

**RECORD OF PROCEEDINGS  
TOWN OF CEDAREEDGE  
BOARD OF TRUSTEES  
SPECIAL BOARD MEETING  
July 14, 2016**

The Town Board of Trustees met in a Special Meeting on July 14, 2016 in the Grand Mesa Room of the Cedaredge Civic Center, 140 NW 2nd Street, Cedaredge, Colorado. A meeting notice was posted in the designated area at Town Hall at least twenty-four hours prior to the meeting in accordance with the Sunshine Law. All documents included in these minutes by reference are available for review at the Town of Cedaredge Town Hall.

- 1) **CALL TO ORDER:** The special meeting convened at 6:33 pm with Mayor Welch calling the meeting to order.
- 2) **PLEDGE OF ALLEGIANCE:** Led by Mayor Welch.
- 3) **ROLL CALL:** Those Present: Mayor Gene Welch, Mayor Pro tem Raymond Hanson and Trustees, Patricia Michael, Robert Michael, Allan Smith and Lawrence Smith. Those Absent at Roll Call: Dayton Myers. It is unfortunate that Dayton Myers was available for roll call, but was not present at the time. Also Present: Town Administrator Kathleen Ann Sickles, Town Clerk William A. Warner, and Intern Greg Brinck.
- 4) **APPROVE AGENDA:** Mayor Welch presented the Agenda for approval. A Motion was made by Trustee Patricia Michael to accept the Agenda as presented. This Motion was then seconded by Trustee Lawrence Smith. A Roll Call vote was taken by Mayor Welch. Ayes: L. Smith, R. Michael, A. Smith, Welch, Hanson, P. Michael. Nays: None. Motion carried 6 to 0.
- 5) **EXECUTIVE SESSION:** A Motion was made by Mayor Pro tem Raymond Hanson to proceed with the Executive Session. This Motion was then seconded by Trustee Allan Smith. A Roll Call vote was taken by Mayor Welch. Ayes: L. Smith, R. Michael, A. Smith, Welch, Hanson, P. Michael. Nays: None. Motion carried 6 to 0.
- 6) **RECONVENE:** At 7:09 pm the special meeting reconvened. At this time Dayton Myers appeared. Updated roll call - Those Present: Mayor Gene Welch, Mayor Pro tem Raymond Hanson and Trustees, Patricia Michael, Robert Michael, Allan Smith, Lawrence Smith, and Dayton Myers. Those Absent: None
- 7) **PETE BLAIR AUDITOR 2015 AUDIT PRESENTATION:** Pete Blair presented the 2015 Audit of the Town of Cedaredge.
- 8) **ACCEPT 2015 AUDIT:** A Motion was made by Mayor Pro Tem Raymond Hanson to accept the 2015 audit. This Motion was then seconded by Trustee Patricia Michael. A Roll Call vote was taken by Mayor Welch. Ayes: L. Smith, Myers, R. Michael, A. Smith, Welch, Hanson, P. Michael. Nays: None. Motion carried 7 to 0.
- 9) **SURFACE CREEK SENIOR CITIZENS CIVIC CENTER RENTAL/REFRIGERATION AND FREEZER:** Denis Meisinger, and Caroline Goller spoke on behalf of the Surface Creek Senior Citizens Group in favor of the new rental agreement. A Motion was made by Trustee Allan

Smith to vote for the Surface Creek Senior Citizens Civic Center Rental/ Refrigeration and Freezer Agreement. This Motion was then seconded by Trustee Lawrence Smith. A Roll Call vote was taken by Mayor Welch. Ayes: L. Smith, Myers, R. Michael, A. Smith, Welch, Hanson, P. Michael. Nays: None. Motion carried 7 to 0.

- 10) **FULL TIME CODE ENFORCEMENT/ANIMAL CONTROL OFFICER:** Michelle Anderson spoke in favor of moving to a full time Code Enforcement/Animal Control Officer. A Motion was made by Mayor Pro tem Raymond Hanson to vote for the Full Time Code Enforcement/Animal Control Officer. This Motion was then seconded by Trustee Lawrence Smith. A Roll Call vote was taken by Mayor Welch. Ayes: L. Smith, Myers, R. Michael, A. Smith, Welch, Hanson, P. Michael. Nays: None. Motion carried 7 to 0.
- 11) **ADJOURNMENT:** Mayor Welch requested a motion for Adjournment. A Motion was made by Trustee Patricia Smith to Adjourn the July 14, 2016 Special Meeting. This Motion was then seconded by Mayor Pro tem Raymond Hanson. A Roll Call vote was taken by Mayor Welch. Ayes: L. Smith, Myers, R. Michael, A. Smith, Welch, Hanson, P. Michael. Nays: None. Motion carried 7 to 0. At 8:05pm the July 14, 2016 the Special Meeting was Adjourned.

Respectfully submitted,

William A. Warner  
Town Clerk

**RECORD OF PROCEEDINGS  
TOWN OF CEDAREIDGE  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
JULY 27, 2016**

The Town Board of Trustees met in regular session on June 16, 2016 in the Grand Mesa Room of the Cedaredge Civic Center, 140 NW 2nd Street, Cedaredge, Colorado. A meeting notice was posted in the designated area at Town Hall at least twenty-four hours prior to the meeting in accordance with the Sunshine Law. All documents included in these minutes by reference are available for review at the Town of Cedaredge Town Hall.

**CALL TO ORDER:** The regular meeting was called to order at 7:00pm by Mayor Welch.

**PLEDGE OF ALLEGIANCE:** Led by Mayor Welch

**ROLL CALL:** Those Present: Mayor Eugene Welch, Mayor Pro Tem Raymond Hanson, Trustees Laurence Smith, Dayton Myers, Robert Michael, Allan Smith and Patricia Michael. Upon call of the roll, seven members were present; none absent. Also Present: Town Administrator Kathleen Ann Sickles, Town Clerk William and Intern Greg Brinck.

**PROCEDURES FOR CONSTITUENT TIMES AND AGENDAS:** Mayor Gene Welch announced new procedures for constituent time, Town Administrator sickles explained the new process.

**APPROVE AGENDA:** A Motion was made by Hanson and seconded by A. Smith to approve the Agenda as presented. A Roll Call vote was taken by Town Clerk Warner. Ayes: L. Smith, Myers, R. Michael, A. Smith, Welch, Hanson and P. Michael. Nays: None. Motion carried 7 to 0.

**CONSENT AGENDA:** A Motion was made by Hanson and seconded by D. Myers to approve the Consent Agenda items as presented (6 a. through d.).

- 6.a. Regular Meeting Minutes June 16, 2016, Approval
- 6.b. June 30, 2016 Financial Report as provided by Financial Director, Accept
- 6.c. June 2016 disbursements as provided by Financial Director, Approval
- 6.d. Tavern Liquor License Renewal by Barbara Hladik and Darrell (D.J.) Hladik D/B/A The Pondy, LLC, Approval

A Roll Call vote was taken by Town Clerk Warner. Ayes: L. Smith, Myers, R. Michael, A. Smith, Welch, Hanson and P. Michael. Nays: None. Motion carried 7 to 0.

**STAFF/COMMITTEES:**

**DISCUSSION:** Town Administrator Sickles informed the board of a safety award from CIRSA for loss prevention.

**DISCUSSION:** Town administrator sickles gave a report on the Recreation and Cultural advisory committee.

**FINANCIAL:**

**DISCUSSION:** June 2016 Treasurer's Report

**ACCEPT:** A motion was made by Hanson and seconded by L. Smith to accept the Financial Statements Period 14. A Roll Call vote was taken by Town Clerk Warner. Ayes: L, Smith, Myers, R. Michael, A. Smith, Welch, Hanson and P. Michael. Nays: None. Motion carried 7 to 0.

**DISCUSSION:** Schedule DRAFT 2017 Budget Sessions.

**ACTION:** A motion was made by Hanson, and seconded by L. Smith to accept the 2015 Audit. A roll call vote was taken by Town Clerk Warner. Ayes: L, Smith, Myers, R. Michael, A. Smith, Welch, Hanson and P. Michael. Nays: None. Motion carried 7 to 0.

**LOCAL ORGANIZATIONS:** Bill Miller provided a Cedaredge Area Chamber of Commerce Report.

Cara Morton and Ladonna Gunn provided a Cedaredge Library Report.

**DEPARTMENT REPORTS:** Jerry Young provided a report on locating of a contractor that would haul the hydro-electric components out of the old facility, and on the new fleet tracking software. Scott Lock provided a report on report on weed control, the water treatment plant, new aerators in the ponds, and damn inspections. Kathleen Sickles identified a couple dates of importance and new items, and provided a Town Administrator Report.

**PLANNING & ZONING COMMISSION:** A Certificate of appreciation was presented to Bill Miller for his years of service on the Planning & Zoning Commission. Three vacancies need to be filled. No Action

**WASTEWATER TREATMENT FACILITY:**

No new news was discussed about the Wastewater Treatment Facility.

**FORMAL ACTION TO PARTICIPATE IN THE DELTA COUNTY ELECTION BE TO BE HELD NOVEMBER 8, 2016:** A motion was made by Hanson and seconded by P. Michael to decline this agreement. A roll call vote was taken by Town Clerk Warner. Ayes: L, Smith, Myers, R. Michael, A. Smith, Welch, Hanson and P. Michael. Nays: None. Motion carried 7 to 0.

**VOA CIVIC CENTER RENTAL AGREEMENT:** A motion was made by Hanson and seconded by Myers to allow staff to execute the VOA Civic Center Rental Agreement effective July 21, 2016. A roll call vote was taken by Town Clerk Warner. Ayes: L, Smith, Myers, R. Michael, A. Smith, Welch, Hanson and P. Michael. Nays: None. Motion carried 7 to 0.

**RESOLUTION:** At this time Trustee Myers Recused himself from the Regular Meeting. A motion was made by Hanson and seconded by L. Smith to approve Resolution 2016-10 regarding Budget Water Fund Major Expenditure Supplement. A roll call vote was taken by Town Clerk Warner. Ayes: L, Smith, R. Michael, A. Smith, Welch, Hanson and P. Michael. Nays: None. Motion carried 6 to 0.

**ACTION:** A motion was made by A. Smith and seconded by Hanson to accept mediated resolution regarding Upper Surface Creek Domestic Water Users Association. A roll call vote was taken by Town Clerk Warner. Ayes: L, Smith, R. Michael, A. Smith, Welch, Hanson and P. Michael. Nays: None. Motion carried 6 to 0.

**SECOND CONSTITUENT TIME:** No additional comments were made.

**ADJOURNMENT:** At 8:10 pm a motion was made by P. Michael and seconded by Welch to adjourn the meeting. Ayes: L. Smith, R. Michael, A. Smith, Welch, Hanson and P. Michael. Nays: None. Motion carried 6 to 0.

Respectfully submitted,

William A. Warner, Town Clerk

## Kathleen Sickles

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**From:** Karen Curran <karen.curran@pinnacol.com>  
**Sent:** Wednesday, July 20, 2016 5:24 PM  
**To:** manager@cedaredgecolorado.com; clerk@cedaredgecolorado.com  
**Cc:** sean@mtnwst.com  
**Subject:** Winner! Pinnacol Worksite Wellness Incentive

# Pinnacol's Worksite Wellness Program

## Congratulations!

Town of Cedaredge is a winner of Pinnacol worksite wellness incentive. Having healthy, productive employees is a win to any business, as part of Pinnacol Assurance's Worksite Wellness Program your business won the January 2016 – June 2016 payout Worksite Wellness Incentive.

