

Town of Cedaredge Board of Trustees
Regular Meeting
Record of Proceedings
May 5, 2022

The Town Board of Trustees met for its Regular Meeting on May 5, 2022 at the Cedaredge Civic Center, 140 NW 2nd Street, Cedaredge, Colorado, with a virtual meeting option available via Zoom webinar. The meeting notice was posted in the designated area at Cedaredge Town Hall at least 24 hours prior to the meeting in accordance with the Sunshine Law. All documents included in these minutes by reference are available for review at Cedaredge Town Hall.

Call to Order: Mayor Richard L. Udd called the meeting to order at 6 p.m. and led the Pledge of Allegiance.

Roll Call: Present in person were Mayor Udd; Trustees Jim Atkinson, Dick Cartin, Tracy Gist, Tim Hawbaker and Mick Murray; and Town Administrator Kami Collins.

Agenda Approval: Mayor Udd noted that the agenda had been revised to remove a discussion of a project. A discussion of the Title 16 Update Status was added in its place. Trustee Atkinson moved and Trustee Murray seconded to approve the agenda as presented.

Roll Call Vote: Voting 'aye' were Mayor Udd and Trustees Atkinson, Cartin, Gist, Hawbaker and Murray; no Trustees voted 'nay.' Motion passed unanimously and the Agenda was approved.

Consent Agenda: Trustee Udd moved and Trustee Atkinson seconded to approve the Consent Agenda (4a – 4c):

- a. Minutes: 4/21/2022 Regular Meeting
- b. Disbursements 3/2022
- c. Memorandum of Understanding: Masonic Hall Parking

Roll Call Vote: Voting 'aye' were Mayor Udd and Trustees Atkinson, Cartin, Gist, Hawbaker and Murray; no Trustees voted 'nay.' Motion passed unanimously and the Consent Agenda was approved.

Swearing In of Incoming Board Members: Municipal Judge Bruce Joss swore in newly-elected Trustees Tracy Gist and Tim Hawbaker.

Lot Drawing for Murray/Gist Term: Mayor Udd noted that Trustee Murray and Trustee Gist received the same number of votes in the election. There was one four-year term available and one two-year term available. Trustee Gist volunteered to take the two year term.

Constituent Time: Steve Pierce, 1525 SE Stonebridge, Cedaredge: Mr. Pierce told the Board he was concerned about the prevailing drought in the area, and was concerned about the amount of development proposed to come into Town. He asked the Board to consider the availability of water as development was being discussed. Mayor Udd noted that each developer has the opportunity to speak with Town Staff to discuss water and sewer availability before investing in a project. Mayor Udd noted the Board is working towards more water procurement.

Tate Locke, 1110 SE Fairway Drive, Cedaredge: Mr. Locke thanked the new Trustees for stepping up to serve the community. Mr. Locke urged the Board to make the land use update process more accessible to the public. He said that changes in zoning warrant more public input. He noted the process has been advertised as a text clean up, but that changing zoning goes beyond that, and he urged the Board to stick to the goals of the original project. Mayor Udd said that if there are any zoning changes, those would go through a public process.

Board Vacancy: Mayor Udd suggested the Board solicit letters of interest for residents who are willing to fill the two year seat, vacated by Mayor Udd when he served as Trustee. Administrator Collins will advertise for letters of interest. The letters will be due to Ms. Collins by May 15. The appointment will be an action item on the May 19th agenda.

Boards, Committees & Commissions

a. Planning & Zoning Commission

- **Amendment to the Bylaws:** Trustees Cartin explained the change in the bylaws was to change the number of non-voting ex-officio members from one to up to two. Mayor Udd noted a typo on the bylaws to be corrected. Trustee Cartin moved and Trustee Atkinson seconded to amend the bylaws of the Planning & Zoning Commission.

Roll Call Vote: Voting ‘aye’ were Mayor Udd and Trustees Atkinson, Cartin, Gist, Hawbaker and Murray; no Trustees voted ‘nay.’ Motion passed unanimously and the amendment to the Planning & Zoning Bylaws was approved.

