

Town of Cedaredge Board of Trustees
Regular Meeting
Record of Proceedings
July 15, 2021

The Town Board of Trustees met for its Regular Meeting on July 15, 2021 at the Cedaredge Civic Center, 140 NW 2nd Street, Cedaredge, Colorado, with a virtual meeting option available via Zoom webinar. The meeting notice was posted in the designated area at Cedaredge Town Hall at least 24 hours prior to the meeting in accordance with the Sunshine Law. All documents included in these minutes by reference are available for review at Cedaredge Town Hall.

Call to Order: Mayor Hanson called the meeting to order at 5:02 p.m. and led the Pledge of Allegiance.

Roll Call: Present were Mayor Raymond F. Hanson and Trustees Jim Atkinson, Charlie Howe, Richard Udd and Heidi Weissner; Town Administrator Greg Brinck; and Town Clerk Kami Collins; Mayor Pro Tem Patti Michael and Trustee Cathy Brown were absent and excused.

Agenda Approval: Trustee Udd moved and Trustee Weissner seconded to approve the agenda as presented.

Roll Call Vote: Voting 'aye' were Mayor Hanson and Trustees Atkinson, Howe, Udd and Weissner; no Trustees voted 'nay.' Motion passed unanimously and the agenda was approved.

Consent Agenda: Trustee Udd moved and Trustee Weissner seconded to approve the Consent Agenda (4a – 4c):

- a. Minutes: 6/17/2021 Regular Meeting
- b. Financial Report: 6/30/2021
- c. Disbursements: 6/2021

Roll Call Vote: Voting 'aye' were Mayor Hanson and Trustees Atkinson, Howe, Udd and Weissner; no Trustees voted 'nay.' Motion passed unanimously.

Constituent Time: No member of the public addressed the Board.

Management Report: Town Administrator Greg Brinck submitted a written report on each department's work and activities from the past month. In discussion, Trustee Udd asked what the water usage for July looks like; Administrator Brinck and Public Works Director Jerry Young said July usage looks similar to June usage at this point. Mayor Hanson asked how the recent tournaments were at the golf course; Trustee Atkinson said the recent tournaments were full and successful. Trustee Atkinson asked what the rate of return is when Public Works spends time removing a beaver dam and the beavers rebuild it; Administrator Brinck said the beavers were relocated, so it should not be an issue. Trustee Howe asked if additional street paving or repair projects were budgeted for this year; Administrator Brinck said the preliminary estimate from the county for the three budgeted streets is lower than anticipated. With the remaining funds, the

Town will look to bump out Greenwood slightly to make it wider. Trustee Atkinson asked what the status is of the crack sealing; Administrator Brinck said the Town is working with the County to borrow the crack sealing equipment as the County is unwilling to do the work for the Town. Trustee Howe asked why the three streets that were selected for repair were selected; Administrator Brinck said they were some of the higher priority streets.

Financial:

- a. Trustee & Treasurer Udd reported that with 50 percent of the year elapsed the Town has collected 47.2 percent of budgeted revenues and spent 27.4 percent of budgeted expenditures. Sales and use taxes collected in April and booked in June were up 21.8 percent from 2020. Year to date sales and use taxes collected through June are up 13 percent from budget. The Town's share of the County Law Enforcement tax is \$80,323 YTD. Use taxes are up 86 percent from last year and building starts continue at the same pace as the first four months of the year. Revenues in the General Fund exceeded expenditures by \$33,828 for the month of June not including the first payment of the American Rescue Plan Act funding of \$288,423.84 received in June. Water Fund revenues exceeded expenditures by \$36,682 for the month of June. Wastewater Fund revenues exceeded expenditures by \$26,034 in the month of June. Golf Course Fund expenditures exceeded revenue by \$32,597 for the month of June due partly to a loss of 15,747 in restaurant operations. The Golf Course restaurant has collected \$37,814 and expended \$80,773 year to date. Net YTD revenue for Golf Course Operations is up 83 percent from last year. Trust Fund expenditures YTD are \$54,416 (84 percent of budget) primarily for the Town Park playground equipment update. There were no significant expenditures from the Capital Improvement Fund in June.

Trustee Weissner asked when the Main Street bond will be paid off; Administrator Brinck said the full bond will be paid in 2043. The way the bond was structured was that for the first 10 years of the bond, through 2023, any excess revenue above the half percent sales tax is dedicated to the Major Capital Improvement budget line item. The Board discussed options for spending the money when that fund is no longer restricted.

Trustee Howe asked if staff has been able to determine if any of the American Rescue Plan funds can be used for the pond; Administrator Brinck said he is still working with the water attorney to determine that.