### Eligibility

To be eligible, policyholders must have 25% engagement of FTE employees participating in Pinnacol's worksite wellness program and be active and in good standing with Pinnacol Assurance during the incentive period of January 1, 2016 – June 30, 2016.

### Policyholder Incentive

- The policyholders whose employees have collectively accumulated the most Virgin Pulse points during the award period will be awarded the incentive.
- Points can be earned by employees taking the HA and participating in Virgin Pulse's individual activities and/or group challenges. Points can be earned on a daily basis by simply reading Virgin Pulse tip cards.
- Policyholders compete against other policyholders of a similar size.
- Twice a year, the top eight point earners in each size category will each receive an incentive.

### For Winning Policyholders

- Each participating employee will have \$100 deposited into his/her Virgin Pulse account. This is sufficient to buy additional Max Trackers or other items such as a Fit Bit™.
- Policyholders will receive a check from Pinnacol.
- Winning policyholders must commit to using the incentive to promote wellness within their organization

CC: MTN WEST INS & FIN/MONTROSE

Pinnacol Worksite Wellness Team  
☎ (303) 361-4850 / ✉ [worksitewellness@pinnacol.com](mailto:worksitewellness@pinnacol.com)

# Town of Cedaredge

## Treasurer's Report

August 2016

With 58.33% of the year having elapsed, we have collected 56.2% of budgeted revenues and spent 45.5% of budgeted expenditures.

All of the expenditures for July were allocated appropriately and I have verified the following totals and signed off on the bank statements:

The General Checking had \$787,842.72

The C- Safe Investment pool was \$176,313.95

The E Bay account had \$1,549.34

Our Major Street Improvement checking was \$195,638.14

Our CD account has one \$100,000.00 CD

Sales tax for July, 2016 was up by 3.9% which is up from previous year-to-date.

We have moved one of \$100,000 CD's to our C- Safe account. By moving this CD we will be receiving just a little more interest and if needed, we can access this account in one day.

# Cedaredge Golf Club

## August, 2016

### Golf Shop Operations:

Golf Shop—8 am till 7 pm,

Marketing ([www.cedaredgegolf.com](http://www.cedaredgegolf.com)) We continue to have monthly golf specials and e-mail blasts to attract visiting and local golfers.

- August E-special coupon is--- \$45.00 for 18 holes----- (Green Fee and Cart.)
- Positive golfer response to our “Super Twilite” rate which is after 3:00 pm daily.

The Golf Ball return program for the back 9 continues to be a PR/Wow factor success and will continue in 2016. We had one golfer who took a cell phone picture of the promotion, so he could show his friends back home.

The Western Slope players cards are sold out. Glenwood Springs Golf Club is the latest addition--- 14 clubs on the Card

### The Cedaredge Golf Club Grill:

- We are currently selling food and drinks from the Golf Shop and Restaurant thru the Golf Shop register. Added one register to the Grill/Bar.
- Lunch is being served from 11am till 3 pm 7 days a week
- Dinner is being served on “Thursday Night Dinner Club”----5-8 pm.
- Golf/Grill has a permanent Liquor License.
- Current staff is 5 employees (2 for the kitchen and 3 servers)

### Tournaments:

The Par 3 course on the back 9 is open for play with a scorecard. (Green Lizard) . This par 3 course will not affect normal play, but will enhance playing opportunities for all golfer levels of play. ( Juniors and ladies have a fun alternative for other play)

### Next Tournaments:

Cedaredge High School Golf starts on August 8<sup>th</sup>, first practice. Cedaredge is hosting 13 High School teams for a tournament on Thursday, August 11<sup>th</sup>.

Saturday/Sunday August 20-21 Men and ladies club championship

Friday, Aug 26, 9 hole Glow Ball Tournament.

Men and Ladies have their weekly games..

Submitted by Larry Murphy, PGA Master Professional



## PUBLIC WORKS

160 SE High Country Ave.  
Cedaredge, CO 81413  
(970) 856 - 5012

### August 2016

#### Water Leak Update

Year to date we have repaired 15 water leaks in the distribution system. No year is the same, but this is on average higher than normal for this time of year. Last year we only had eight the entire year. However, in 2014 we had 23, which has been the highest number since the new water line replacement project took place in 2006 – 2007. June and July have been our busiest months with 12 leak repairs since June 8.

#### Raw Water Collection System Inspection

Public Works staff makes a point of inspecting approximately 1/3 of the raw water collection system annually. During this inspection every mile of pipeline is ridden, clearing access along the way and repairing leaks as discovered. Also, all collection boxes are inspected and any maintenance issues addressed. The vast majority of our collection system is extremely difficult to access on rough terrain. This year we have had two occasions where our ATVs have sustained damage that required us to either “limp” them back to Town or tow them back. Below is a picture that shows how we brought a machine off the mountain with a cracked axel.



Report submitted by: Jerry Young



### From the Chief's Desk



July was a good month for CPD. There were only a few crimes reported that caused an in-depth investigation to occur. Examples of these types of crimes are assaults, domestic violence, burglary, large thefts etc. July 4<sup>th</sup> was a normal holiday for CPD with no major incidents to report.

Historically July has been a fairly busy month for the police department. This remained true for 2016 as we had parades, special events, and numerous tourist passing through daily all requiring our services. The difference this month from many prior is that we did not have any large incidents to investigate. I have told the council on prior occasions that major crime seems to fluctuate from jurisdiction to jurisdiction and I believe we are experiencing a low right now which is a great thing. With that said there is no doubt that any given day we will be right back in the mix working larger scale investigations and incidents. We strive to always be prepared and continually work at advancing our state of preparedness.

In February I joined the Cedaredge Volunteer Fire Department as a cadet with a goal of becoming a full member in 2017. With this new venture I have already began to stress the importance of Emergency Preparedness and fire mitigation to the CFD leadership. Emergency service agencies have a great resource in the Delta County Emergency Operations Manager (OEM). The sheriff's office is mandated by the state to have an OEM on staff for the county needs in the event of large scale emergencies. These managers are the conduit that resources and funding come through from the state and federal systems and they are tasked with multi agency emergency planning (Super Important!) In years past this position was mostly a formality and nothing really happened in respect to Emergency

Preparedness. 2-3 years ago a new OEM was appointed and since then our county has been actively playing catch up in the area of Emergency Preparedness. Emergency Preparedness addresses many forms of emergencies from wildfires and floods to active shooters and terrorist attacks and everything in between. As you can imagine this takes a ton of cooperation between agencies and requires even more communication and maintenance to keep it moving forward. CPD is involved in this process and will continue to support this mission to be prepared county wide. I know CPD and CFD will advance its knowledge in these areas and will begin to implement more training and resources to Emergency Preparedness. The county does have a formal Emergency Operation Plan adopted by all jurisdictions to include Cedaredge. The latest updated version has just been completed and was due to be adopted in July or August of this year. If you want to know more about the Ops plan or Emergency Preparedness or have concerns, please feel free to contact me anytime.

### Training

Training in July was minimal due to the vacation season and shift rotations that have occurred. Training consisted of Officer Safety/Survival and Search and Seizure concerns. CPD utilizes an online training program to supplement our training needs that cannot easily be completed in house or in formal training environments. Our system is exclusive to law enforcement and is recognized by CO POST for certified training. Our annual membership is approximately \$800 for 9 positions. This is very cost effective and valuable training that is updated often and allows us to cover multiple topics. It allows us to assign, track and document trainings that the officers can complete on duty at their desk. It provides proper codes for input to state records systems and allows the administrators to see real time training accomplished and in process.

**Cedaredge Police Department**  
**P.O. Box 398 – 140 NW 2<sup>nd</sup> Street**  
**Cedaredge, Colorado 81413**  
**970-856-4301**



This makes our officers and department much more accountable in records and proof of training in specific topic areas ultimately making us even better.

### **Animal Control / Code Enforcement**



See written report from AC/CE Officer Anderson for activities.

### **Other news**

CPD is proud to announce a new addition to our reserve program. Reserve Officer David Parham has just recently joined the department and is still pending some formalities before he goes live on the street. David has had a long history with the town where he has served as a reserve police officer from 2002-2006 and then a full time officer from 2006-2009. David then left the town to pursue being a patrol officer for the City of Delta from 2009-2011. David and family then opened a restaurant at the current Annies Pizzeria. Parham's Place was open from 2011-2012 but never took off. David closed the business and returned to DPD to serve as patrol officer until 2013. In 2013 David began working for Montrose County in the Road and Bridge Department where he is currently employed as an equipment operator. Dave will be a great addition with his prior LE experience especially his personal experience with Cedaredge.

The Lighter side: On August 2<sup>nd</sup> Officer Chris Curtis was called out early morning for a report of a suspicious vehicle at Leisure Time Sports. The initial caller stated that they thought the business was being burglarized and that a vehicle was backed up to the front door with several male parties walking around the doorway. Upon arrival

Officer Curtis quickly realized that the business was not being burglarized instead it was 3 anxious customers waiting for the doors to open for a chance at a left over muzzle load tag. Officer Curtis said he discussed the called in report with the 3 men present and they teased him about police and doughnuts during the conversation. Officer Curtis later responded to the grocery store and purchased half a dozen doughnuts to give



to the men at Leisure Time. Officer Curtis told me that the men received the offer well and got a kick out of a cop providing doughnuts all had a good laugh and Curtis returned to service. We received a thank you card (attached) from Barb and Gregg owners of Leisure Time thanking CPD, specifically Officer Curtis for the doughnuts and good discussion it created. This is just another testament to the culture and belief we have of community policing. It is what drives our staff in their service to our town.



Leisure Time Sports would like to thank the Cedaredge Police Dept, and especially the officer who provided donuts to our customers in the parking lot on Tuesday, Aug 2nd. We had quite a crowd waiting for leftover hunting licenses and the donuts were greatly appreciated. We heard many positive comments from the customers!

Thanks again for that kind gesture and for all that you do for the community!

Beb and  
Gregg

# DAILY ACTIVITY LOG

July 2016

## Friday, July 1, 2016

- Troy was off today - I worked at the PD all morning - no shelter.
- Report of a small black dog by Tri R Motel. I found the dog, but was unable to catch him. F/U - **Jane Rosen** - 856 SGMD - has the Scottie in her backyard - impounded at the shelter.
- **US Forest Service** brought 2 Chow X puppies to the Shelter while I was there - impounded the two dogs - found up near 20391 NGMD.
- F/U on 7 Weed Violations - 3 are done - I will follow up on the other four.
- After Hours - received a call from Officer Curtis in regards to two dogs running loose at Hwy 65 and Aspen. I was in town, so I went to assist him. I was in my personal vehicle, so advised the people who had caught the dogs to take them to the shelter after 3:00 pm.

## Monday, July 4, 2016

- Holiday.

## Tuesday, July 5, 2016

- Quiet afternoon.

## Wednesday, July 6, 2016

- Sent out Unlicensed Dog letters to **John Harris** and **Chris Johnson**.
- F/U on 9 Weed and Trash Letters - 7 were in compliance - I will F/U on the remaining two.
- Sent out 6 Unlicensed Dog Letters.
- Sent out 6 Weed Letters.

## Thursday, July 7, 2016

- Sent out 2 Weed letters, 1 Trash letter, 2 2<sup>nd</sup> Trash letters, and 1 Barking Dog letter.
- Sent out 5 Unlicensed Dog letters.

