

**Town of Cedaredge Board of Trustees**  
**Regular Meeting**  
**Record of Proceedings**  
**October 21, 2021**

The Town Board of Trustees met for its Regular Meeting on October 21, 2021 at the Cedaredge Civic Center, 140 NW 2<sup>nd</sup> Street, Cedaredge, Colorado, with a virtual meeting option available via Zoom webinar. The meeting notice was posted in the designated area at Cedaredge Town Hall at least 24 hours prior to the meeting in accordance with the Sunshine Law. All documents included in these minutes by reference are available for review at Cedaredge Town Hall.

**Call to Order:** Mayor Hanson called the meeting to order at 5 p.m. and led the Pledge of Allegiance.

**Roll Call:** Present in person were Mayor Raymond F. Hanson, Mayor Pro Tem Patti Michael, Trustees Jim Atkinson, Cathy Brown, Charlie Howe, Richard Udd and Heidi Weissner; Interim Town Administrator David C. Stahl; Town Clerk Kami Collins; and Deputy Town Clerk Jess Shelton.

**Agenda Approval:** Mayor Pro Tem Michael moved and Trustee Weissner seconded to approve the agenda as presented.

Roll Call Vote: Voting ‘aye’ were Mayor Hanson, Mayor Pro Tem Michael and Trustees Atkinson, Brown, Howe, Udd and Weissner; no Trustees voted ‘nay.’ Motion passed unanimously and the agenda was approved as amended.

**Consent Agenda:** Trustee Weissner noted a correction on the 9/16/2021 Regular Meeting minutes. Mayor Pro Tem Michael moved and Trustee Weissner seconded to approve the Consent Agenda (4a – 4e), with the correction to the 9/16/2021 Regular Meeting minutes:

- a. Minutes: 9/16/2021 Special Meeting
- b. Minutes: 9/16/2021 Regular Meeting
- c. Minutes: 9/27/2021 Special Meeting
- d. Financial Report: 9/30/2021
- e. Disbursements: 9/2021

Roll Call Vote: Voting ‘aye’ were Mayor Hanson, Mayor Pro Tem Michael and Trustees Atkinson, Brown, Howe, Udd and Weissner; no Trustees voted ‘nay.’ Motion passed unanimously and the Consent Agenda was approved.

**Introduction of New Staff:** Public Works Director Jerry Young introduced Kelly Stroup, who is a new Public Works employee.

**Constituent Time:** Mayor Hanson noted a new process. Constituent Time will be only for items not on the agenda. During agenda items, Mayor Hanson will call on audience members if they wish to address the Board on a particular issue.

No member of the public addressed the Board.

**Management Report – Interim Town Administrator David C. Stahl:** Mr. Stahl submitted a written report on each department’s work and activities from the past month. Trustee Atkinson asked if there were any updates on the dewatering project; Mr. Stahl said nothing additional at this time. Mayor Hanson asked Public Works Director Jerry Young to address the three-year sanitary survey by the CDPHE. Mr. Young said the Town passed with flying colors; there was only one issue in the report, which was a screen on a pipe. Three years ago the Town received poor remarks on some reporting issues; Mr. Young said Foreman Jake Urich has taken over that piece of administration, and this year the Town passed that portion of the inspection. Mr. Young said during that survey, he was able to speak with the CDPHE representative, who has promised to work on addressing the dewatering and permitting issue. Trustee Howe asked if the engineer has been able to do a street plan or inventory yet. Mr. Stahl said it has not yet come across his desk; Mr. Young said he is aware that the engineer is working on it and is hoping he will come to town to do a street inventory. Mr. Young and Mayor Hanson noted that the paving on Greenwood is complete. Mayor Hanson asked Ms. Collins to give a more in-depth update on Applefest. Mayor Pro Tem Michael asked Ms. Collins if the SIPS on Main liquor license in her report was an on premise or off premise license; Ms. Collins replied it was an on premise Beer & Wine license.

