

**Town of Cedaredge Board of Trustees**  
**Regular Meeting**  
**Record of Proceedings**  
**March 18, 2021**

The Town Board of Trustees met for its Regular Meeting on March 18, 2021 at the Cedaredge Civic Center, 140 NW 2<sup>nd</sup> Street, Cedaredge, Colorado, with a virtual meeting option available via Zoom webinar. The meeting notice was posted in the designated area at Cedaredge Town Hall at least 24 hours prior to the meeting in accordance with the Sunshine Law. All documents included in these minutes by reference are available for review at Cedaredge Town Hall.

**Call to Order:** Mayor Hanson called the meeting to order at 5:04 pm and led the Pledge of Allegiance.

**Roll Call:** Present were Mayor Raymond F. Hanson, Mayor Pro Tem Michael and Trustees Jim Atkinson, Cathy Brown, Charlie Howe and Heidi Weissner; Town Administrator Greg Brinck; and Town Clerk Kami Collins. Absent and excused was Trustee Richard Udd.

**Agenda Approval:** Mayor Pro Tem Michael moved and Trustee Brown seconded to approve the agenda as presented.

**Roll Call Vote:** Voting ‘aye’ were Mayor Hanson, Mayor Pro Tem Michael and Trustees Atkinson, Brown, Howe and Weissner; no Trustees voted ‘nay.’ Motion passed unanimously and the agenda was approved.

**Consent Agenda:** Mayor Pro Tem Michael moved and Trustee Weissner seconded to approve the consent agenda (4a through 4e):

- a. Minutes: 2/18/2021 Regular Meeting
- b. Minutes: 2/25/2021 Special Meeting
- c. Financial Report: 2/28/2021
- d. Disbursements: 2/2021
- e. Lease: Cedaredge Community Garden

**Roll Call Vote:** Voting ‘aye’ were Mayor Hanson, Mayor Pro Tem Michael and Trustees Atkinson, Brown, Howe and Weissner; no Trustees voted ‘nay.’ Motion passed unanimously and the consent agenda was approved.

**Constituent Time:** John Steighner, 1350 SE Fairway Drive, addressed the Board and suggested it would be good for the town to hold regular town hall meetings so the public can ask questions of the Board and be able to hear answers. Mr. Steighner asked the Board to consider producing a white paper explaining what the marijuana revenue will be specifically spent on.

**Introduction of New Staff**

- a. Public Works Director Jerry Young introduced Bryan Fairchild.
- b. Chief Joe Roberts introduced Officer Josh Brown.
- c. Town Clerk Kami Collins introduced Deputy Clerk/Court Clerk Jess Shelton.

**Department Reports**

- a. **Administration** – Administrator Brinck reported that the Rec Advisory Committee is adding a new piece of playground equipment for the smaller playground and he shared a rendering of the equipment. Mr. Brinck announced some upcoming dates: April 6 for a Board Retreat and April 8 for a quasi-judicial training between the Board and the Planning & Zoning Commission.
- b. **Golf Course Pro** – Pro Ira Kramer submitted a written report.
- c. **Golf Course Superintendent** – Superintendent Adam Conway submitted a written report. Mayor Pro Tem Michael asked how long the pond will take before the Town can call for water; Mr. Conway said the first call for water isn't until April 1, and the contractor said the project should take about 10 days.
- d. **Police Department** – Chief Joe Roberts submitted a written report. Trustee Atkinson asked the Chief to give background on Senate Bill 21-062 which aims to lower the jail population by limiting for what offenses officers can arrest people.
- e. **Public Works** – Director Jerry Young submitted a written report. In addition to the written report Mr. Young said that two recent bids came in for a waterline replacement project. The bids came in extremely high and Mr. Young recommended rejecting both bids and having the Public Works crew do the work in house a little at a time. Trustee Howe asked how much money was appropriated for the project. Administrator Brinck said \$200,000 was appropriated for that and bids came in at about \$400,000. Trustee Howe asked if the funds could be appropriated to capital purchase; Administrator Brinck said the funds could be appropriated but that the Town would look at appropriating the funds to other capital improvement projects. Mr. Young said he met with Dan Sickles with Delta County Road and Bridge, and the Town and the County will collaborate again this fall to pave some roads where the Town roads meet County roads. The potential roads to be repaved include Greenwood, Centennial and SE 2nd Street. Trustee Howe asked if the Surface Creek diversion is complete; Mr. Young reported they continue to work on it, and the project will be done soon.
- f. **Town Clerk/Economic Development** – Kami submitted a written report.

**Boards & Commissions:**

- a. **Cedaredge Tree Board:** Tree Board Chairman Jim Leser gave the Board's annual update.

**Financial:**

- a. Trustee Udd submitted a written report. With 16.67 percent of the year elapsed, the Town has collected 11.7 percent of budgeted revenues and spent 8.3 percent of budgeted expenditures. Sales and use taxes collected in December and booked in February were up 21.7 percent from 2020 showing a slight decrease of flattening of our experience of nearly 30 percent last year. Nevertheless, total sales and use taxes collected through February are up 16 percent from budget, and this trend is expected to continue. Local building contractors are reporting that they are booked up well into 2022. Revenues in the General Fund exceeded expenditures by \$5,331 for the month of February. Property tax payments of \$5,215 were booked in February with another \$40,000 expected in March. Water Fund revenues exceeded expenditures by \$18,607 for the month of February. Wastewater Fund revenues exceeded expenditures by \$7,435 in the month of February. Golf Course Fund expenditures exceeded revenues by \$10,507 for the month of February. However, the Golf Course YTD revenue exceeds expenditures by \$58,354 through February. Both the Toro Groundmaster

3500D rough mower and the Kubota tractor have been delivered to the golf course completing the major capital equipment procurements for the year. There were no significant expenditures from the Capital Improvement Fund or the Conservation Trust Fund in February. All expenditures for February were allocated properly and Trustee Udd reconciled the bank statements with the cash accounts.