## Friday, July 8, 2016

- ½ Vacation Day.

## Monday, July 11, 2016

- Sent an Unlicensed Dog letter to **Dave Toothaker**, 770 NW Cedar Avenue.
- F/U on 6 Weed and Trash letters - 5 are in compliance - I will F/U on the remaining one.

## Tuesday, July 12, 2016

- Did F/U on 5 Weed letters - 4 are in compliance, I will F/U on the one not in compliance.
- Sent out 3 Weed letters.

## Wednesday, July 13, 2016

- Sent an Unlicensed Dog letter to **Christine Perry**, 295 NW 9<sup>th</sup> Street.

## Thursday, July 14, 2016

- Court today.
- Red tagged an abandoned homemade horse trailer (no plates) parked in front of 295 SW 12<sup>th</sup> Avenue.
- Sent a Trash letter and Unlicensed Dog letter to **Michael Bauer**, 245 NW Elm Avenue.
- Sent a Barking Dog letter to **Lance Richens**, 1235 SW 9<sup>th</sup> Street.

## Friday, July 15, 2016

- Half day.

## Monday, July 18, 2016

- Red tagged horse trailer has been moved.
- Sent an Unlicensed Dog letter to **Lisa Jones**, 750 NW Dahlia Avenue.

## Tuesday, July 19, 2016

- Sent an Unlicensed Dog letter to **Brandon Pullman** - 820 SGMD.
- Sent a 1<sup>st</sup> Weed letter to **James C. Wright** - 750 NW Beech Avenue.
- Sent a 1<sup>st</sup> Weed letter to **Richard Sherer** - 795 NW Birch Avenue.
- Sent an Unlicensed Dog letter to **Gerry Reibold** - 190 SW 2<sup>nd</sup> Ave.
- Issued Summons #C6644 to **Dasha Kehmeier** for License Required, and License - Rabies Vaccination Required.
- Issued Summons #C6643 to **Jessi Bayles** for License Required X 2, and License - Rabies Vaccination Required - X 2.
- Issued Summons #C6642 to **John Stewart** for License Required X 2, and License - Rabies Vaccinations Required - X 2.

## Wednesday, July 20, 2016

- Sent 1<sup>st</sup> Weed letter to **Eric Sanders** - 305 NW Cedar - brush pile.
- Worked at Town Hall for 2 hours.
- Sent a 1<sup>st</sup> Junk letter to **David Short** - 469 Birdie Circle - Dead aspen tree.
- Attempted to serve the three summonses twice today - no one was home.

### Thursday, July 21, 2016

- Troy and the Chief were gone today, and the officers had training. I stayed at the PD to man the front office and the phones.
- Sent a Certified Letter to **Paul Hardwick** reference 500 SE 2<sup>nd</sup> Street – Weeds.

### Friday, July 22, 2016

- ½ Day – Quiet.

### Monday, July 25, 2016

- **Manny Rodriguez** came to the shelter to complain about the dog at 295 NW 9<sup>th</sup> Street – **Christina Perry** – barking from 6:00 am to 11:00 or noon. I advised him (after 30 minutes) that I would contact the owner and advise her that this was her last warning and the next time it would be a summons to court. He also complained that the dog would “charge” the fence and try and climb it, but has not gotten out. I stated that there is no law being broken, and that I hadn’t received any calls about the dog getting out.
- **Manny Rodriguez** came to the PD to complain again about the dog at 295 NW 9<sup>th</sup> Street and wanted to file a complaint with the Chief. **Susan Marconette** was also present and wanted to file a complaint. **Manny** stormed out of the PD, so I visited with **Susan**. It now comes to light that there are two dogs at this address - one of the dogs belongs to Kent Church – and that is the dog they are complaining about, that barks all morning, and charges the fence. F/U – everything is straightened out – there is only one dog, and the Perry’s agreed to keep it quiet and fix the fence.
- Took paperwork on abandoned towed vehicle to Shirley at D&S Towing.

### Tuesday, July 26, 2016

- F/U on 9 Weed letters. 7 are in compliance – I will F/U on the other two.

### Wednesday, July 27, 2016

- Sent an Abandoned Vehicle letter to **James McCann**, 155 SW 7<sup>th</sup> Street.

### Thursday, July 28, 2016

- Vacation

### Friday, July 29, 2016

- Vacation – ½ Day.

08/01/16  
10:27

Cedaredge Police  
Total Traffic Citation Report, by Agency

Page: 303  
1

| Agency                      | Citations | Violations |
|-----------------------------|-----------|------------|
| Cedaredge Police Department | 6         | 8          |
| Report Totals               | 6         | 8          |

Report includes:

All dates of issue between `00:00:01 07/01/16` and `00:23:59 07/31/16`  
All agencies matching `CPD`  
All issuing officers  
All areas  
All courts  
All offense codes  
All dispositions  
All citation/warning types

\*\*\* End of Report /tmp/rpt-6abEa-rptrttcr.r1\_1 \*\*\*

08/01/16  
10:29

Cedaredge Police  
Traffic Citation Summary Report, by Agency

303  
Page: 1

| Number                              | Time/Date         | Street, City                   | Defendant            |
|-------------------------------------|-------------------|--------------------------------|----------------------|
| -----                               |                   |                                |                      |
| Agency: Cedaredge Police Department |                   |                                |                      |
| 6641                                | 16:01:00 07/07/16 | , ,                            | BLAIR, JASON A.      |
| Offenses:                           |                   | [No code entered]              | [No code entered]    |
| C6642                               | 19:00:00 07/20/16 | 195 NW 5TH ST, Cedaredge, CO   | Stewart, John H.     |
| Offenses:                           |                   | [No code entered]              | [No code entered]    |
| C6732                               | 10:27:00 07/14/16 | 400 N GRAND MESA DR, Cedaredge | ELLIOTT, TANYA L.    |
| Offenses:                           | 1101(1)B          | SPEED 10-19                    | Pending              |
| C6733                               | 18:13:00 07/27/16 | 200 S GRAND MESA DR, Cedaredge | GARCIA, SALENA C.    |
| Offenses:                           | 1101(1)B          | SPEED 10-19                    | Pending              |
| C6757                               | 19:00:00 07/16/16 | 800 S GRAND MESA DR, Cedaredge | MORTON, DONNI L.     |
| Offenses:                           | 42-2-138(1)D      | DROVE-LIC RESTRAIN ON DUI      | Pending              |
| C6778                               | 00:10:00 07/07/16 | 440 North Grand Mesa Drive # 1 | ARCHULETA, RACHAL B. |
| Offenses:                           | 18-3-204          | ASSAULT, 3RD DEGREE            | Pending              |
|                                     | 18-4-501 A        | CRIM MISCHIEF- < \$500         | Pending              |
|                                     | 18-6-801          | Domestic Violence              | Pending              |
|                                     | 18-6-803          | PROTECTION ORDER VIOL-CIVIL    | Pending              |
|                                     | 18-8-212(2)       | BAIL VIOL ON MISD              | [No code entered]    |

Total citations for this agency: 6  
Total offenses for this agency: 10

-----  
Total citations for this report: 6  
Total offenses for this report: 10  
-----

Report Includes:

All citation dates between `00:00:01 07/01/16` and `00:23:59 07/31/16`  
All agencies matching `CPD`  
All officers  
All areas  
All types  
All courts  
All violations

-----  
\*\*\* End of Report /tmp/rpt--abEd-rptrtcs.r1\_2 \*\*\*

08/01/16  
10:30

Cedaredge Police  
Law Incident Summary Report, by Responsible Officer

303  
Page: 1

| Number | Time and Date | Nature | Address | Loctn | Dsp |
|--------|---------------|--------|---------|-------|-----|
|--------|---------------|--------|---------|-------|-----|

Agency: Cedaredge Police Department  
Officer: C Curtis

|          |          |          |                 |                            |           |
|----------|----------|----------|-----------------|----------------------------|-----------|
| C16-0421 | 16:45:53 | 07/01/16 | Theft           | 280 SW 7TH ST, Cedaredge,  | CPDSW INA |
| C16-0434 | 09:12:58 | 07/08/16 | Vin Inspection  | 224 SW 8TH CIR, Cedaredge, | CPDSW CLO |
| C16-0435 | 14:32:31 | 07/08/16 | Information     | 469 SE BIRDIE CIR, Cedared | CPDSE CLO |
| C16-0439 | 15:28:13 | 07/11/16 | Information     | 120 S GRAND MESA DR, Cedar | CPDSW CLO |
| C16-0440 | 15:28:55 | 07/11/16 | Theft           | 265 NW DAHLIA AVE, Cedared | CPDNW INA |
| C16-0443 | 13:01:28 | 07/12/16 | Citizen Assist  | 440 N GRAND MESA DR; 13, C | CPDNE CLO |
| C16-0448 | 15:00:00 | 07/07/16 | Theft From Auto | 175 NW 6TH ST, Cedaredge,  | CPDNW INA |
| C16-0456 | 14:35:02 | 07/18/16 | Agency Assist   | 22079 HIGHWAY 65, Cedaredg | DIST2 CLO |
| C16-0458 | 07:43:51 | 07/19/16 | Crim Mischief   | 230 NW CEDAR AVE, Cedaredg | CPDNW INA |
| C16-0459 | 09:26:55 | 07/19/16 | Agency Assist   | HIGHWAY 65; mm 7, Cedaredg | DIST2 CLO |
| C16-0461 | 14:22:14 | 07/19/16 | Medical/Transfe | 180 SW 13TH AVE, Cedaredge | CPDSW CLO |
| C16-0475 | 08:30:06 | 07/25/16 | Information     | 185 SE FRONTIER AVE, Cedar | CPDSE CLO |
| C16-0476 | 12:42:16 | 07/25/16 | Citizen Assist  | 225 SE GREENWOOD AVE, Ceda | CPDSE CLO |
| C16-0478 | 13:44:43 | 07/26/16 | Missing Person  | 155 NE JUNIPER CT, Cedared | CPDNE ACT |

Total Incidents for This Officer: 14

Officer: C Lovera

|          |          |          |                 |                             |           |
|----------|----------|----------|-----------------|-----------------------------|-----------|
| C16-0426 | 11:45:04 | 07/05/16 | Crim Mischief   | 1355 SW 9TH ST, Cedaredge,  | CPDSW CLO |
| C16-0427 | 13:26:37 | 07/05/16 | 911             | 440 N GRAND MESA DR; 10, C  | CPDNE CLO |
| C16-0451 | 16:00:03 | 07/16/16 | Trafficaccident | 155 SW 2ND ST; CEDAREDDGE P | CPDSW CLO |
| C16-0452 | 18:54:50 | 07/16/16 | Traffic Stop    | 690 S GRAND MESA DR; MESA   | CPDSW CLO |
| C16-0453 | 18:56:56 | 07/16/16 | Information     | 155 NE JUNIPER CT, Cedared  | CPDNE CLO |
| C16-0474 | 22:52:28 | 07/24/16 | Suspicious      | 250 SW 4TH ST, Cedaredge,   | CPDSW CLO |
| C16-0484 | 00:38:19 | 07/29/16 | Wanted Person   | 155 NW 6TH ST; 2, Cedaredg  | CPDNW CLO |
| C16-0487 | 17:42:02 | 07/30/16 | Welfare Check   | 310 SE 2ND ST, Cedaredge,   | CPDSE ACT |
| C16-0488 | 21:35:07 | 07/30/16 | Information     | 210 SW 3RD ST, Cedaredge,   | CPDSW CLO |