**Financial:**

- a. **Treasurer’s Report – Trustee & Treasurer Richard Udd:** Trustee Udd reported that sales and use taxes through September were up 22 percent from 2020. Year to date sales and use taxes collected through September were up 14 percent from budget. The Town’s share of the county law enforcement tax is \$149,010 YTD. Use taxes are up 60 percent from last year and building starts continue at the same pace as the first eight months of the year. Expenditures in the General Fund exceeded revenues by \$51,455 for the month of September due to a one-time purchase of three patrol cars for \$114,444. Applefest is expected to net more than \$25,000. Water Fund expenditures exceeded revenues by \$29,718 for the month of September due to a payout of \$80,957 for the Beech/Birch water line replacement. YTD revenue exceeds expenditures by \$263,188 largely due to impact fees and capital replacement fees. Wastewater Fund revenues exceeded expenditures by \$25,074 in the month of September. Golf Course Fund expenditures exceeded revenue by \$20,370 for the month of September due partly to a loss of \$7,167 in restaurant operations. Further action is being taken to bring costs in balance with revenue. Trust Fund expenditures YTD are \$56,046 (86 percent of budget) primarily for the Town Park playground equipment update. There were no significant expenditures from the Capital Improvement Fund in September.

Trustee Weissner noted that the restaurant loss was greater than in September and asked what was being done to alleviate those costs, as the Board has previously indicated they wanted those expenses reduced. Mr. Stahl noted that a Work Session will be called with the Board to specifically discuss the golf course operations, where he will present several options to address the issues at the course. He noted that the

restaurant is down to serving sandwiches instead of a full menu, and the restaurant will close on Nov. 3.

Trustee Atkinson asked if the water fund revenues were due to the drought rates; Trustee Udd noted it was some of drought rates but mostly it was impact fees.

**Resolution 30-2021: Rescinding the Declaration of Disaster Emergency due to the COVID-19 Virus Issued on March 19, 2020:** The Resolution rescinds Resolution 09-2020, emergency procedures for Town operations under a declared emergency. Mr. Stahl provided a memo suggesting that the Town's share of the federal stimulus funds would be better protected if the Town kept the emergency declaration in place until the State and Federal governments also rescinded their emergency declarations. Mr. Stahl also spoke with the general council at the Colorado Municipal League and this is an issue several cities across the state are dealing with. That attorney suggested the town rescind the disaster declaration and instead approve a health, safety and welfare resolution that is more broad. Mr. Stahl noted that a couple of the projects on the Capital Improvement Program are shovel ready in preparation for potential additional federal dollars for infrastructure. Trustee Howe asked what needs to be done to get streets shovel ready; Mr. Stahl replied that we need an inventory and prioritization done first.

Trustee Weissner moved and Trustee Udd seconded to table indefinitely Resolution 30-2021.

Roll Call Vote: Voting 'aye' were Mayor Hanson, Mayor Pro Tem Michael and Trustees Atkinson, Brown, Howe, Udd and Weissner; no Trustees voted 'nay.' Motion passed unanimously and Resolution 30-2021 was tabled indefinitely.

**Adopting a Wage Scale by Motion:** Mr. Stahl presented a wage scale. Trustee Weissner moved to adopt the wage scale; the longevity payment in lieu of retroactive pay; and the long-term longevity program; Trustee Udd seconded.

Trustee Atkinson asked if that was three motions or one; Trustee Weissner said one motion. Trustee Atkinson noted that meant voting on all three pieces or none. In discussion the Board noted the wage scale would be effective Nov. 1, 2021 and the longevity pay in lieu retroactive pay would be effective Nov. 15, 2021.

Trustee Weissner clarified her motion. She moved to adopt the Delta County + 5% wage scale to go into effect Nov. 1, 2021; adopt Scenario B longevity payment in lieu of retroactive pay, payable by Nov. 15, 2021; and the long term longevity payments that will be in effect in November 2022. Mr. Stahl noted that a few things that were in the motion would be reflected in the budget, such as the annual cost of living raises, but those items were not necessary for the motion.

Roll Call Vote: Voting 'aye' were Mayor Hanson, Mayor Pro Tem Michael and Trustees Atkinson, Brown, Howe, Udd and Weissner; no Trustees voted 'nay.' Motion passed unanimously and the wage scale was adopted.

Trustee Weissner noted to the staff that the issue of compensation is still a work in progress and the Board will continue to work on it.

**Board of Trustees Regular Meeting Schedule:** Mr. Stahl provided a memo seeking direction on how often the Board would like to meet for Regular Meetings. Regular Meetings, by Town of Cedaredge Charter, can only be changed via Ordinance. Mayor Hanson polled the Board to see if they wanted one or two meetings per month. In discussion, the Board suggested meeting the second and fourth Thursdays of the month, with a one hour Work Session beginning at 5 pm followed by a Regular Meeting at 6 pm. Mayor Pro Tem Michael asked if the Board will be able to continue meeting via Zoom; Mr. Stahl said that could be included in the Ordinance. Trustee Atkinson asked if the Board wanted to move Work Sessions if it would have to be done by Ordinance as well; Mr. Stahl noted that the Charter dictates that by Ordinance, the time, place and frequency of Regular Meetings must be noted, but not Work Sessions. Trustee Howe asked if the Work Sessions could go longer than an hour; Mr. Stahl noted that by Ordinance will need to specify a start date for Regular Meetings, but that Work Sessions could be held earlier if necessary, or more frequently. After discussion, the Board directed Mr. Stahl to meet twice monthly, the second and fourth Thursday of each month. Staff will bring back an Ordinance to the Board for consideration in November.