**Marijuana Application Timeline:** Staff presented a proposed timeline to accept and process retail and medical marijuana stores. Trustee Weissner moved and Mayor Pro Tem Michael seconded to publish the application dates.

Roll Call Vote: Voting 'aye' were Mayor Hanson, Mayor Pro Tem Michael and Trustees Atkinson, Howe and Weissner; voting 'nay' was Trustee Brown. Motion passed 5-1.

**Applefest Vendor & Sponsor Fees:** Trustee Weissner moved and Mayor Pro Tem Michael seconded to approve the 2021 Applefest Vendor Fees and Sponsorship Levels with the change of implementing late fees July 1 and August 1.

Roll Call Vote: Voting 'aye' were Mayor Hanson, Mayor Pro Tem Michael and Trustees Atkinson, Brown, Howe and Weissner; no Trustees voted 'nay.' Motion passed unanimously.

**Partners Golf Tournament:** Mayor Hanson noted the Board met in Executive Session regarding the issue but no decisions were made. Trustee Howe said in the Executive Session there was some concession waiving the fees for the Partners golf tournament this year. Bob Page was in attendance and addressed the Board. He said it is a practice and in the contract that the pro must set the tee box in order for the insurance company to pay out the prize money. At the 2020 tournament, the golf pro did not set the tee box and a Partners volunteer set the tee box. The distance was not correct, so the insurance company will not pay out. Mr. Page explained that Partners did pay out the \$25,000 to the winner, but the issue is that as a nonprofit showing a negative balance or a loss jeopardizes their future grant funding ability. Mr. Page asked the Board to consider a compromise on reimbursing the \$25,000 rather than simply waiving greens fees for the tournament this year. Mr. Page asked that the decision the Board makes be in writing.

Trustee Weissner asked Mr. Page what he would consider an amicable resolution; Mr. Page suggested either half of the \$25,000 be reimbursed, or that the Partners organization to have the opportunity to negotiate the issue with the Board.

Mayor Pro Tem Michael asked if Partners had a contract with the Town of Cedaredge/Cedaredge Golf Club; Mr. Page said he had notes from a conversation with Golf Pro Ira Kramer that indicated the distances.

Trustee Howe said he would like to hear from Mr. Kramer and have more discussion on the issue. Mayor Hanson said he would like to see a copy of the insurance policy or contract Partners has with its insurance company. Trustee Weissner noted that the situation is delicate and noted that Attorney Viner has weighed in on her opinion, but added that the Board has not heard the full story since they have not heard from Mr. Kramer. Trustee Atkinson agreed, but added that the issue will come down to the contract in place.

Mayor Hanson said he wanted a full copy of the contract and a full copy of the Partners insurance policy before the Board makes a decision. Trustee Weissner suggested Partners work with their

attorney and to understand that the Town may have very little liability in the issue, but that the history with the organization necessitates the Board consider the full issue. Administrator Brinck said once documentation is in hand the Board can schedule a Work Session to further the conversation.

Mayor Pro Tem Michael moved and Trustee Howe seconded to table the issue.

Roll Call Vote: Voting 'aye' were Mayor Hanson, Mayor Pro Tem Michael and Trustees Atkinson, Brown, Howe and Weissner; no Trustees voted 'nay.' Motion passed unanimously.

**Birch/Beech Waterline Replacement Award:** Trustee Brown moved and Mayor Pro Tem Michael seconded to reject both bids.

Roll Call Vote: Voting 'aye' were Mayor Hanson, Mayor Pro Tem Michael and Trustees Atkinson, Brown, Howe and Weissner; no Trustees voted 'nay.' Motion passed unanimously.

**Resolution 12-2021: Golf Pass Policy:** The Resolution outlines the refund policy for golf passes for 2021. Trustee Howe moved and Mayor Pro Tem Michael seconded to approve Resolution 12-2021.

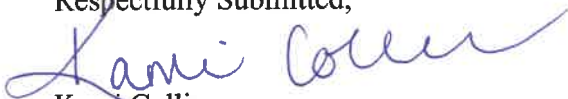
Roll Call Vote: Voting 'aye' were Mayor Hanson, Mayor Pro Tem Michael and Trustees Atkinson, Brown, Howe and Weissner; no Trustees voted 'nay.' Motion passed unanimously.

**Upcoming Work Session and/or Board Meeting Discussion Topics & Trustee Comments:** Mayor Hanson said he has spoken with Jacque Davis from Delta Health has indicated there will be health fairs this year. Mayor Hanson also offered to County Administrator Robbie LeValley that Cedaredge would host the next municipal quarterly meeting.

Trustee Howe said he spoke with someone from the Cemetery Board about the wastewater affluent water project and said they are interested in working with the Board on the project. Trustee Howe asked that the two Boards meet to discuss the issue.

Trustee Weissner moved and Mayor Pro Tem Michael seconded to adjourn the meeting; Mayor Hanson adjourned the meeting at 7:09 pm.

Respectfully Submitted,

  
Kami Collins  
Town Clerk