

**Town of Cedaredge Board of Trustees**  
**Regular Meeting**  
**Record of Proceedings**  
**September 16, 2021**

The Town Board of Trustees met for its Regular Meeting on September 16, 2021 at the Cedaredge Civic Center, 140 NW 2<sup>nd</sup> Street, Cedaredge, Colorado, with a virtual meeting option available via Zoom webinar. The meeting notice was posted in the designated area at Cedaredge Town Hall at least 24 hours prior to the meeting in accordance with the Sunshine Law. All documents included in these minutes by reference are available for review at Cedaredge Town Hall.

**Call to Order:** Mayor Hanson called the meeting to order at 6:02 p.m. and led the Pledge of Allegiance.

**Roll Call:** Present in person were Mayor Raymond F. Hanson and Trustees Jim Atkinson, Cathy Brown, Charlie Howe and Heidi Weissner; Town Administrator Greg Brinck; and Town Clerk Kami Collins. Present virtually were Mayor Pro Tem Patti Michael and Trustee Richard Udd.

**Agenda Approval:** Trustee Weissner moved and Mayor Pro Tem Michael seconded to approve the agenda as amended.

Roll Call Vote: Voting 'aye' were Mayor Hanson, Mayor Pro Tem Michael and Trustees Atkinson, Brown, Howe, Udd and Weissner; no Trustees voted 'nay.' Motion passed unanimously and the agenda was approved as amended.

**Consent Agenda:** Trustee Weissner moved and Mayor Pro Tem Michael seconded to approve the Consent Agenda (4a – 4e):

- a. Minutes: 8/19/2021 Regular Meeting
- b. Minutes: 9/9/2021 Special Meeting
- c. Minutes: 9/15/2021 Special Meeting
- d. Financial Report: 8/31/2021
- e. Disbursements: 8/2021

Roll Call Vote: Voting 'aye' were Mayor Hanson, Mayor Pro Tem Michael and Trustees Atkinson, Brown, Howe, Udd and Weissner; no Trustees voted 'nay.' Motion passed unanimously and the Consent Agenda was approved.

**Constituent Time: Jack Wenner, 18396 2325 Road,** said he is building a new house on NE 4th Street and the construction process uses a lot of treated water. He said his new lot has untreated water in close proximity. He would like the Board to consider trading the town the untreated water for the Town's treated water. His water comes from Cook Ditch. Mayor Hanson said he had received Mr. Wenner's letter and would follow up with him.

**John Steighner, 1350 SE Fairway Drive,** said for the last month the Trustees have been holding secret meetings to discuss the impending vacant Town Administrator position. Mr. Steighner said he hoped the constituents would hear about the process. Mr. Steighner said he was concerned that the Board would announce the selection of an executive search firm that evening when the Board was capable of writing the job description and selecting the candidates on their own. Mr. Steighner said if the Board waits to hire a firm, upon Administrator Brinck's leaving, there would be no one at the helm of operations. Mayor Hanson noted that the Board would make a public announcement in the coming weeks.

## **Boards & Commissions:**

### **a. Historic Preservation Board**

- Cedaredge Register of Historic Places: 145 N Grand Mesa Drive: Trustee Udd moved and Trustee Howe seconded to add the property at 145 N Grand Mesa Drive to the Cedaredge Register of Historic Places.

Roll Call Vote: Voting 'aye' were Mayor Hanson, Mayor Pro Tem Michael and Trustees Atkinson, Brown, Howe, Udd and Weissner; no Trustees voted 'nay.' Motion passed unanimously and the property at 145 N Grand Mesa Drive was added to the Cedaredge Register of Historic Places.

- Resolution 33-2021: Dissolution of Historic Preservation Board: The resolution outlines the dissolution of the Town's Historic Preservation Board and outlines policy for the Town to support the efforts of the Surface Creek Valley Historical Society. Trustee Howe moved and Trustee Weissner seconded to approve Resolution 33-2021.

Roll Call Vote: Voting 'aye' were Mayor Hanson, Mayor Pro Tem Michael and Trustees Atkinson, Brown, Howe, Udd and Weissner; no Trustees voted 'nay.' Motion passed unanimously and Resolution 33-2021 was approved. Trustee Udd noted that the work of the Board is going to continue under the auspices of the Surface Creek Valley Historical Society; three of the four outgoing board members will be working with the Historical Society. The Board thanked the Historic Preservation Board for their years of work in preserving local history.

- Recognition of Outgoing Historic Preservation Board Members: Mayor Hanson recognized outgoing Historic Preservation Board Members Sharon Pierce, Mike Mills, Matt Sheader, LaDonna Gunn, Jerry McHugh and longtime supporter Ronn Brewer. Ms. Pierce said the Historic Preservation Board appreciated that the Town had the foresight to preserve history with this organization. She said as a fourth generation resident, it was personally important to her that the Town continue to support historic preservation efforts.

**Management Report – Town Administrator Greg Brinck:** Town Administrator Greg Brinck submitted a written report on each department's work and activities from the past month.

In discussion, the Board asked Town Clerk Collins some follow up questions on the two liquor proposals; she was directed to bring back a proposal for both.

Trustee Brown asked when the SE Greenwood widening and resurfacing project would begin; Administrator Brinck said that project would start the first part of October.

Regarding the CDPHE discharge permit issue, Trustee Atkinson asked if the denial was due to engineering or the permitting; Administrator Brinck said it was the permit issue. CDPHE said they cannot approve our permit because we are under administrative review.