**Sidewalk Project Bids:** Mr. Stahl provided a memo explaining the three bids the Town received for the SE Independence sidewalk project. Mr. Stahl noted that the Public Works standards for types and locations of sidewalks may need to be readdressed, and due to the time of year and impending weather, the bids were higher than in other times of year. Mr. Stahl and Public Works Director Jerry Young recommended the Board accept none of the bids and instead rebid the project in early spring. Trustee Weissner said she is fine with rejecting the bids but questioned if the Town has, or should, go after a Safe Routes to School grant for the project. She suggested the Town also think bigger about this project, and expand the sidewalk to the high school, especially if the Town can secure a grant. Mr. Stahl said the Town will look into the grant. Trustee Atkinson added that a sidewalk on Deer Trail and from the elementary school should be included then; Mayor Hanson noted a sidewalk on Cedar Avenue then would also be necessary. Trustee Udd said the Town needs to do a sidewalk survey, inventory and plan, similar to the street plan. Trustee Udd noted he was disappointed with the engineering firm, and how their work has delayed the project for a year. Trustee Atkinson asked if the original bid was six-inch curb and gutter and then changed; Mr. Young said he would have to double check. Trustee Atkinson noted he thought the engineer changed the type of sidewalk. Trustee Weissner noted that both bids were not what the Board asked for. Mr. Stahl suggested the Town needs to standardize these types of projects and specifications, which would eliminate some of these issues. Trustee Howe suggested the Town started the project fresh. Many of the Board agreed with Trustee Udd's comments about the engineering firm. Trustee Howe noted that about \$60,000 was budgeted for the sidewalk and asked if that money could be spent on a street paving project. Mr. Stahl noted that it is too late in the year for that. Trustee Howe asked if there are any projects the money could be spent on; Mr. Stahl suggested carrying the funds over to next year.

Trustee Udd moved to reject all bids and restart the process in January; Trustee Weissner seconded. In discussion, it was reiterated that the project must be done in 2022.

Roll Call Vote: Voting 'aye' were Mayor Hanson, Mayor Pro Tem Michael and Trustees Atkinson, Brown, Howe, Udd and Weissner; no Trustees voted 'nay.' Motion passed unanimously.

**Upcoming Meetings & Events:** Mayor Hanson announced the Trick or Treat Trail on October 29 and invited the Board to pass out candy. The Board went over the upcoming meeting schedule.

**Trustee Comments and Upcoming Work Session and/or Board Meeting Discussion Topics:** Trustee Brown asked for an update on the retail marijuana stores; Mayor Hanson updated the Board on the two operations. Mr. Stahl noted the stores, by Code, need to be open by Feb. 5, 2022. Mayor Pro Tem Michael asked about access to Cristee-Meade and High Q; Trustee Udd noted CDOT does not want a second access on the highway, and would like to combine the access to High Q and Cristee-Meade.

Trustee Udd said he was pleased to see that staff and the Mayor followed up on Constituent Time. Mayor Pro Tem Michael asked what the follow up with Mr. Wenner by Mayor Hanson; he noted that Mr. Wenner didn't own any rights to Cook Ditch and the Town is not interested in switching rented water rights.

Trustee Atkinson asked for a future discussion on water rights; Mayor Hanson noted that Mr. Stahl would individually poll each Board member on that issue.

Superintendent Adam Conway asked to address the Board. He announced that the Telluride golf course is donating to the Town a greens roller and rough mower, which he would pick up next week.

Trustee Atkinson asked for staff to revive the Recreation Advisory Committee. Mr. Stahl asked if the Board would like that on an agenda.

Mayor Pro Tem Michael noted that the Golf Advisory Committee has also not been meeting and asked that those be revived as well.

Trustee Weissner moved and Trustee Brown second to adjourn the meeting; Mayor Hanson adjourned the meeting at 6:27 pm.

Respectfully Submitted,



Kami Collins  
Town Clerk