Community Organizations:

- a. **Grand Mesa Picklers:** Marilyn Pipkin presented for the group, which would like to see dedicated pickleball courts installed on a Town-owned empty lot near the golf course. Currently the group plays on the tennis courts at Town Park, but the group size has exceeded the size of the tennis courts. Additionally, there are issues with the Town tennis courts that affect play. A company bid the project at \$360,000 to build eight courts. Ms. Pipkin asked the Town to consider donating the lot as an in-kind contribution; the group

would assist the Town in seeking grants to get the courts built. Trustee Howe asked if grants are available for this type of project; Administrator Brinck said Greater Outdoors Colorado is a source, but there are other sources as well. Trustee Udd suggested that the picklers model their fundraising efforts after the way the Town's skate park was built, with a community-funding model. Trustee Udd suggested the issue be discussed as part of the Strategic Plan, which identifies recreation as a working goal. He told Ms. Pipkin that the Town cannot commit to a large cash contribution, but the Town can look for in-kind services to provide support to the project. Trustee Atkinson asked if the group had looked at other locations; Ms. Pipkin said the proposed location is the best because of the access to restrooms and a restaurant. She said High Country Park could be a location, but the golf course lot location had more advantages. Trustee Howe asked if the group had gotten a feel from the golf course neighbors on if they wanted a pickleball court in their area; Ms. Pipkin said she spoke with at least one resident who was in favor, and noted that several golf course residents are current players. Ms. Pipkin noted that the group is willing to help with the project as far as grant writing and other supportive tasks. Trustee Howe asked if the court would take up the full lot; Syndi Scott replied that with the courts, walking paths, gazebo and other amenities, the full lot would be utilized. Trustee Udd asked if the group had considered parking; Ms. Scott replied yes, parking had been accounted for in the draft plan. Trustee Weissner said the Board is working to bring more recreation activities to the community and suggested the group pay attention to the meetings when recreation is discussed. Ms. Pipkin noted that two picklers are members of the Town's recreation advisory committee. Trustee Weissner asked what barriers would be in place; Ms. Scott said a black chain link fence would be erected. Trustee Atkinson asked if there would only be daytime use; Ms. Scott said no night play is planned at this time, so no lights would be erected. Trustee Weissner asked if the group planned to hold tournaments; Ms. Scott said yes. Trustee Weissner noted that would impact availability of parking.

Draft Strategic Plan: Administrator Brinck presented the draft Strategic Plan. The Board agreed the rough outline was on target; Administrator Brinck said staff will work on making the plan more robust and will bring it back to the Board.

Discussion Topics with Possible Action:

- a. 2022 Budget Schedule - Administrator Brinck presented a draft budget schedule. Trustee Howe asked that the full Capital Improvement Plan be updated with current, accurate quotes, so the Board can make the best decisions on capital improvement projects; Trustee Udd agreed, and suggested maybe the first two years' planned projects should have updated bids.
- b. Party in the Park - Mayor Hanson went over the task list and said he would follow up with each Board member. In discussion, the Board moved the date to Saturday, Sept. 11. Trustee Weissner noted that it will be the 20th anniversary of the Sept. 11, 2001 attacks and asked that the event be commemorated. From the audience, Ms. Scott suggested also

recognizing the local police department and fire department.

Trustee Comments and Upcoming Work Session and/or Board Meeting Discussion

Topics: Mayor Hanson asked that the park sprinkler system be discussed.

Trustee Udd moved that the Town start a feasibility study to add a well to the park, which would begin with an engineered water study; Trustee Weissner seconded.

Roll Call Vote: Voting 'aye' were Mayor Hanson and Trustees Atkinson, Howe, Udd and Weissner; no Trustees voted 'nay.' Motion passed unanimously.

Trustee Weissner asked when the community survey would go out; Administrator Brinck said it would go out with the August utility bills and be completed in September. Trustee Weissner asked the draft survey be available at the August work session.

Trustee Atkinson asked if there were any issues with the new trail alignment with the neighbors. Administrator Brinck said staff heard a few complaints from homeowners on NE 4th when the trail was constructed, but no complaints have been made to Town Hall in recent weeks. Trustee Atkinson asked if the right of way issue with Mr. Ullery had been completed. Administrator Brinck explained the request from Mr. Ullery was to permanently move the ROW on the northern side of the trail and realign the trail, and he and Town Planner Davis Farrar have not had time to evaluate that request, as they have been busy with marijuana conditional use applications and the Title 16 rewrite. At this time, the ROW issue is not priority and staff needs the time to properly evaluate the future implications for permanently moving the ROW.

Trustee Atkinson asked that if the back nine of the golf course continues to be open later in the day, why community members cannot use that portion of the course for walking. Administrator Brinck said the reason the back nine opens later is so that maintenance staff can get through mowing operations. He said he will speak with Superintendent Conway to see if the community can safely be on the back nine while the maintenance staff is mowing. The Town will also check with the Town's insurance company to see if there are any potential issues. Administrator Brinck noted that several community members have requested the back nine be opened to walkers and said he would work on it. Trustee Udd noted opening the back nine to walkers would make the course more accessible to a broader range of the community.

Trustee Howe asked that the golf course pump project be placed on the next Work Session agenda.

Trustee Atkinson asked for an update on the Assistant Superintendent position; Administrator Brinck said the position was advertised again and no one has applied. Trustee Howe asked for that to also be on the next Work Session agenda.

Trustee Udd asked if the marijuana public hearing will be on July 22nd; Administrator Brinck noted it will be on the 29th, due to the continuance from the Planning Commission. In

discussion the Board moved the Public Hearing to Thursday, Aug. 5, 5 pm. Trustee Weissner asked if the Board understood the process of the Public Hearing.

Upcoming Meetings & Events: The following upcoming meetings and special events were noted:

- a. Planning & Zoning Public Hearing Continuance, Tuesday, July 20, 6 pm
- b. Special Meeting of Board of Trustees: Marijuana Establishment Applications: Thursday, July 22, 5 pm (which was earlier changed).

Trustee Weissner moved and Trustee Atkinson second to adjourn the meeting; Mayor Hanson adjourned the meeting at 6:33 pm.

Respectfully Submitted,



Kami Collins
Town Clerk