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Board of Trustees
WORK SESSION
Thursday, Feb. 4, 2021, 4 pm

Due to COVID-19, there is no public attendance in person. Instead, please join virtually:

On Your Computer: <http://bit.ly/3iYOJOr> | Password 111764

On Your Phone: 669-900-6833 | Webinar ID: 823 8485 8027 | Password: 111764

AGENDA

Please note that decisions are not made at Work Sessions

- 1) Public Comment
- 2) Draft Marijuana Ordinance

Title 11

MEDICAL AND RETAIL MARIJUANA REGULATIONS

CHAPTERS:

11.01 General Provisions

11.02 License Application

11.04 Enforcement

Chapter 11.01

GENERAL PROVISIONS

Sections:

- 11.01.010 Definitions.
- 11.01.020 Licensed Required.
- 11.01.030 Local Licensing Authority
- 11.01.040 General License Requirements.
- 11.01.050 Optional License Uses
- 11.01.060 Prohibitions.
- 11.01.070 Fees.

11.01.010 Definitions.

The following words and phrases shall have the following meaning for the purposes of this chapter, unless the context clearly indicates otherwise:

Advertising Signage any outside door sign, display, device, figure, painting, drawing, message, placard, poster, billboard, or any other contrivance designed, intended, or used to advertise or to give information of the nature of advertising and having the capacity of being visible from the travel way on any public right of way.

Applicant is an agent under written authority, who applies on behalf of a domestic entity as defined under C.R.S. § 7-90-102(13) to operate a retail or medical marijuana store, so long as the written authority is signed by all controlling owners with more than forty percent ownership interest in the domestic entity or its subentities or an individual, if applying prior to forming a domestic entity.

Local Licensing Authority is the Town of Cedaredge Board of Trustees.

Marijuana Permit Cap is the maximum licenses issued by the Town at any one time being two (2) retail and one (1) medical.

Medical marijuana store is a person licensed to operate a business under C.R.S. § 44-10-104, as amended, that sells medical marijuana to registered patients or primary caregivers as defined in Section 14 of Article XVIII of the Colorado Constitution, but is not a primary caregiver.

Point and Weight System is the process adopted by the Local Licensing Authority which awards points to an application using predetermined criteria and weighting, as amended from time to time by resolution.

Planning Commission means the zoning commission defined and appointed pursuant to Cedaredge Land Use Regulations, 16.03.060.

Retail marijuana store is an entity licensed to purchase marijuana from marijuana cultivation facilities and marijuana and marijuana products from marijuana product manufacturing facilities and to sell marijuana and marijuana products to consumers, as set forth in Section 16 of XVIII of the Colorado Constitution.

Staff for purposes of this Title 11 means Town Administrator, or authorized designee.

Town marijuana code is this Title 11 regulation, and all other applicable Town codes, policies, resolutions, or ordinances.

11.01.020 License Required.

It is unlawful for any person to own or operate a medical or retail marijuana establishment within the Town of Cedaredge without first having obtained from the Town and the State a license for each facility to be operated in connection with such business

11.01.030 Local Licensing Authority

- A. The Local Licensing Authority may enact all reasonable regulations applicable to medical and retail marijuana businesses based on local government zoning, health, safety, and public welfare laws for the distribution of medical and retail marijuana.
- B. Local regulations concerning medical marijuana may be more restrictive than those in Article 10 of the Colorado Revised Statutes, while regulations concerning retail marijuana may be no less restrictive.
- C. The Local Licensing Authority has final review and approval of all licenses for marijuana stores and any decision to grant or deny a license, to revoke or suspend a license or to renew or not renew a license shall be a final decision and may be appealed to the district court pursuant to Rule 106(a)(4) of the Colorado Rules of Civil Procedure.