Total Incidents for This Officer: 9

Officer: D Sanders

|          |          |          |               |                            |           |
|----------|----------|----------|---------------|----------------------------|-----------|
| C16-0455 | 10:32:15 | 07/18/16 | Fire          | 24835 CACTUS PARK RD, Ceda | DIST2     |
| C16-0460 | 13:18:14 | 07/19/16 | Error         | 1080 CRAWFORD AVE, Delta,  | DPD ACT   |
| C16-0477 | 16:54:33 | 07/25/16 | Agency Assist | 19991 HIGHWAY 65; ASPEN TR | DIST2 ACT |
| C16-0479 | 09:24:17 | 07/27/16 | Suspicious    | 26279 PAINTBRUSH RD, Cedar | DIST2 ACT |

Total Incidents for This Officer: 4

Officer: J Hernandez

|          |          |          |                |                            |           |
|----------|----------|----------|----------------|----------------------------|-----------|
| C16-0422 | 21:08:08 | 07/02/16 | Disturbance    | 255 SW 7TH ST, Cedaredge,  | CPDSW CLO |
| C16-0423 | 16:24:10 | 07/03/16 | Agency Assist  | rodeo grounds, ,           | CLO       |
| C16-0431 | 16:16:15 | 07/07/16 | Vin Inspection | 140 NW 2ND ST; CPD, Cedare | CPDNW CLO |
| C16-0433 | 20:09:24 | 07/07/16 | Civil Problem  | 310 SW 13TH CIR, Cedaredge | CPDSW CLO |
| C16-0444 | 22:25:25 | 07/12/16 | Intoxication   | 138 S GRAND MESA DR, Cedar | CPDSW CLO |
| C16-0445 | 16:17:20 | 07/13/16 | Agency Assist  | 150 S GRAND MESA DR; 205,  | CPDSW CLO |
| C16-0446 | 01:22:47 | 07/14/16 | Alarm          | 210 SE INDEPENDENCE AVE, C | CPDSE CLO |
| C16-0447 | 10:10:25 | 07/14/16 | Traffic Stop   | 100 N GRAND MESA DR, Cedar | CPDNE CLO |
| C16-0457 | 04:34:58 | 07/19/16 | Alarm          | 215 W MAIN ST ; 4 b's, Ced | CPDSW CLO |
| C16-0466 | 21:26:41 | 07/19/16 | Information    | 310 SW 13TH CIR, Cedaredge | CPDSW CLO |
| C16-0468 | 16:23:08 | 07/21/16 | Agency Assist  | 20440 HAMILTON RD & WARD C | DIST2 CLO |
| C16-0482 | 17:53:58 | 07/27/16 | Traffic        | 200 S GRAND MESA DR, Cedar | CPDSW CLO |

Total Incidents for This Officer: 12

Officer: M Anderson

|          |          |          |                |                            |           |
|----------|----------|----------|----------------|----------------------------|-----------|
| C16-0430 | 15:46:42 | 07/07/16 | Animal Control | 180 SW 13TH AVE, Cedaredge | CPDSW ACT |
| C16-0462 | 15:37:30 | 07/19/16 | Animal Control | 195 NW 5TH ST, Cedaredge,  | CPDNW CLO |

08/01/16  
10:30

Cedaredge Police  
Law Incident Summary Report, by Responsible Officer

303  
Page: 2

| Number                            | Time and Date     | Nature         | Address                    | Loctn | Dsp |
|-----------------------------------|-------------------|----------------|----------------------------|-------|-----|
| C16-0463                          | 16:02:41 07/19/16 | Animal Control | 240 N GRAND MESA DR, Cedar | CPDNE | CLO |
| C16-0464                          | 16:26:41 07/19/16 | Animal Control | 200 SW 2ND ST, Cedaredge,  | CPDSW | CLO |
| Total Incidents for This Officer: |                   |                |                            | 4     |     |

Officer: M McDermith

|                                   |                   |                 |                             |       |     |
|-----------------------------------|-------------------|-----------------|-----------------------------|-------|-----|
| C16-0424                          | 17:36:05 07/04/16 | Wanted Person   | 190 SW 2ND AVE; above rp,   | CPDSW | CAA |
| C16-0425                          | 21:52:08 07/04/16 | Suspicious      | 295 NW 9TH ST, Cedaredge,   | CPDNW | CLO |
| C16-0428                          | 21:06:26 07/05/16 | Disturbance     | 440 N GRAND MESA DR, Cedar  | CPDNE | CAA |
| C16-0429                          | 19:21:03 07/06/16 | Fraud           | 155 NE JUNIPER CT, Cedared  | CPDNE | CLO |
| C16-0432                          | 17:53:46 07/07/16 | Juvenile Prob   | 445 W MAIN ST; CEDAREEDGE P | CPDSW | CLO |
| C16-0441                          | 19:24:44 07/11/16 | Welfare Check   | 265 SW 12TH AVE, Cedaredge  | CPDSW | CLO |
| C16-0454                          | 23:19:38 07/17/16 | Alarm           | 255 SW 8TH AVE, Cedaredge,  | CPDSW | CLO |
| C16-0470                          | 17:47:54 07/22/16 | Information     | 440 N GRAND MESA DR;13, Ce  | CPDNE | CLO |
| C16-0473                          | 18:48:00 07/23/16 | Suspicious      | Southwest 2nd Street & Sou  | CPDNW | CLO |
| C16-0486                          | 16:13:36 07/30/16 | Medical/Transfe | 810 SW 3RD AVE, Cedaredge,  | CPDSW | CLO |
| Total Incidents for This Officer: |                   |                 |                             | 10    |     |

Officer: R Spiker

|                                   |                   |                 |                            |       |     |
|-----------------------------------|-------------------|-----------------|----------------------------|-------|-----|
| C16-0436                          | 06:43:35 07/09/16 | Information     | 490 SE KOHLER CT; 1, Cedar | CPDSE | CLO |
| C16-0437                          | 10:00:55 07/09/16 | Civil Problem   | 1235 SW 9TH ST, Cedaredge, | CPDSW | CLO |
| C16-0438                          | 12:34:59 07/10/16 | Citizen Assist  | 220 W MAIN ST, Cedaredge,  | CPDNW | CLO |
| C16-0449                          | 12:37:14 07/15/16 | Civil Problem   | 310 SW 13TH CIR, Cedaredge | CPDSW | CLO |
| C16-0450                          | 13:57:13 07/15/16 | Information     | 440 N.G.M.D. ;13, Cedaredg |       | CLO |
| C16-0467                          | 10:35:49 07/20/16 | Crim Mischief   | 290 NW 3RD ST; BUS DEPOT C | CPDNW | CLO |
| C16-0469                          | 10:05:42 07/22/16 | Information     | 169 SW 15TH CIR, Cedaredge | CPDSW | CLO |
| C16-0471                          | 08:28:43 07/23/16 | Lost/Found Prop | 130 W MAIN ST; Scramblers  | CPDNW | CLO |
| C16-0472                          | 15:50:12 07/23/16 | Alarm           | 275 SE FLINTLOCK CT; res,  | CPDSE | CLO |
| C16-0485                          | 08:30:00 07/28/16 | Lost/Found Prop | 170 SW 2ND ST; 1, Cedaredg | CPDSW | CLO |
| Total Incidents for This Officer: |                   |                 |                            | 10    |     |

Officer: T Gray

|                                   |                   |                |                           |       |     |
|-----------------------------------|-------------------|----------------|---------------------------|-------|-----|
| C16-0442                          | 14:21:07 07/12/16 | Vin Inspection | 140 NW 2ND ST, Cedaredge, | CPDNW | CLO |
| C16-0465                          | 16:31:37 07/19/16 | Vin Inspection | 140 NW 2ND ST, Cedaredge, | CPDNW | CLO |
| C16-0480                          | 13:03:30 07/27/16 | Citizen Assist | 140 NW 2ND ST, Cedaredge, | CPDNW | CLO |
| C16-0481                          | 14:52:47 07/27/16 | Citizen Assist | 140 NW 2ND ST, Cedaredge, | CPDNW | CLO |
| C16-0483                          | 11:36:45 07/28/16 | Sex Offense    | 140 NW 2ND ST, Cedaredge, | CPDNW | CLO |
| Total Incidents for This Officer: |                   |                |                           | 5     |     |

Total Incidents for This Agency: 68

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Total Incidents for This Report: 68  
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Report Includes:

All dates between `00:00:01 07/01/16` and `00:23:59 07/31/16`  
All agencies matching `CPD`  
All officers  
All dispositions  
All natures  
All locations  
All cities  
All clearance codes  
All observed offenses  
All reported offenses  
All offense codes

08/01/16  
10:31

Cedaredge Police  
Incident Audit Report

Page: 303  
1

| Incident# | Nature of Incident | Offense Code | Loctn Code | Disposition          |
|-----------|--------------------|--------------|------------|----------------------|
| C16-0421  | THEFT              | 2404         | CPDSW      | Inactive             |
| C16-0422  | Disturbance        | 5311         | CPDSW      | Closed Case          |
| C16-0423  | AGENCY ASSIST      | 9506         |            | Closed Case          |
| C16-0423  | AGENCY ASSIST      | 9600         |            | Closed Case          |
| C16-0424  | Wanted Person      | 9560         | CPDSW      | Cleared Adult Arrest |
| C16-0425  | SUSPICIOUS         | 9553         | CPDNW      | Closed Case          |
| C16-0426  | CRIM MISCHIEF      | 2999         | CPDSW      | Closed Case          |
| C16-0427  | 911                | 911          | CPDNE      | Closed Case          |
| C16-0428  | Disturbance        | DOM          | CPDNE      | Cleared Adult Arrest |
| C16-0429  | FRAUD              | 2605         | CPDNE      | Closed Case          |
| C16-0430  | ANIMAL CONTROL     | 9505         | CPDSW      | Active               |
| C16-0431  | VIN INSPECTION     | 9561         | CPDNW      | Closed Case          |
| C16-0432  | Juvenile Prob      | 9531         | CPDSW      | Closed Case          |
| C16-0433  | CIVIL PROBLEM      | CIVP         | CPDSW      | Closed Case          |
| C16-0434  | VIN INSPECTION     | 9561         | CPDSW      | Closed Case          |
| C16-0435  | Information        | INFO         | CPDSE      | Closed Case          |
| C16-0436  | Information        | INFO         | CPDSE      | Closed Case          |
| C16-0437  | CIVIL PROBLEM      | CIVP         | CPDSW      | Closed Case          |
| C16-0438  | CITIZEN ASSIST     | 9511         | CPDNW      | Closed Case          |
| C16-0439  | Information        | INFO         | CPDSW      | Closed Case          |
| C16-0440  | THEFT              | 2299         | CPDNW      | Inactive             |
| C16-0441  | WELFARE CHECK      | 9563         | CPDSW      | Closed Case          |
| C16-0442  | VIN INSPECTION     | 9561         | CPDNW      | Closed Case          |
| C16-0443  | CITIZEN ASSIST     | 9511         | CPDNE      | Closed Case          |
| C16-0444  | Intoxication       | 9526         | CPDSW      | Closed Case          |
| C16-0445  | AGENCY ASSIST      | 9504         | CPDSW      | Closed Case          |
| C16-0445  | AGENCY ASSIST      | 9506         | CPDSW      | Closed Case          |
| C16-0446  | ALARM              | 9502         | CPDSE      | Closed Case          |
| C16-0447  | Traffic Stop       | 5499         | CPDNE      | Closed Case          |
| C16-0448  | THEFT FROM AUTO    | 2303         | CPDNW      | Inactive             |
| C16-0449  | CIVIL PROBLEM      | CIVP         | CPDSW      | Closed Case          |
| C16-0450  | Information        | INFO         |            | Closed Case          |
| C16-0451  | TrafficAccident    | 9600         | CPDSW      | Closed Case          |
| C16-0452  | Traffic Stop       | 5499         | CPDSW      | Closed Case          |
| C16-0453  | Information        | INFO         | CPDNE      | Closed Case          |
| C16-0454  | ALARM              | 9502         | CPDSW      | Closed Case          |
| C16-0455  | FIRE               |              | DIST2      |                      |
| C16-0456  | AGENCY ASSIST      | 5499         | DIST2      | Closed Case          |
| C16-0456  | AGENCY ASSIST      | 9506         | DIST2      | Closed Case          |
| C16-0456  | AGENCY ASSIST      | 9600         | DIST2      | Closed Case          |
| C16-0457  | ALARM              | 9502         | CPDSW      | Closed Case          |
| C16-0458  | CRIM MISCHIEF      | 2999         | CPDNW      | Inactive             |
| C16-0459  | AGENCY ASSIST      | 9506         | DIST2      | Closed Case          |
| C16-0460  | ERROR              | 2399         | DPD        | Active               |
| C16-0461  | Medical/transfe    | 9504         | CPDSW      | Closed Case          |
| C16-0462  | ANIMAL CONTROL     | 9505         | CPDNW      | Closed Case          |
| C16-0463  | ANIMAL CONTROL     | 9505         | CPDNE      | Closed Case          |
| C16-0464  | ANIMAL CONTROL     | 9505         | CPDSW      | Closed Case          |
| C16-0465  | VIN INSPECTION     | 9561         | CPDNW      | Closed Case          |
| C16-0466  | Information        | INFO         | CPDSW      | Closed Case          |
| C16-0467  | CRIM MISCHIEF      | 2399         | CPDNW      | Closed Case          |
| C16-0467  | CRIM MISCHIEF      | 2999         | CPDNW      | Closed Case          |
| C16-0468  | AGENCY ASSIST      | 9506         | DIST2      | Closed Case          |
| C16-0468  | AGENCY ASSIST      | 9600         | DIST2      | Closed Case          |
| C16-0469  | Information        | INFO         | CPDSW      | Closed Case          |