Trustee Howe asked about the status of the lagoon liner; Public Works Director Jerry Young said Denali would pump the sludge near the end of October and then the liner will be repaired.

## **Financial:**

- a. **Treasurer's Report – Trustee & Treasurer Richard Udd:** Trustee Udd reported that with two-thirds of the year elapsed the Town has collected 62 percent of budgeted revenues and spent 38 percent of budgeted expenditures. Sales and use taxes through August are up 22 percent from 2020. Year to date sales and use taxes collected through August are up 14 percent from budget. Our share of the county law enforcement tax is \$126,540 YTD. Use taxes are up 72 percent from last year and building starts continue at the same pace as the first seven months of the year. Revenues in the General Fund exceeded expenditures by \$43,873 for the month of August. Water Fund expenditures exceeded revenues by \$6,737 for the month of August due to a one-time payout of \$67,907 for the Beech/Birch water line replacement. YTD revenue exceeds expenditures by 292,907. Wastewater Fund revenues exceeded expenditures by \$22,771 in the month of August. Golf Course Fund expenditures exceeded revenue by \$9,294 for the month of August due partly to a loss of \$4,158 in restaurant operations. Restaurant operations losses are half of that experienced in July and further action is being taken to bring costs in balance with revenue. Trust Fund expenditures YTD are \$55,434 (85 percent of budget) primarily for the Town Park playground equipment update. There were no significant expenditures from the Capital Improvement Fund in August.

**Resolution 30-2021: Rescinding the Declaration of Disaster Emergency due to the COVID-19 Virus Issued on March 19, 2020:** The Resolution rescinds Resolution 30-2021, emergency procedures for Town operations under a declared emergency. Trustee Weissner moved and Trustee Brown seconded to approve Resolution 30-2021.

Roll Call Vote: Voting 'aye' were Mayor Hanson, Mayor Pro Tem Michael and Trustees Atkinson, Brown, Howe, Udd and Weissner; no Trustees voted 'nay.' Motion passed unanimously and Resolution 30-2021 was approved.

**Resolution 34-2021: Appropriations of Additional Sums of Money to the General Fund for Police Vehicles:** The Resolution appropriates additional funds to the General Fund in order to purchase three vehicles for the Police Department, which is one additional vehicle than budgeted for in 2021. Supply chains due to COVID-19 have made vehicles difficult to purchase. Trustee Weissner moved and Mayor Pro Tem Michael seconded to approve Resolution 34-2021.

Roll Call Vote: Voting 'aye' were Mayor Hanson, Mayor Pro Tem Michael and Trustees Atkinson, Brown, Howe, Udd and Weissner; no Trustees voted 'nay.' Motion passed unanimously and Resolution 34-2021 was approved.

**Resolution 35-2021: Adopting a Policy for Remote Participation in Meetings by Members of the Board of Trustees:** The Resolution outlines a policy to allow Trustees to participate in meetings remotely on a limited basis. Trustee Weissner moved and Trustee Brown seconded to approve Resolution 35-2021.

In discussion, Trustee Udd suggested that Executive Sessions be allowable under the policy, and suggested that the allowance of two remote meetings is too restrictive. Administrator Brinck said the policy, specifically the Executive Sessions, was at the recommendation of Attorney Viner. The Board asked Staff to amend the policy and bring it back for consideration in October.

Trustee Weissner withdrew her motion. Trustee Weissner moved and Trustee Brown seconded to table Resolution 35-2021 until October 2021, after attorney review of the two requests in the policy.

Roll Call Vote: Voting 'aye' were Mayor Hanson, Mayor Pro Tem Michael and Trustees Atkinson, Brown, Howe, Udd and Weissner; no Trustees voted 'nay.' Motion passed unanimously and Resolution 35-2021 was tabled.

Trustee Weissner moved and Mayor Pro Tem Michael seconded to rescind the approval of Resolution 30-2021, and table the resolution until October 2021.

Roll Call Vote: Voting 'aye' were Mayor Hanson, Mayor Pro Tem Michael and Trustees Atkinson, Brown, Howe, Udd and Weissner; no Trustees voted 'nay.' Motion passed unanimously and the approval of Resolution 30-2021 was rescinded and the Resolution was tabled.

**Ordinance 2021-05: Allowing the Board to Conduct Business Virtually:** The Ordinance amends Title 8 of the Cedaredge Municipal Code to allow virtual meetings for good cause without having to declare an emergency. Trustee Weissner moved and Mayor Pro Tem Michael seconded to table the Ordinance.

Roll Call Vote: Voting 'aye' were Mayor Hanson, Mayor Pro Tem Michael and Trustees Atkinson, Brown, Howe, Udd and Weissner; no Trustees voted 'nay.' Motion passed unanimously and Ordinance 2021-05 was tabled.

**Upcoming Meetings & Events:** Mayor Hanson noted the going away party for Administrator Brinck would be Sept. 28.

**Trustee Comments and Upcoming Work Session and/or Board Meeting Discussion Topics:** No member of the Board had additional comment. Upon the Mayor calling for a motion to adjourn, Steve Pierce, from the audience, asked for a point of order on Resolution 34-2021, saying there was \$7,000 unaccounted for in the resolution. Mayor Hanson and Trustee Weissner noted that constituent comment was no longer being taken.

Trustee Howe moved and Trustee Brown second to adjourn the meeting; Mayor Hanson adjourned the meeting at 7 pm.

Respectfully Submitted,



Kami Collins  
Town Clerk