- D. In the case of applications resubmitted to the Town directly pursuant to Section 16(5)(h) of Article XVIII of the Colorado Constitution, due to failure of the state licensing authority to act upon an application within ninety (90) days, this Local Licensing Authority will act and approve or deny the same within ninety (90) days after receipt of the resubmitted application so long demonstrated compliance with all applicable Town regulations is had, and the full application fee is paid to the Town, if not forwarded by the State.
- E. The Local Licensing Authority delegates to Staff the acceptance and processing all applications for marijuana stores, collecting fees, and maintaining such applications, forms, and administrative materials as may be required for operation and management of licenses.
- F. The Local Licensing Authority delegates to Staff the responsibility to take ministerial actions involving reporting or confirming local approvals of changes in business names, agents, addresses, and similar non-policy matters with state regulators, and to administratively approve license renewal as authorized herein.
- G. The Planning Commission shall act as a recommending body to the Local Licensing Authority concerning review of the site development plan in accordance with Cedaredge Municipal Code, 16.10.030 and these Title 11 regulations.
- H. Staff shall act as the recommending body to the Local Licensing Authority concerning applicants' award of points using the Point and Weight System, except Local Licensing Authority shall make the final determination as to the points awarded by a majority vote.
- I. Local Licensing Authority may impose reasonable terms or conditions on a license, or deny a license, modification, or renewal of a license, as may be necessary to protect the public health, safety, and welfare of the people of the Town of Cedaredge, and to obtain compliance with this Ordinance and applicable state law.
- J. All approvals by the Local Licensing Authority will consider whether the proposed activity or facility is compatible with adjacent land uses.
- K. The Local Licensing Authority may deny a license, modification, or renewal of a license if information is presented demonstrating that material information in the application for the initial license was untruthful, misleading, contained material omissions, misstatements or was otherwise intentionally or purposefully calculated to mislead the Local Licensing Authority about any material information, including ownership of the

facility, owners, directors, managers, or holders of financial interest in the applicant.

11.01.040 General License Requirements.

- A. Compliance with law. All marijuana establishments must comply with these Title 11 regulations, applicable state law, and any other local laws or regulations. The Local Licensing Authority may revoke any license if the marijuana establishment fails to comply.
- B. All marijuana premises must comply with current building codes adopted by the Town.
- C. Zoning. Marijuana establishments shall only be located on property within MUC-D1 Mixed-Use Commercial District and B-1 Business District, as defined under Cedaredge Land Use Regulations, Title 16. Marijuana establishments are not permitted within any other zoning district or within any building that contains a residential dwelling or lodging unit. Marijuana establishments shall not be permitted to operate as home occupations.
- D. Other Location Requirements.
 - 1. No marijuana establishment shall be issued a license if, at the time of the initial application for such license, the proposed location is:
 - a. Within five hundred (500) feet of any educational institution or school, public or private; or
 - b. Within two hundred (200) feet of any existing licensed childcare facility at the time of initial application.
 - 2. The distances above are computed by direct measurement from the nearest point of the building used for the sale of marijuana to the nearest portion of the building used for the purposes stated above, using a route of direct pedestrian access. This location criteria applies to all proposed changes in the location of an existing license.
- D. Co-location. A retail marijuana store may be located on the same licensed premises as a medical marijuana store and may be operated by the same licensee, subject to compliance with all state requirements and the requirements of this Article 11, and the issuance of a state license allowing for such co-location.
- E. Advertisements. Only one Advertisement Sign is allowed in compliance with all applicable state laws, including but not limited to the Outdoor Advertising Act, C.R.S. § 43-1-401, et. seq., and the location of the

Advertisement Sign will be on the main door of the entrance to the licensed retail or medical marijuana establishment, no larger than _____.