08/01/16  
10:31

Cedaredge Police  
Incident Audit Report

Page: 303  
2

| Incident# | Nature of Incident | Offense Code | Loctn Code | Disposition |
|-----------|--------------------|--------------|------------|-------------|
| C16-0470  | Information        | INFO         | CPDNE      | Closed Case |
| C16-0471  | LOST/FOUND PROP    | 9999         | CPDNW      | Closed Case |
| C16-0472  | ALARM              | 9502         | CPDSE      | Closed Case |
| C16-0473  | SUSPICIOUS         | 9544         | CPDNW      | Closed Case |
| C16-0474  | SUSPICIOUS         | 9553         | CPDSW      | Closed Case |
| C16-0475  | Information        | INFO         | CPDSE      | Closed Case |
| C16-0476  | CITIZEN ASSIST     | 9511         | CPDSE      | Closed Case |
| C16-0476  | CITIZEN ASSIST     | INFO         | CPDSE      | Closed Case |
| C16-0477  | AGENCY ASSIST      | 911          | DIST2      | Active      |
| C16-0478  | MISSING PERSON     | 9538         | CPDNE      | Active      |
| C16-0479  | SUSPICIOUS         | 9553         | DIST2      | Active      |
| C16-0480  | CITIZEN ASSIST     | FPR          | CPDNW      | Closed Case |
| C16-0481  | CITIZEN ASSIST     | FPR          | CPDNW      | Closed Case |
| C16-0482  | TRAFFIC            | 5499         | CPDSW      | Closed Case |
| C16-0483  | SEX OFFENSE        | SXOR         | CPDNW      | Closed Case |
| C16-0484  | Wanted Person      | 9560         | CPDNW      | Closed Case |
| C16-0485  | LOST/FOUND PROP    | 9999         | CPDSW      | Closed Case |
| C16-0486  | Medical/transfe    | 9504         | CPDSW      | Closed Case |
| C16-0487  | WELFARE CHECK      | 9563         | CPDSE      | Active      |
| C16-0488  | Information        | INFO         | CPDSW      | Closed Case |

Total Incidents: 75

Report includes:

All dates reported between `00:00:01 07/01/16` and `00:23:59 07/31/16`

All agencies matching `CPD`

All nature of incidents

All offenses observed

All offenses reported

All offense codes

All dispositions

All responsible officers

All locations

\*\*\* End of Report /tmp/rpt-Dakyd-rplwiar.rl\_2 \*\*\*

Town Administrator  
Dates of Importance  
8/8/2016

- 1) **August 9, Tuesday 7:00pm:** Grand Mesa Water Conservation District Meeting
- 2) **August 10, Wednesday 7:00pm:** Town of Orchard City Regular Meeting (Attendance to support Chamber efforts.)
- 3) **August 11, Thursday 9:00am:** Municipal Court
- 4) August 11 - Board of Trustees Work Session cancelled
- 5) **August 16, Tuesday 4:00pm:** Recreation and Cultural Advisory Committee Meeting
- 6) **August 16, Tuesday 7:00pm:** Delta City Council Meeting
- 7) **August 17, Wednesday 7:30am:** Department Head Meeting
- 8) **August 18, Thursday 8:30am-3:30pm:** 2017 Budget Work Session
- 9) **August 18, Thursday 7:00pm:** Board of Trustees Regular Meeting
- 10) **August 19, Friday 7:30am:** CBS Group Meeting at Connie's Family Restaurant
- 11) **August 19, Friday 1:00pm:** GOCO Training at Montrose Aquatic Center
- 12) **August 23, Tuesday 8:30am:** Jay Avenue Bridge Task Force Meeting @ Clubhouse
- 13) **August 23, Tuesday 4:00pm:** Golf Course Advisory Committee
- 14) **August 25, Thursday 12:00noon:** Region 10 Meeting in Montrose
- 15) **August 27, Saturday 5:00pm:** Party in the Park
- 16) **August 29, Monday 9:00am:** Mayor to set agenda with staff
- 17) August 30, Tuesday 5:30pm: Wildfire Community Meeting regarding protecting your home etc. @ Cedaredge Fire Department.
- 18) **September 5, Monday:** Town Offices closed in Observance of Labor Day
- 19) **September 6, Tuesday 7:00pm:** Planning and Zoning Commission Meeting
- 20) **September 7, Wednesday 8:00am:** Cedaredge Area Chamber of Commerce Meeting at Cedaredge Centennial Room
- 21) **September 7, Wednesday 1:00pm:** Historic Preservation Board Meeting
- 22) **September 2, Friday 7:30am:** CBS Group Meeting at Connie's Family Restaurant
- 23) **September 8, Thursday 5:30pm:** Work Session Plus at the Golf Course Restaurant.
  - ✓ 2017 Budget Work Session
  - ✓ Jay Avenue Bridge – Public Hearing
  - ✓ Troy Bernberg-UMB Refinance USDA Loan
  - ✓ Jerry Burgess-SGM Request Contract Amendment for Enhancement Project
  - ✓ Applefest Beer & Wine Garden Public Hearing TBD
  - ✓ Regular Work Session as scheduled
- 24) **September 11, Tuesday 7:00pm:** Grand Mesa Water Conservation District Meeting
- 25) **Applefest Events:** September 29 Five Alarm Chili, September 30 The Gala and October 1 and 2 Applefest
- 26) **October 4, Tuesday 4:00pm:** The Nature Connection at the Delta Center



Town Administrator - Kathleen Ann Sickles  
Report – 8/8/2016

### **Performance Evaluations:**

April to August is Performance Evaluation season for employees I evaluate. I was also behind in one Performance Evaluation due in February. I scheduled all of the applicable evaluations towards the end of July and first of August. This is always a good time to review what objectives were discussed and agreed upon a year or so ago and determine what was accomplished and what objectives carry through to future years. The Town has great employees. One request was to consider salary raises for their employees. Some areas where objectives were not met was due to technology not working in the manner that was anticipated. Many kudos for the team of employees working on the Wastewater Treatment facility construction. The Public Works Co-Director was implemented over a year ago so this was also a good time to look at the past year.

### **Downtown Institute - Paonia:**

Lisa Martinez with the Chamber, Greg and I both attended. We had a very good speaker that presented information about Branding and Marketing. Greg was relieved that he did not have to throw everything out regarding the Town's branding effort. What can we control?



- ✓ Place = Branding drives businesses you recruit to your location.
- ✓ Product = Consumers buy benefits not features.
- ✓ Price = What does image say about price?
- ✓ Promotion = What type of promotion and who are you promoting to?

The marketing part was also interesting. You need to build or have what demographic you are trying to attract. Downtown Institute was well worth it.

### **Delta County GIS mapping:**

I reviewed the new aerial images for Delta County in a training session.

### **Training Opportunity:**

William, Greg and I will be traveling to four municipalities and attend their meetings to observe their processes.

July 11<sup>th</sup> 7pm - Olathe  
Aug 16<sup>th</sup> 7pm - Delta  
Sep 21<sup>st</sup> 7pm - Grand Junction  
Oct 18<sup>th</sup> 7pm - Montrose

If anybody is interested, you are welcome to join us. We plan to leave Town Hall each evening about an hour or so before the scheduled time.

### **Party in the Park August 27:**

Party in the Park is a Town sponsored function. The Town provides meat, soft drinks, service and musical entertainment. The evening will be August 27, 2016. The community is asked to bring a potluck dish to share. This is always a great event. It is important that all Council members attend and help with the event. (Meat is prepared onsite by the Kerns.)



Assignments start at 4:00pm or before

- ✓ 5-gallon jugs
  - ✓ Iced Tea w/ice
  - ✓ Lemonade w/ice
  - ✓ Water w/ice
  - ✓ Stock Pop Cooler w/ice
  - ✓ Plates, cups, service ware and napkins
  - ✓ Table pickup and return
  - ✓ Direct incoming individuals with their dish
  - ✓ Place extra trash cans out in the park
  - ✓ Trash pickup and monitor area
  - ✓ Recycle container for pop cans
  - ✓ Bump & Jump monitor
  - ✓ Clean up park
  - ✓ Help with keys, band stand, electric, etc.
- Potluck starts 5-7pm, music 6-7:30pm and then cleanup.

**RESOLUTION 11-2016**

*Correction and Update to RESOLUTION 9-2016*

**A RESOLUTION OF THE  
BOARD OF TRUSTEES OF THE  
TOWN OF CEDAREdge, COLORADO**

**Regarding the Appropriation of Additional Sums of Money to Defray Expenses in Excess  
of Amounts Budgeted  
2nd Quarter 2016**

**WHEREAS**, the 2016 appropriation for the General Fund Expenditures needs to be changed in the amount of **\$5,000** within 10-436-400 from Park Video Surveillance to reimbursement to the Cedaredge Area Chamber of Commerce 10-436-400 for 2015 electric improvements at the park, and

**WHEREAS**, no additional funds are required.

---

**WHEREAS**, the 2016 appropriation for the Trust Fund Expenditures needs to be increased in the amount of **\$8,125** to a total of \$40,225 in the area of Park Video Surveillance \$5,000, Cedaredge Area Chamber of Commerce ~~10-436-400~~ for 2016 electric improvements at the park \$2,125 and ~~Community Garden Shed~~ Park Curb Stops/Bumpers \$1,000, and

**WHEREAS**, additional committed funds for the Trust Fund in the amount of **\$8,125** are available from Delta County Conservation Trust Funds.

