

Town of Cedaredge

Golf Course and Parks Assistant Superintendent

Status:

Non-Exempt

General statement of duties:

Assistant Superintendent reports directly to the Golf Course Superintendent to assist the Superintendent in daily maintenance duties which include but are not limited to the following: Operation maintenance/troubleshooting of Rainbird Cirrus irrigation system, application of fertilizers and chemicals, equipment calibration, construction and drainage projects, management of water delivery system, equipment maintenance, park maintenance and staff supervision.

Supervision received:

Work under the general supervision of the Golf Course and Parks Superintendent.

Supervision exercised:

Able to schedule and supervise maintenance staff in a clear manner.

Specific duties and responsibilities:

The following are illustrative only and are not all-inclusive:

- Assist in supervision and delegation of tasks in Superintendent's absence.
- Assists the Golf Course and Parks Superintendent with the daily tasks of operation.
- Inspects the golf course for any irrigation leaks, breaks, or stuck valves, out-of-adjustment heads, and takes action to fix the problem.
- Inspects golf course for dangerous or hazardous conditions and, upon discovery, takes immediate action to eliminate the hazardous or dangerous condition and reports any irregularities to the Golf Course and Parks Superintendent immediately.
- Operates mowers, equipment, and vehicles.
- Inspects mowers and equipment for proper operation and reports any irregularities to the Superintendent.
- Directs and trains employees in the safe efficient operation of mowers and equipment.
- Performs basic daily maintenance on mowers and equipment.
- Assures fuel supply is adequate and is secured at all times.
- Performs landscaping tasks.
- Assists in foliar and granular fertilizer and chemical applications.
- Assists in equipment repairs and maintenance
- And other related duties as required.

Required knowledge, skills and abilities:

- Knowledge and understanding of all chemicals and their use, storage, mixing, etc.
- Knowledge of all aspects of irrigation system preference for working knowledge of Rainbird Cirrus system (or ability/willingness to learn)
- Ability lift 50-100lb bags when necessary

- Knowledge of safe, efficient mechanical operation of mowers, tractors, and other motorized equipment.
- Understanding of mechanical operation and ability to perform minor mechanics (oil changes, filter service, greasing, reel grinding/setup, etc.)
- Ability to follow specific instructions.
- Ability to maintain effective working relationships with supervisors, employees and the public.
- Ability to communicate effectively both orally and in writing.
- Mechanical thinker with problem solving ability

Required education and experience:

- Experience in reel adjustment
- Experience or working knowledge of the maintenance of golf course tees, fairways and greens; seeding and maintenance practices for golf course turf; planting, cultivating, pruning, and caring for plants, shrubs and trees; characteristics and proper use of various fertilizers and soil conditioners; herbicides and pest control methods and materials; drainage control methods; and irrigation systems, including wells, pumps and automatic controls.
- High School graduate and four years of progressive responsibilities in golf course maintenance, preference for a degree or certificate in turf management or similar.
- Any combination of experience and training resulting in the required knowledge.

Necessary special requirements:

Must have a valid driver's license.