- F. Indoor operation. All marijuana store activities (except transportation) shall be conducted indoors. Products, accessories, and associated paraphernalia shall not be visible from a public sidewalk or right-of-way.
- G. Inspection of licensed premises. During all business hours and other times of apparent activity, all licensed premises shall be subject to inspection by the Chief of Police or the Building Official for the purpose of investigating and determining compliance with the provisions of this Article and any other applicable state or local law or regulation. Such inspection may include, but need not be limited to, the inspection of books, records, and inventory. Where any part of the premises consists of a locked area, such area shall be made available for inspection, without delay, upon request.
- H. Business license. All marijuana store licensees must have a Town of Cedaredge business license.
- I. Hours of operation. A retail marijuana store may only be open for the sale or distribution of retail marijuana during the hours of 9:00 a.m. to 9:00 p.m. unless the Local Licensing Authority authorizes extended hours of operation as a provision of the license. Such extension may be authorized after determining that such hours of operation are reasonably appropriate for the neighborhood.
- J. Off-street parking. Separate off-street parking spaces are required for all employees and establishment patrons, in accordance with Town requirements. In addition, off-street parking for trailers and recreation vehicles is required in accordance with the applicant's submitted parking plan or as required by the Town.
- K. Indemnification, insurance, and ownership requirements. Upon submittal of an application on the Local Licensing Authority's approved form and as set forth in more detail therein, Applicant agrees to indemnify and hold the Town harmless from injury, carry the requisite insurance, and adhere to the state requirements regarding ownership by the person or entity holding the license.
- H. Size limit on licensed premises.

11.01050 Optional License Uses

- A. Internet sales.
- B. Delivery services.

- C. Drive through. Allowed in B-1

11.010.60 Prohibitions

- A. The following uses are prohibited in the Town of Cedaredge.
1. Advertising Signage within 500 feet of established and conspicuously identified elementary or secondary schools, places of worship, or public playgrounds.
 2. Industrial Hemp.
 3. Mobile structures used to dispense marijuana.
 4. Automatic dispensing machine used to dispense marijuana.
 5. Alcohol sales or consumption on the licensed premises.
 6. Persons who do not possess a valid identification or other appropriate proof of age who loiter on or about the licensed premises.
 7. On-site consumption of marijuana.

11.010.070 Taxes

- A. A tax is imposed upon all retail sales of retail marijuana products sold within the Town by licensed retail marijuana stores at the rate of five percent (5%) of the gross price paid by the purchaser, rounded off to the nearest penny. The tax imposed by this Section is in addition to, and not in lieu of, the sales tax owed to the Town and all taxes owed to the State in connection with the sale of retail marijuana and retail marijuana products.
- B. There shall be no Vendor Fee, as set forth in Cedaredge Municipal Code, 3.04.050-B, on marijuana sales tax remittance.
- C. Medical marijuana is tangible property which is subject to sales tax in accordance with C.R.S. § 39-26-105, and all licensees are responsible to remit sales tax.
- D. A copy of the excise tax return filed with the Colorado Department of Revenue must accompany the Town excise tax payment, along with the 5% Marijuana Excise Tax Reporting Form and payment to the Town each month, even if no sales or transfers occurred.

- E. Failure to remit the excise tax on or before the 20th day of each month is grounds for immediate suspension or revocation. Late payments for any taxes owed to the Town shall accrue a penalty of \$100 per day for each day the payment is missed after the due date.

Chapter 11.02

APPLICATION PROCESS

Sections:

- 11.02.010 Application Requirements.
- 11.02.020 Applicant Investigations.
- 11.02.030 Public Hearing – Notice - Publication.
- 11.02.040 License – Issuance or Denial.
- 11.02.050 Ownership Transfer.

11.02.010 Application Requirements.

- A. A person seeking to obtain a license pursuant to this Article must submit the Town approved application to the Town Clerk.
- B. A license issued pursuant to this Article does not eliminate the need for the licensee to obtain other required licenses and permits related to the operation of the marijuana stores, including, without limitation, any development approval required by this Code; a sales tax license; a Town of Cedaredge business license; and a building, mechanical, plumbing, or electrical permit.
- C. An application for a license under this Article shall include the following information and any additional information required by the Town Clerk.
 - 1. The applicant's name, address, telephone number, social security number and date of birth, and the name(s), address(es), date of birth, and social security numbers for all controlling owners with more than forty percent ownership interest in the domestic entity or any sub entities.
 - 2. A completed set of the applicant's fingerprints.
 - 3. The street address of the proposed marijuana store.
 - 4. Proof of ownership, or if the applicant is not the owner of the proposed location of the retail marijuana establishment, satisfactory proof that the applicant is or will be entitled to possession of the premises under a lease, rental agreement, or other written agreement, including authorization to use the premises for a marijuana store for a minimum of one year for which the application is made.