- **Sidewalk/Street Inventory:** Trustees Cartin and Atkinson explained the project is an effort to inventory all Town streets and sidewalks in an effort to prioritize repairs or replacements, and to gather data to aid in seeking grants. Members of the Board and Planning & Zoning Commission are conducting the inventory.

b. Recreation Advisory Committee

- **Community Recreation Survey:** Mayor Udd presented the draft survey. In discussion, Trustee Atkinson and Mayor Udd asked Administrator Collins to have the Recreation Advisory Committee

revisit the High Country Park Master Plan, as the area and the property has a lot of potential for future recreational amenities. Administrator Collins reminded the Board to think about the long-term and ongoing operations and maintenance costs associated with new programs and amenities as they are planning. Trustee Atkinson asked why the survey had no questions on how to fund recreation; Mayor Udd said he thought it was too soon to ask the community's opinion of a sales tax initiative. From the audience, Karen Locke and Tate Locke both suggested adding a question that asked about funding mechanisms. From the audience, Chris Anderson suggested the Board consider a special recreation district; Mayor Udd noted that should be a Board discussion in the near future. The Board suggested some text changes; Mayor Udd and Administrator Collins will work on the amended language together and the survey will be sent out this month.

Resolution 17-2022: Moratorium on Sexually Oriented Businesses: The Resolution places a moratorium on accepting applications for sexually oriented businesses until the Planning & Zoning Commission can outline regulations for controlling those types of businesses. Administrator Collins noted that the Town cannot disallow the businesses per federal law. She noted that no one has shown an interest in opening a sexually oriented business and said the moratorium is in an effort to provide time to craft the regulations. Trustee Murray moved and Trustee Atkinson seconded to approve Resolution 17-2022.

Roll Call Vote: Voting 'aye' were Mayor Udd and Trustees Atkinson, Cartin, Gist, Hawbaker and Murray; no Trustees voted 'nay.' Motion passed unanimously and the Resolution 17-2022 was approved.

Resolution 18-2022: Appointing Kami Collins as Town Administrator: The Resolution formally appoints Ms. Collins as the permanent Town Administrator. Trustee Cartin moved and Trustee Gist seconded to approve Resolution 18-2022.

Roll Call Vote: Voting 'aye' were Mayor Udd and Trustees Atkinson, Cartin, Gist, Hawbaker and Murray; no Trustees voted 'nay.' Motion passed unanimously and Resolution 18-2022 was approved.

Contract: Town of Cedaredge Town Administrator Employment Agreement: Mayor Udd presented the contract to the Board and highlighted some specific provisions of the contract. Finance Director Tammera Francis noted that a provision outlined in the contract violates the Town's current agreement to provide retirement benefits and needed to be amended. Ms. Collins requested an executive session be held so she and the Board could negotiate the contract. Trustee Atkinson moved and Trustee Murray seconded to table the contract until after an executive session could be held.

Roll Call Vote: Voting 'aye' were Mayor Udd and Trustees Atkinson, Cartin, Gist, Hawbaker and Murray; no Trustees voted 'nay.' Motion passed unanimously and the Employment Agreement for the Town Administrator was tabled.

Ordinance 2022-04: Board of Trustees Meeting Schedule: The Ordinance outlines that Board of Trustee Regular Meetings shall take place the Third Thursday of each month, except for December which shall be the second Thursday of the month. Trustee Atkinson moved and Trustee Cartin seconded to approve Ordinance 2022-04.

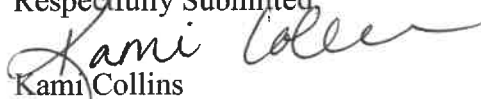
Roll Call Vote: Voting 'aye' were Mayor Udd and Trustees Atkinson, Cartin, Gist, Hawbaker and Murray; no Trustees voted 'nay.' Motion passed unanimously and Ordinance 2022-17 was approved.

Title 16 Update: Mayor Udd reminded the Board and the audience of the process up to this point, and explained that the project was an effort to clean up some discrepancies and contradictions within the code. He noted a final draft should be available May 20. A joint Planning & Zoning and Board of Trustee Public Hearing will happen June 7 and final adoption of the amended code on June 16. In discussion Trustee Hawbaker asked why gyms and recreations facilities are prohibited in the R1 zone. Trustee Atkinson explained that part of the code update was expanding the list of allowable uses, since the previous code was very narrow in scope and left much to interpretation as far as uses. He suggested that if the Board or public wished to change that prohibition, it should be discussed in the Public Hearing.

Trustee Comments and Upcoming Work Session and/or Board Meeting Discussion Topics: No member of the Board offered additional comments nor suggested future Work Session or Board Meeting topics.

Trustee Cartin moved and Trustee Murray seconded to adjourn the meeting; Mayor Udd adjourned the meeting at 7:31 p.m.

Respectfully Submitted,



Kami Collins

Town Administrator