---

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Town of Cedaredge, Colorado, that \$5,000 within 10-436-400 from Park Video Surveillance has been changed to reimburse the Cedaredge Area Chamber of Commerce 10-436-400 for 2015 electric improvements at the park and \$8,125 of additional sums of money are approved for the Trust Fund in excess of the amounts budgeted for 2016.

Resolved this 18<sup>th</sup> day of August, 2016 by the Board of Trustees of the Town of Cedaredge, Colorado.

Attest:

\_\_\_\_\_  
William A. Warner, Town Clerk

\_\_\_\_\_  
Eugene Welch; Mayor

Memorandum of Understanding  
 Between  
 Town of Cedaredge (Town)  
 And  
 Cedaredge Area Chamber of Commerce (Chamber)  
 Concerning Building Space

Building Space description (See Appendix A):

- Chamber Office – 225 sq ft
- Shared Kitchen, Break area and Restroom – 300 sq ft
- Shared Storage Area – 864 sq ft
- Patio
- Rose Garden
- Flower Garden

The Town of Cedaredge as owner of the building in which the Chamber operates wishes to continue a positive working relationship with the Cedaredge Area Chamber of Commerce. This Memorandum of Understanding is a method in which to document previous verbal agreements concerning the building space use, in-kind donation from the Town and the form of reimbursement from the Chamber.

**Total Leased Value of Town Building Space:**

|  |                |
|--|----------------|
| • Rental Space \$7 a square foot x 225   | \$1,575        |
| • Utilities \$8,913 annual cost, water, sewer, electric,<br>Natural gas, trash removal for 9,000 sq ft building, \$8,913x.03 | \$ 267         |
| • Shared Kitchen, Break area and Restroom  | \$ 100         |
| • Shared Storage Area \$1 a sq ft x 864  | \$ 864         |
| • Patio and Garden space \$0 rental rate   | <u>\$ 0</u>    |
| <b>TOTAL</b>   | <b>\$2,806</b> |

**In-Kind provided by Chamber:**

|  |                |
|--|----------------|
| • Provide annual membership and all associated rights  | \$ 135         |
| • Assist with Town public events and celebrations  | \$1,171        |
| • Advertising space and recognition of sponsorships including<br>the Cedaredge Golf Club as part of the Town operations. | <u>\$1,500</u> |
| <b>TOTAL</b>   | <b>\$2,806</b> |

**A) The Town of Cedaredge is responsible for:**

1. Provide 225 sq ft for a Chamber Office.
2. Cover the costs related to the building, such as; utilities, insurance, maintenance, security and other building costs within constraints of annually adopted budgets.
3. Provide restroom supplies, break room area facilities and cleaning supplies for shared area with constraints of annually adopted budgets.
4. Coordinate access to storage and other uses of the facility.
5. Provide garden hoses, tools and water for flower and rose garden.
6. Provide trash removal for Chamber Office operations.

**B) The Cedaredge Area Chamber of Commerce is responsible for:**

1. Provide to the Town of Cedaredge annual membership lists.
2. Provide to the Town of Cedaredge and Cedaredge Golf Club advertisement space as specified.
3. Maintain security of building in cooperation with town staff.
4. Cover the cost of hiring chamber office staff within constraints of annually adopted budgets.
5. Cover the cost of worker's compensation and liability insurance as needed for the organizational use of the building space.
6. Maintain, water, weed and care for the flower and rose garden.
7. Keep office, outdoor gardens and storage space neat and clean.
8. Maintain building space in good condition at all times

Under this Memorandum of Understanding this contractual arrangement is to document shared building space between each entity's operations.

This agreement is effective July 1, 2016. Either party can terminate with 30-day written notice.

The parties have executed this Agreement with the effective day, month and year written above.

"Town"

**Town of Cedaredge**

PO Box 398

235 W Main ST

Cedaredge, CO 81413

v 970-856-3123

f 970-856-7292

[www.cedaredgecolorado.com](http://www.cedaredgecolorado.com)

[manager@cedaredgecolorado.com](mailto:manager@cedaredgecolorado.com)

Town Administrator

Kathleen Ann Sickles

Approved this \_\_\_\_\_

\_\_\_\_\_ by the Board of Trustees.

By \_\_\_\_\_

Mayor Eugene Welch

Attest \_\_\_\_\_

Deputy Town Clerk J. Chris Anderson

"Chamber"

Cedaredge Area Chamber of Commerce

Mailing Address: PO Box 278

Cedaredge, CO 81413

Site: 245 W Main ST, Cedaredge, CO 81413

Home Phone: \_\_\_\_\_

856-6953

Cell Phone: \_\_\_\_\_

314-3925

Chamber Phone: 970-856-6961

[cedaredgeareachamber@gmail.com](mailto:cedaredgeareachamber@gmail.com)

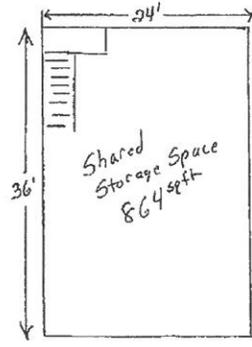
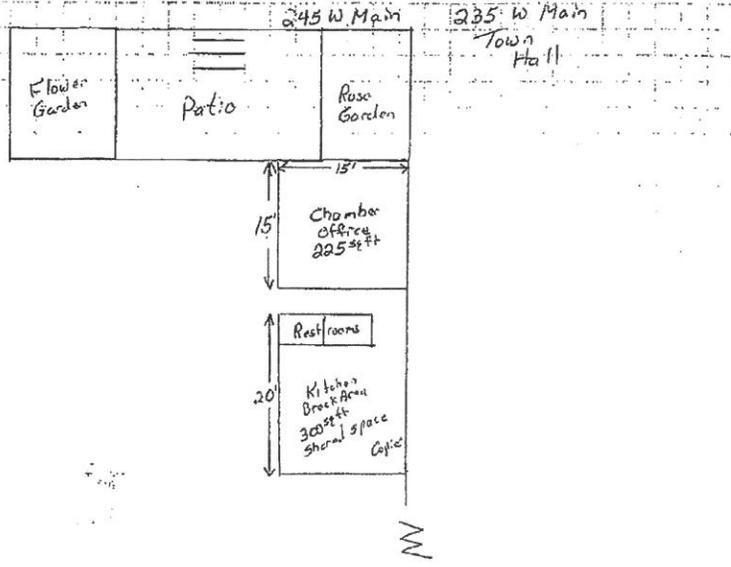
Approved this 27 day of July 2016

\_\_\_\_\_

By: \_\_\_\_\_

Nancy Hovde

Representative CACC



# APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

**IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT AND ONE OF THE FOLLOWING (See back for details.)**

- |                                    |   |  |
|------------------------------------|---|--|
| <input type="checkbox"/> SOCIAL    | <input type="checkbox"/> ATHLETIC   | <input type="checkbox"/> PHILANTHROPIC INSTITUTION           |
| <input type="checkbox"/> FRATERNAL | <input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER               | <input type="checkbox"/> POLITICAL CANDIDATE                 |
| <input type="checkbox"/> PATRIOTIC | <input checked="" type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY | <input type="checkbox"/> MUNICIPALITY OWNING ARTS FACILITIES |
| <input type="checkbox"/> POLITICAL | <input type="checkbox"/> RELIGIOUS INSTITUTION                            |  |

| LIAB                                     | TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:   |
|--|--|
| 2110 <input checked="" type="checkbox"/> | MALT, VINOUS AND SPIRITUOUS LIQUOR \$25.00 PER DAY |
| 2170 <input type="checkbox"/>            | FERMENTED MALT BEVERAGE (3.2 Beer) \$10.00 PER DAY |

**DO NOT WRITE IN THIS SPACE**

LIQUOR PERMIT NUMBER

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE  
**Cedaredge Area Chamber of Commerce**

State Sales Tax Number (Required)

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE  
 (include street, city/town and ZIP)

**PO Box 278  
 Cedaredge, CO 81413**

3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT  
 (include street, city/town and ZIP)

**140 NW 2nd St  
 Cedaredge**

| NAME  | DATE OF BIRTH | HOME ADDRESS (Street, City, State, ZIP)   | PHONE NUMBER        |
|---|---------------|---|---------------------|
| 4. PRES./SEC'Y OF ORG. or POLITICAL CANDIDATE<br><b>Nancy Hovde</b> | [REDACTED]    | <b>637 E Main St Cedaredge CO 81413</b>   | <b>970-856-6853</b> |
| 5. EVENT MANAGER<br><b>Lisa Martinez</b>                            | [REDACTED]    | <b>20631 Del Ray Dr. Eckert, CO 81418</b> | <b>970-644-0339</b> |

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR?  
 NO  YES HOW MANY DAYS? \_\_\_\_\_

7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE?  
 NO  YES TO WHOM? \_\_\_\_\_

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED?  Yes  No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

| Date    | Hours | From | To | Date | Hours | From | To | Date | Hours | From | To | Date | Hours | From | To |
|---------|-------|------|----|------|-------|------|----|------|-------|------|----|------|-------|------|----|
| 9/30/16 |       | 7    | 11 |      |       |      |    |      |       |      |    |      |       |      |    |

**OATH OF APPLICANT**

*I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.*

|  |                             |                 |
|--|-----------------------------|-----------------|
| SIGNATURE<br> | TITLE<br>Executive Director | DATE<br>7-28-16 |
|--|-----------------------------|-----------------|

**REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)**

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

**THEREFORE, THIS APPLICATION IS APPROVED.**

|  |   |  |
|--|---|--|
| LOCAL LICENSING AUTHORITY (CITY OR COUNTY)<br><b>Cedaredge, CO</b> | <input checked="" type="checkbox"/> CITY<br><input type="checkbox"/> COUNTY | TELEPHONE NUMBER OF CITY/COUNTY CLERK<br><b>970-856-3123</b> |
| SIGNATURE  | TITLE   | DATE   |

**DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY**

| LIABILITY INFORMATION  |                |            |       |
|------------------------|----------------|------------|-------|
| License Account Number | Liability Date | State      | TOTAL |
|                        |                | -750 (999) | \$    |

OFFICE OF THE SECRETARY OF STATE  
OF THE STATE OF COLORADO  
CERTIFICATE OF REGISTRATION

I, Wayne W. Williams, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

**CEDAREGE AREA CHAMBER OF COMMERCE**

is a **Charitable Organization** registered to solicit contributions in Colorado as required by the Colorado Charitable Solicitation Act, Title 6, Article 16, C.R.S.

This organization has been assigned a registration number of 20103032100.

The status of its registration is **GOOD**, and this status has been in effect since 05/13/2016.

The organization's registration is or was due to be renewed by 11/15/2016.

Registrations in good or delinquent status remain valid until the registration becomes suspended or revoked. An organization whose registration has been suspended is prohibited by law from soliciting contributions, providing consulting services in connection with a solicitation campaign, or conducting a solicitation campaign in Colorado.

This certificate reflects facts established or disclosed by documents delivered to this office electronically through 07/11/2016.