5. An acknowledgement by the applicant that the applicant and its owners, officers and employees may be subject to prosecution under federal laws relating to the possession and distribution of controlled substances; that the Town accepts no legal liability in connection with the approval and subsequent operation of the marijuana establishment; and that the application and documents submitted for other approvals relating to the marijuana establishment operation are subject to disclosure in accordance with the Colorado Open Records Act or other applicable law.
6. The submittals required for a conditional use application including a Site Development Plan and architectural elevations submitted in accordance with Cedaredge Land Use Regulations, Chapter 16.04.
7. A traffic and parking impact analysis and plan completed by a qualified and experienced transportation engineer which minimizes traffic congestion, provides for off-street parking for all uses including recreation vehicles and trailers, includes traffic circulation drives and aisles plan, a parking layout, and ingress and egress to an improved public right-of-way so located to promote safety, and adequate turning radius.
8. All marijuana establishments shall be equipped with a proper ventilation system that filters out the odor of marijuana so that the odor is not capable of being detected by a person with a normal sense of smell at the exterior of the retail marijuana establishment or any adjoining business, parcel, or tract of real property. All applicants for a new retail marijuana establishment license shall submit a ventilation and odor mitigation plan with their application, which shall be subject to review and approval by the Local Licensing Authority prior to issuance of a new license.
9. In addition to the foregoing, an applicant shall also submit all other information required by any other state and local applications.
10. When the application is filed, the applicant shall pay to the Town the local share of the application fee, as established pursuant to this Article, unless the State has forwarded such fee to the Local Licensing Authority.
11. If an application is approved, the applicant shall also pay an annual operating fee in such amount as is established from time to time by the Board of Trustees as adopted from time to time by Resolution.

12. Each license issued pursuant to this Article shall be valid for a period of one (1) year from the date of issuance and may be renewed as provided in this Section. An application for renewal shall be made to Staff not less than sixty (60) days prior to the date of expiration and concurrent with the application for renewal filed with the state licensing authority, as required.
13. Any renewal application filed late will be subject to a late fee and Staff has no authority to waive such late fee.
14. The renewal application will be accompanied by the annual operating fees for the renewal term. The license will be administratively renewed by Staff unless the renewal is denied by the state licensing authority or unless it appears to Staff that good cause exists to deny the renewal application, in which case Staff shall refer the application to the Local Licensing Authority for review at a public hearing.
15. Good cause for referral to the Local Licensing Authority includes: the licensee has any unresolved or unmitigated complaints filed against it, or the licensee has a history of three or more violations or allegations against the licensee that would constitute good cause for denial of a license. The procedures provided in Section 11.01.030 above shall apply to the Local Licensing Authority's review and determination whether to renew a license. A review by the Local Licensing Authority requires an additional fee equal to one-half the application fee for a new license paid prior to the Local Licensing Authority's review.
16. The ventilation and odor mitigation plan will be reviewed and approval by Staff each renewal period. Staff may refer such plan submitted with a renewal application for review by the Local Licensing Authority, who will conduct such review, with or without a public hearing.
17. The lack of an approved ventilation and odor mitigation plan shall be grounds for denial of a new license or renewal of an existing license. Failure to install or maintain the ventilation system required by an approved ventilation and odor mitigation plan shall constitute a violation of this Article and shall be grounds for suspension or revocation of a license.
18. Except for direct applications under Section 11.01.030-D, Staff will not begin processing a license application until it receives notice of the application from the state licensing authority. Staff may await completion of the state licensing authority's review and issuance of the state license before processing the local application, or it may conduct a concurrent review of a new license application prior to the

state licensing authority's final approval of the license application. The Local Licensing Authority shall notify the state licensing authority whether it approves or denies any forwarded application.

