and Trustees Cartin, Hawbaker, Hirschboek, and Murray; no Trustees voted 'nay.' Motion passed unanimously and Ordinance 2022-06 was approved as an emergency approval.

**Ordinance 2022-05: Repealing and Replacing Portions of Title 6, Chapter 6.14**

Mayor Udd stated the restriction of having one animal on a 9,000-square-foot lot is not what was intended. Conversations were had regarding the impact on FFA students and 4H participants. The conversations were to move this issue back to Planning and Zoning after the adoption of Title 16. Trustee Cartin moved, and Trustee Murray seconded to approve Ordinance 2022-05 as is, with the intent to move the discussion back to Planning and Zoning for more work in the future.

**Vote:** Voting ‘aye’ were Mayor Udd and Mayor Pro Tem Atkinson, and Trustees Cartin, Hawbaker, Hirschboeck, and Murray; no Trustees voted ‘nay.’ Motion passed unanimously and Ordinance 2022-05 was approved as an emergency approval.

Trustee Comments:

Mayor Udd stated that there was a meeting with the Cemetery Board and the Cemetery Board stated that a mill levy increase would not be approved by voters. Mayor Udd stated that the Cemetery Board would still need to exist, even if the Town took over the maintenance and operations of the Cedaredge Cemetery. Further conversations were had regarding what it would look like if the Town took over the cemetery operations. The Board of Trustees agreed not to take on the operations of the Cedaredge Cemetery at this time.

Trustee Cartin stated that the Recreation Advisory Committee had a meeting and that the committee stated that the current trail plan was sufficient at this time and a master plan was not necessary. Trustee Cartin stated that the committee was excited at the possibility of adding signage for wayfinding, resealing the tennis courts, and fixing the lighting issue at the tennis courts. Ms. Collins stated that she reached out to a company for a quote and that company quoted \$30,000 to reseal the current tennis courts. Ms. Collins stated that the committee did not want a master plan right away, but a master plan and a recreation plan would be a guidance for the Town to work from.

Trustee Cartin stated that Jackie Dapkis from the Animal Shelter requested a sign at the top of the road that states there is a trail and the animal shelter at the bottom of the road.

Trustee Cartin asked for clarification on the restaurant lease regarding the hood and fire suppression system.

Mayor Pro Tem Atkinson asked if Town Engineer Dan Quigley had reviewed the road survey. Ms. Collins stated that it was not his main priority.

Trustee Cartin stated that the Veterans Memorial should be more of a priority for the Town. Trustee Cartin stated that he would like to have Cathy Meskel receive more accolades. Ms. Collins stated that a proclamation on the November agenda would be a good way to acknowledge Ms. Meskel.

Mayor Udd adjourned the meeting at 7:33 pm.

Respectfully submitted:

Jess E. Shelton  
Town Clerk