**IN TESTIMONY WHEREOF** I have hereunto set my hand and affixed the Great Seal of Colorado, at the City of Denver on 07-11-2016 10:49:11



A handwritten signature in blue ink that reads "Wayne W. Williams".

Secretary of State of the State of Colorado



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/22/2015

PRODUCER  
 Western Group Inc - Delta  
 254 Main  
 PO Box 79  
 Delta, CO 81416  
 Ben Long  
 Phone: 970-874-4455

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED  
 CEDAREGE AREA CHAMBER OF COMMERCE  
 PO Box 278  
 Cedaredge, CO 81413

| INSURERS AFFORDING COVERAGE                  | NAIC # |
|--|--------|
| INSURER A: <b>Capitol Specialty Ins Corp</b> |        |
| INSURER B:                                   |        |
| INSURER C:                                   |        |
| INSURER D:                                   |        |
| INSURER E:                                   |        |

### COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | ADD'L INSRD | TYPE OF INSURANCE   | POLICY NUMBER | POLICY EFFECTIVE DATE (MM/DD/YYYY) | POLICY EXPIRATION DATE (MM/DD/YYYY) | LIMITS                                    |              |
|----------|-------------|---|---------------|------------------------------------|-------------------------------------|---|--------------|
| A        | X           | GENERAL LIABILITY<br><input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR<br><input checked="" type="checkbox"/> Liquor liab<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC | CS02288747    | 09/12/2015                         | 09/12/2016                          | EACH OCCURRENCE                           | \$ 1,000,000 |
|          |             |   |               |                                    |                                     | DAMAGE TO RENTED PREMISES (Ea occurrence) | \$ 100,000   |
|          |             |   |               |                                    |                                     | MED EXP (Any one person)                  | \$ 5,000     |
|          |             |   |               |                                    |                                     | PERSONAL & ADV INJURY                     | \$ 1,000,000 |
|          |             |   |               |                                    |                                     | GENERAL AGGREGATE                         | \$ 2,000,000 |
|          |             |   |               |                                    |                                     | PRODUCTS - COMP/OP AGG                    | \$ 2,000,000 |
|          |             | AUTOMOBILE LIABILITY  |               |                                    |                                     | COMBINED SINGLE LIMIT (Ea accident)       | \$           |
|          |             | ANY AUTO  |               |                                    |                                     | BODILY INJURY (PER PERSON)                | \$           |
|          |             | ALL OWNED AUTOS   |               |                                    |                                     | BODILY INJURY (PER ACCIDENT)              | \$           |
|          |             | SCHEDULED AUTOS   |               |                                    |                                     | PROPERTY DAMAGE (PER ACCIDENT)            | \$           |
|          |             | HIRED AUTOS   |               |                                    |                                     |   |              |
|          |             | NON-OWNED AUTOS   |               |                                    |                                     |   |              |
|          |             | GARAGE LIABILITY  |               |                                    |                                     | AUTO ONLY - EA ACCIDENT                   | \$           |
|          |             | ANY AUTO  |               |                                    |                                     | OTHER THAN EA ACC                         | \$           |
|          |             |   |               |                                    |                                     | AUTO ONLY: AGG                            | \$           |
|          |             | EXCESS / UMBRELLA LIABILITY   |               |                                    |                                     | EACH OCCURRENCE                           | \$           |
|          |             | <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE   |               |                                    |                                     | AGGREGATE                                 | \$           |
|          |             |   |               |                                    |                                     |   | \$           |
|          |             | DEDUCTIBLE  |               |                                    |                                     |   | \$           |
|          |             | RETENTION \$  |               |                                    |                                     |   | \$           |
|          |             | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY   |               |                                    |                                     | WC STATUTORY LIMITS                       | OTHER        |
|          |             | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)   |               |                                    |                                     | E.L. EACH ACCIDENT                        | \$           |
|          |             | If yes, describe under SPECIAL PROVISIONS below   |               |                                    |                                     | E.L. DISEASE - EA EMPLOYEE                | \$           |
|          |             |   |               |                                    |                                     | E.L. DISEASE - POLICY LIMIT               | \$           |
|          |             | OTHER   |               |                                    |                                     |   |              |

### DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

office space leased from Town; Applefest including Golden Gala (liquor liability included); Christmas Parade on Town streets  
 Town of Cedaredge is Additionally Insured in regards to the General Liability

### CERTIFICATE HOLDER

TOWNCE1

TOWN OF CEDAREGE  
 PO Box 398  
 Cedaredge, CO 81413

### CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE **Ben Long**

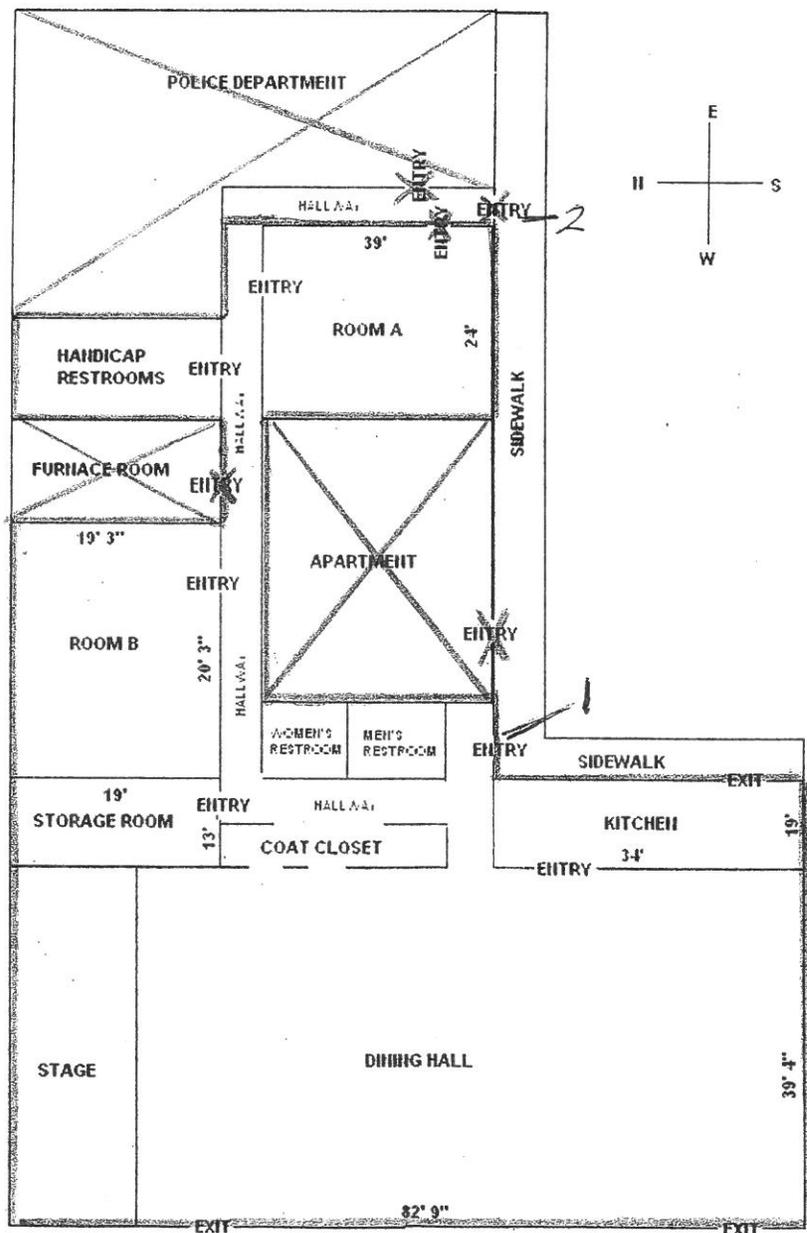
The security and procedures for the Golden Gala correspond to the diagram of the Cedaredge Community Center, as shown below. A Special Events Permit issued to the Cedaredge Area Chamber of Commerce will permit the Cedaredge Community Center on October 1, 2010, to serve beer and wine by the glass.

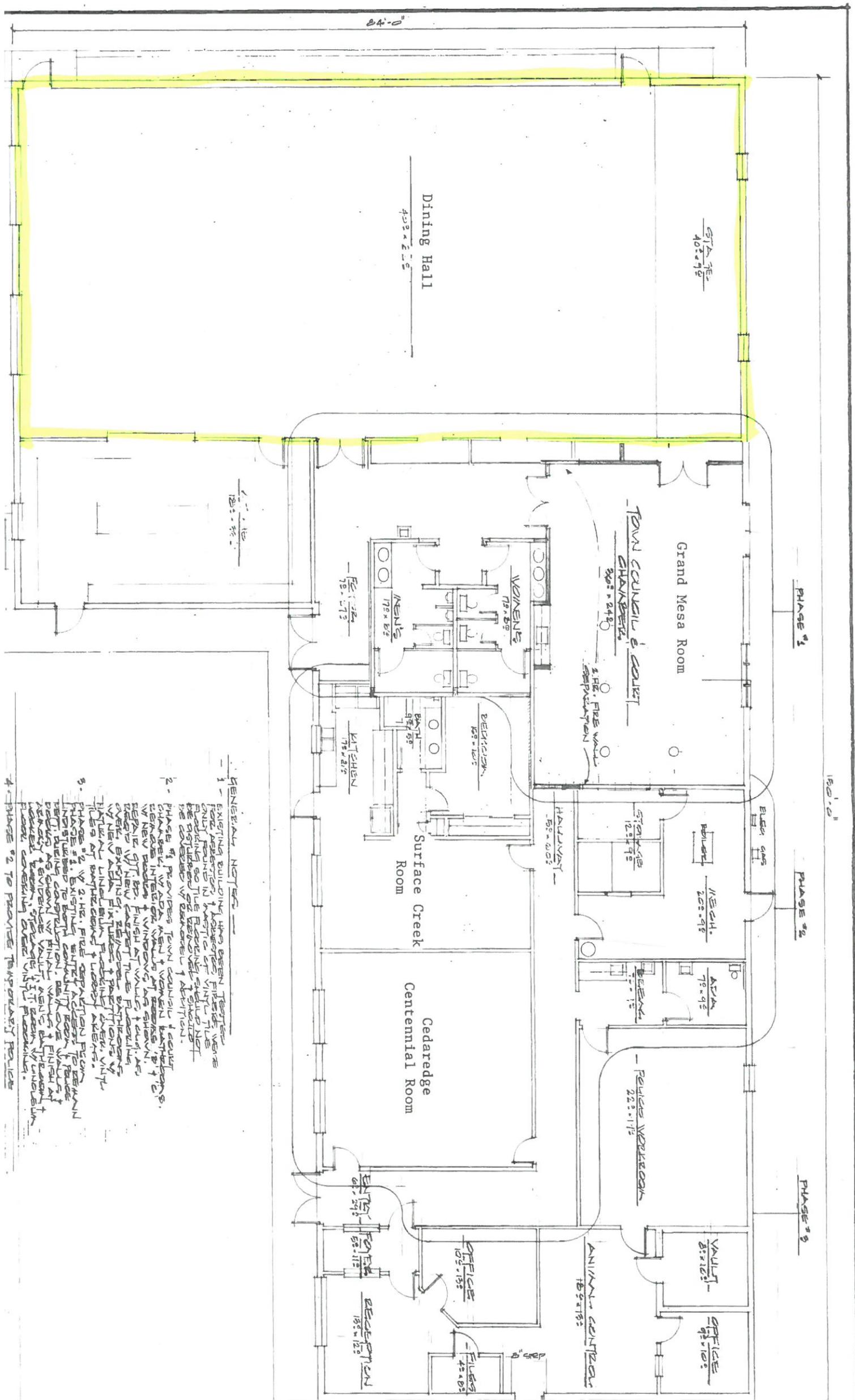
**ENTRY "1"** will be the only entrance and exit into this event. This entrance/exit will be staffed by an off-duty police officer at all times and one additional staff. These persons are proficient in checking identification of persons entering the facility. All persons permitted to enter will drink within the building. They will be monitored at the exit to ensure beverages do not leave the designated building.