19. Proof that Applicant and all individual controlling owners with ownership interest of forty percent or more in Applicant are not prohibited from becoming a licensee due to violating provisions of C.R.S. § 44-10-307.

11.02.020 Applicant Investigation.

- A. Upon receipt of an application for a license under this Article, Town Clerk shall transmit copies of the application to the Police Department, the Town Administrator, the Planning and Building Department and the Town Attorney. The Town or any of its departments or officials may visit and inspect the property in which the applicant proposes to conduct business and investigate the fitness to conduct such business of any person, the officers and directors of any corporation or the partners of any partnership applying for a license.
- B. In investigating the fitness of the applicant, the Town may obtain criminal history record information furnished by a criminal justice agency subject to any restrictions imposed by such agency. In the event the Town takes into consideration information concerning the applicant's criminal history record, the Town shall also consider any information provided by the applicant regarding such criminal history record, including but not limited to evidence of rehabilitation, character references and educational achievements, especially those items pertaining to the time between the applicant's last criminal conviction and the consideration of the application for a license.
- C. Not less than five (5) days prior to the date of the public hearing on a license application or, in the event of an application for which no public hearing is scheduled, not less than five (5) days prior to the decision to approve or deny an application, Staff shall make known the findings of the investigation in writing to the applicant and other parties of interest.

11.02.030 Public Hearing – Notice – Publication.

- A. Upon receipt of an application for a local license, except an application for renewal or for transfer of ownership, the Local Licensing Authority shall schedule a public hearing upon the application, to be held not less than sixty (60) days after the date of the application. The Applicant shall post and publish public notice thereof not less than ten (10) days prior to the hearing. The Applicant shall give public notice by the posting of a sign in a conspicuous place on the retail marijuana establishment premises for which application has been made and by publication in a newspaper of general

circulation in the County, and written notice by certified letter, return receipt requested, sent to any property owners within a 200' radius of the property line of the proposed premises no less than ten days prior to the hearing.

- B. Public notice given by posting shall include a sign of suitable material, not less than twenty-two (22) inches wide and twenty-six (26) inches high, composed of letters not less than one (1) inch in height, and stating the type of license applied for, the date of the application, the date of the hearing, the name and address of the applicant and such other information as may be required to fully apprise the public of the nature of the application. The sign shall contain the names and addresses of the officers, directors, or manager of the facility to be licensed.
- C. Public notice given by publication shall contain the same information as that required for the posting of signs.
- D. If the building in which a marijuana establishment is to be located is in existence at the time of the application, the sign shall be posted to be conspicuous and plainly visible to the public. If the building is not constructed at the time of the application, the applicant shall post a sign at the premises upon which the building is to be constructed in such a manner that the notice shall be conspicuous and plainly visible to the public.

11.02.040 License – Issuance or Denial

- A. Not less than five (5) days prior to the date of the public hearing, Staff shall make known its findings, based on its investigation, in writing to the applicant and other parties of interest. The Local Licensing Authority has authority to refuse to issue a license provided for in this Section for good cause, subject to judicial review.
- B. Before entering a decision approving or denying the application for a local license, the Local Licensing Authority may consider, except where this Article specifically provides otherwise, the facts and evidence adduced as a result of Staff investigation, as well as any other facts pertinent to the application, including the number, type and availability of marijuana establishments located in or near the premises under consideration and any other pertinent matters affecting the qualifications of the applicant.
- C. Within five (5) days after the public hearing or completion of the application investigation, the Local Licensing Authority shall issue its decision approving or denying an application for local licensure. The decision shall be in writing and shall state the reasons for the decision. The Local Licensing Authority shall send a copy of the decision by mail to the applicant at the address shown in the application.

- D. The Local Licensing Authority may impose reasonable conditions upon any license issued pursuant to this Article.
- E. After an award of a license, the Local Licensing Authority shall not issue a local license until the premises are ready for occupancy with such furniture, fixtures and equipment in place as are necessary to comply with the applicable provisions of this Article, and then only after the Town Building Inspector has inspected the premises to determine that the applicant has complied with these regulations and any conditions imposed by the Local Licensing Authority.
- F. If a license is awarded to an Applicant, the Licensee shall be open to the public within six months of the date of the award, unless the Local Licensing Authority extends the deadline for good cause shown. Absent an extension, if the store is not open to the public by the deadline, the license is revoked.
- G. After approval of an application for local licensure, the Applicant shall notify the state licensing authority of such approval by submitting the license containing the following:
 - 1. The name of licensee, date of license issuance, and physical and mailing address of the licensed premises;
 - 2. Any conditions of approval imposed by the Local Licensing Authority;
 - 3. The license expiration date; and
 - 4. The signature of the applicant and the Town Clerk.

11.02.50 Ownership Transfer.

- A. In determining whether to permit a transfer of ownership, the Local Licensing Authority shall consider the requirements of these regulations and the transfer application filed by the Licensee.
- B. No transfer of ownership will be approved unless the Licensee has held its license for at least one year from the time the medical or retail marijuana store opened to the public.
- C. The Local Licensing Authority may hold a hearing on the application for a transfer of ownership; provided that the Local Licensing Authority shall not hold a hearing pursuant to this Section until the Applicant has posted a notice of hearing in the manner described in Section 11.02.030. A transfer fee shall accompany each application for a transfer of ownership, in such

amount as is established from time to time by the Board of Trustees by resolution.

11.04

ENFORCEMENT

Sections:

11.04.010 Suspension or Revocation.

11.04.020 Penalty.

11.04.010 Suspension or Revocation.

- A. The Local Licensing Authority may revoke or elect not to renew any license if it determines that the licensed premises were not open to the public for a period of three (3) months or more, where each day the Licensee is not open to the public is counted whether consecutive or not.
- B. In addition to any other sanctions prescribed by this Article, the Local Licensing Authority has the power, on its own motion or on complaint, after investigation and opportunity for a public hearing at which the licensee shall be afforded an opportunity to be heard, to suspend or revoke a license issued by the Local Licensing Authority for a violation by the licensee, or by any of the agents or employees of the licensee, of the provisions of this Article or of any of the terms, conditions, or provisions of the license. The Local Licensing Authority has the power to administer oaths and issue subpoenas to require the presence of persons and the production of papers, books and records necessary to the determination of a hearing that the state or Local Licensing Authority is authorized to conduct.
- C. The state licensing authority or Local Licensing Authority shall provide notice of suspension, revocation, fine or other sanction, as well as the required notice of the hearing pursuant to Section 11.02.030, and by mailing the same in writing to the licensee at the address contained in the license. Except in the case of a summary suspension, a suspension shall not be for a longer period than six (6) months. If a license is suspended or revoked, a part of the fees paid therefor shall not be returned to the licensee. Any license or permit may be summarily suspended by the Local Licensing Authority without notice pending any prosecution, investigation, or public hearing pursuant to the terms of C.R.S. § 24-4-104(4).
- D. Whenever a decision of the Local Licensing Authority suspending a license for fourteen (14) days or less becomes final, the licensee may, before the operative date of the suspension, petition for permission to pay a fine in lieu of having the license suspended for all or part of the suspension period. Upon the receipt of the petition, the Local Licensing Authority may, in its sole discretion, stay the proposed suspension and cause any investigation to

be made which it deems desirable and may, in its sole discretion, grant the petition if the Local Licensing Authority is satisfied that:

1. The public welfare and morals would not be impaired by permitting the licensee to operate during the period set for suspension and that the payment of the fine will achieve the desired disciplinary and deterrence purposes;
 2. The books and records of the licensee are kept in such a manner that the loss of sales that the licensee would may suffer if the suspension goes into effect can be determined with reasonable accuracy; and
 3. The licensee has not had his or her license suspended or revoked, nor had any suspension stayed by payment of a fine, during the two (2) years immediately preceding the date of the motion or complaint that resulted in a final decision to suspend the license or permit.
- E. The fine accepted shall be not less than two thousand dollars (\$2,000.00) nor more than twenty-five thousand dollars (\$25,000.00).
- F. Payment of a fine shall be in the form of cash, a certified check or a cashier's check made payable to the Local Licensing Authority.
- G. Upon payment of the fine pursuant to Subsection (c) above, the Local Licensing Authority shall enter its further order permanently staying the imposition of the suspension

11.04.020 Penalty

Failure to comply with the provisions of this Article shall constitute a violation of this Code, and, in addition to being grounds for denial, suspension or revocation of a license, such violation may be punished by a civil penalty in an amount not exceeding the maximum fine provided in Chapter 1-16 of the Town Code. Proceedings for the determination of such liability and imposition of such civil penalty shall be conducted in the Municipal Court in the same manner as proceedings relating to noncriminal traffic infractions, in accordance with _____. In no case shall any defendant found guilty of any violation of this Article be punished by imprisonment for such violation.

Qualification	Possible Points
Cannabis Industry Experience – Applicant has experience in owning, managing and operating a legally licensed cannabis business in the state of Colorado. 0 – 2 years = 1 2 – 4 years = 2 4+ years = 3	0-3
Cannabis Industry Knowledge – Applicant has demonstrated overall knowledge of the cannabis business industry.	1
Other Business Ownership Experience – Applicant has experience in owning, managing and operating a non-cannabis business. 0 – 2 years = 1 2 – 4 years = 2 4+ years = 3	0-3
Local Ownership – Applicant is a current resident or business owner within the Town of Cedaredge or 81413 zip code.	1

Business Plan	Points
Co-location – Applicant intends obtain a license for, and to open, both a medical and retail marijuana store in the same building.	2
Home Delivery – Applicant will offer a home delivery service.	1
Drive-Through – Applicant will have drive-through access.	1

Site Plan	Points
Façade Plan / Upgrades – Plan includes drawings, colors, materials, additions, and designs indicating a façade that conforms with, and is complimentary to, the town’s general landscape.	2
Investment in Underutilized Site* – Plan demonstrates Applicant’s commitment to major improvements, façade rehabilitation, site improvements or other investments in an underutilized/underdeveloped site. <i>*Underutilized Site include vacant land or a building that has not been utilized for at least one year and/or has been neglected.</i>	3

Safety & Security Plan	Points
Surveillance – Plan includes live feed access for local law enforcement.	1

Community Benefit	Possible Points
Community Involvement – Applicant has demonstrated involvement in its community in the following areas: Sponsorship or donations for community events = 2 Sponsorship or donations for charity events = 1 Donations to local non-profits = 1 Volunteer = 1	0-5

Total Possible Points	23
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Marijuana Fees

Initial Application

Medical	\$5,000 Application Fee*
	\$2,000 License Fee
	\$2,000 Annual Operating Fee
Retail	\$5,000 Application Fee*
	\$2,000 License Fee
	\$2,000 Annual Operating Fee
Delivery	\$2,000 License Fee
	\$2,000 Annual Operating Fee

Renewal Application

Medical	\$300 Application Fee*
	\$1,500 Renewal Fee
	\$2,000 Annual Operating Fee
Retail	\$300 Application Fee*
	\$1,500 Renewal Fee
	\$2,000 Annual Operating Fee
Delivery	\$1,000 Renewal Fee
	\$2,000 Annual Operating Fee

Additional Fees

Late Renewal	\$5,000* (on top of regular \$1,000 fee)
Local Licensing Authority Review	\$2,500*
Transfer of Ownership	\$5,000*
Background Check	\$45/Controlling Owner*

**Nonrefundable fees*

Please note that Development Fees, Business License and Fingerprinting fees are in addition to these specific fees.