All exits will be monitored by the staff and utilized as an Emergency Exits only. No one but food personnel will be allowed into the kitchen area and there will be no admittance to the Apartment.

**ENTRY "2"** will remain locked at all times. The hallway leading to Entry "2" will be blocked.

**ROOM "B"** will be used to serve the beer and wine with entry to the east hallway blocked and locked, and monitored by staff.





PHASE #1

PHASE #2

PHASE #3

Dining Hall  
403 x 215

STAIR  
403 x 90

Grand Mesa Room

TOWN COUNCIL & COURT  
CHAMBERS  
300 x 240

2 HR. FIRE WALL  
SEPARATION

WINE BAR  
75 x 50

MEALS  
175 x 65

RESTROOM  
120 x 95

BATH  
95 x 50

KITCHEN  
75 x 215

Surface Creek  
Room

Cedaridge  
Centennial Room

PULPIT WORKROOM  
220 x 115

ANIMAL CONTROL  
180 x 135

VAULT  
200 x 105

OFFICE  
95 x 105

OFFICE  
105 x 135

FILES  
40 x 40

ENTRY  
65 x 29

RECEPTION  
135 x 125

STAIR  
125 x 75

GENERAL NOTES

- 1 - EXISTING BUILDING HAS BEEN TESTED FOR ASBESTOS & LEAD. FINDINGS WERE ONLY FOUND IN HISTORIC FINISHES. REPAIRING SO THE REMAINING BUILDING BE CONSIDERED BY OWNER & ARCHITECT.
- 2 - PHASE #1 PROVIDES TOWN COUNCIL & COURT CHAMBERS, WINE BAR, MEN & WOMEN RESTROOMS, WINE BAR, RESTROOM, BATH, KITCHEN, MEALS BAR, FINISH AT WALLS & CEILING. RESTROOMS WILL BE FINISHED WITH CERAMIC TILE FLOORING. WINE BAR, RESTROOM, BATH, KITCHEN, MEALS BAR, FINISH AT WALLS & CEILING. RESTROOMS WILL BE FINISHED WITH CERAMIC TILE FLOORING. RESTROOMS WILL BE FINISHED WITH CERAMIC TILE FLOORING. RESTROOMS WILL BE FINISHED WITH CERAMIC TILE FLOORING.
- 3 - PHASE #2, 2 HR. FIRE SEPARATION FROM PHASE #1. EXISTING WHITE ADA ROOM TO REMAIN. RESTROOMS TO BE FINISHED WITH CERAMIC TILE FLOORING. RESTROOMS TO BE FINISHED WITH CERAMIC TILE FLOORING. RESTROOMS TO BE FINISHED WITH CERAMIC TILE FLOORING.
- 4 - PHASE #2 TO PROVIDE TEMPORARY FACILITY.

# APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

**IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT AND ONE OF THE FOLLOWING (See back for details.)**

- |                                    |   |  |
|------------------------------------|---|--|
| <input type="checkbox"/> SOCIAL    | <input type="checkbox"/> ATHLETIC   | <input type="checkbox"/> PHILANTHROPIC INSTITUTION           |
| <input type="checkbox"/> FRATERNAL | <input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER               | <input type="checkbox"/> POLITICAL CANDIDATE                 |
| <input type="checkbox"/> PATRIOTIC | <input checked="" type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY | <input type="checkbox"/> MUNICIPALITY OWNING ARTS FACILITIES |
| <input type="checkbox"/> POLITICAL | <input type="checkbox"/> RELIGIOUS INSTITUTION                            |  |

**LIAB TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:**

- 2110  MALT, VINOUS AND SPIRITUOUS LIQUOR \$25.00 PER DAY  
 2170  FERMENTED MALT BEVERAGE (3.2 Beer) \$10.00 PER DAY

**DO NOT WRITE IN THIS SPACE**

LIQUOR PERMIT NUMBER

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE

Cedaredge Area Chamber of Commerce

State Sales Tax Number (Required)

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE (include street, city/town and ZIP)

P.O. Box 278  
 Cedaredge, CO 81413

3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT (include street, city/town and ZIP)

545 W Main Street  
 Cedaredge, CO 81413

NAME

DATE OF BIRTH

HOME ADDRESS (Street, City, State, ZIP)

PHONE NUMBER

4. PRES./SEC'Y OF ORG. or POLITICAL CANDIDATE

Nancy Hovde

[REDACTED]

637 E. Main St Cedaredge, CO 81413

970-856-6853

5. EVENT MANAGER

Lisa Martinez

[REDACTED]

20631 Del Ray Dr. Eckert, CO 81418

970-644-0339

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR?

NO  YES HOW MANY DAYS? \_\_\_\_\_

7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE?

NO  YES TO WHOM? \_\_\_\_\_

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED?  Yes  No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

| Date    | Hours | From | To  | Date    | Hours | From | To  | Date | Hours | From | To | Date | Hours | From | To |
|---------|-------|------|-----|---------|-------|------|-----|------|-------|------|----|------|-------|------|----|
| 10/1/16 |       | 9 a  | 4 p | 10/2/16 |       | 10 a | 3 p |      |       |      |    |      |       |      |    |

### OATH OF APPLICANT

*I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.*

SIGNATURE

*Lisa Martinez*

TITLE

Executive Director

DATE

7-28-16

### REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

**THEREFORE, THIS APPLICATION IS APPROVED.**

LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

Cedaredge

CITY

COUNTY

TELEPHONE NUMBER OF CITY/COUNTY CLERK

970-856-3123

SIGNATURE

TITLE

DATE

**DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY**

### LIABILITY INFORMATION

| License Account Number | Liability Date | State      | TOTAL |
|------------------------|----------------|------------|-------|
|                        |                | -750 (999) | \$ .  |

OFFICE OF THE SECRETARY OF STATE  
OF THE STATE OF COLORADO  
CERTIFICATE OF REGISTRATION

I, Wayne W. Williams, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

**CEDAREGE AREA CHAMBER OF COMMERCE**

is a **Charitable Organization** registered to solicit contributions in Colorado as required by the Colorado Charitable Solicitation Act, Title 6, Article 16, C.R.S.

This organization has been assigned a registration number of 20103032100.

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This certificate reflects facts established or disclosed by documents delivered to this office electronically through 07/11/2016.

**IN TESTIMONY WHEREOF** I have hereunto set my hand and affixed the Great Seal of Colorado, at the City of Denver on 07-11-2016 10:49:11



A handwritten signature in blue ink that reads "Wayne W. Williams".

Secretary of State of the State of Colorado



# CERTIFICATE OF LIABILITY INSURANCE

CEDCH-1

OP ID: BL

DATE (MM/DD/YYYY)

09/22/2015

|  |  |  |  |
|--|--|--|--|
| <b>PRODUCER</b><br>Western Group Inc - Delta<br>254 Main<br>PO Box 79<br>Delta, CO 81416<br>Ben Long |  | Phone: 970-874-4455                          | <b>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.</b> |
| <b>INSURED</b><br>CEDAREEDGE AREA CHAMBER OF COMMERCE<br>PO Box 278<br>Cedaredge, CO 81413           |  | <b>INSURERS AFFORDING COVERAGE</b>           | <b>NAIC #</b>  |
|  |  | INSURER A: <b>Capitol Specialty Ins Corp</b> |  |
|  |  | INSURER B:                                   |  |
|  |  | INSURER C:                                   |  |
|  |  | INSURER D:                                   |  |
|  |  | INSURER E:                                   |  |

## COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR | ADD'L LTR | INSRD | TYPE OF INSURANCE  | POLICY NUMBER | POLICY EFFECTIVE DATE (MM/DD/YYYY) | POLICY EXPIRATION DATE (MM/DD/YYYY) | LIMITS                                    |              |
|------|-----------|-------|--|---------------|------------------------------------|-------------------------------------|---|--------------|
| A    | X         |       | <b>GENERAL LIABILITY</b><br><input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR<br><input checked="" type="checkbox"/> Liquor liab<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC | CS02288747    | 09/12/2015                         | 09/12/2016                          | EACH OCCURRENCE                           | \$ 1,000,000 |
|      |           |       |  |               |                                    |                                     | DAMAGE TO RENTED PREMISES (Ea occurrence) | \$ 100,000   |
|      |           |       |  |               |                                    |                                     | MED EXP (Any one person)                  | \$ 5,000     |
|      |           |       |  |               |                                    |                                     | PERSONAL & ADV INJURY                     | \$ 1,000,000 |
|      |           |       |  |               |                                    |                                     | GENERAL AGGREGATE                         | \$ 2,000,000 |
|      |           |       |  |               |                                    |                                     | PRODUCTS - COMP/OP AGG                    | \$ 2,000,000 |
|      |           |       | <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> ALL OWNED AUTOS<br><input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> HIRED AUTOS<br><input type="checkbox"/> NON-OWNED AUTOS   |               |                                    |                                     | COMBINED SINGLE LIMIT (Ea accident)       | \$           |
|      |           |       |  |               |                                    |                                     | BODILY INJURY (PER PERSON)                | \$           |
|      |           |       |  |               |                                    |                                     | BODILY INJURY (PER ACCIDENT)              | \$           |
|      |           |       |  |               |                                    |                                     | PROPERTY DAMAGE (PER ACCIDENT)            | \$           |
|      |           |       | <b>GARAGE LIABILITY</b><br><input type="checkbox"/> ANY AUTO   |               |                                    |                                     | AUTO ONLY - EA ACCIDENT                   | \$           |
|      |           |       |  |               |                                    |                                     | OTHER THAN EA ACC                         | \$           |
|      |           |       |  |               |                                    |                                     | AUTO ONLY: AGG                            | \$           |
|      |           |       | <b>EXCESS / UMBRELLA LIABILITY</b><br><input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE<br><br><input type="checkbox"/> DEDUCTIBLE<br><input type="checkbox"/> RETENTION \$  |               |                                    |                                     | EACH OCCURRENCE                           | \$           |
|      |           |       |  |               |                                    |                                     | AGGREGATE                                 | \$           |
|      |           |       |  |               |                                    |                                     |   | \$           |
|      |           |       |  |               |                                    |                                     |   | \$           |
|      |           |       |  |               |                                    |                                     |   | \$           |
|      |           |       | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under SPECIAL PROVISIONS below   |               |                                    |                                     | WC STATU-TORY LIMITS                      | OTH-ER       |
|      |           |       |  |               |                                    |                                     | E.L. EACH ACCIDENT                        | \$           |
|      |           |       |  |               |                                    |                                     | E.L. DISEASE - EA EMPLOYEE                | \$           |
|      |           |       |  |               |                                    |                                     | E.L. DISEASE - POLICY LIMIT               | \$           |
|      |           |       | OTHER  |               |                                    |                                     |   |              |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

office space leased from Town; Applefest including Golden Gala (liquor liability included); Christmas Parade on Town streets  
 Town of Cedaredge is Additionally Insured in regards to the General Liability

## CERTIFICATE HOLDER

TOWNCE1

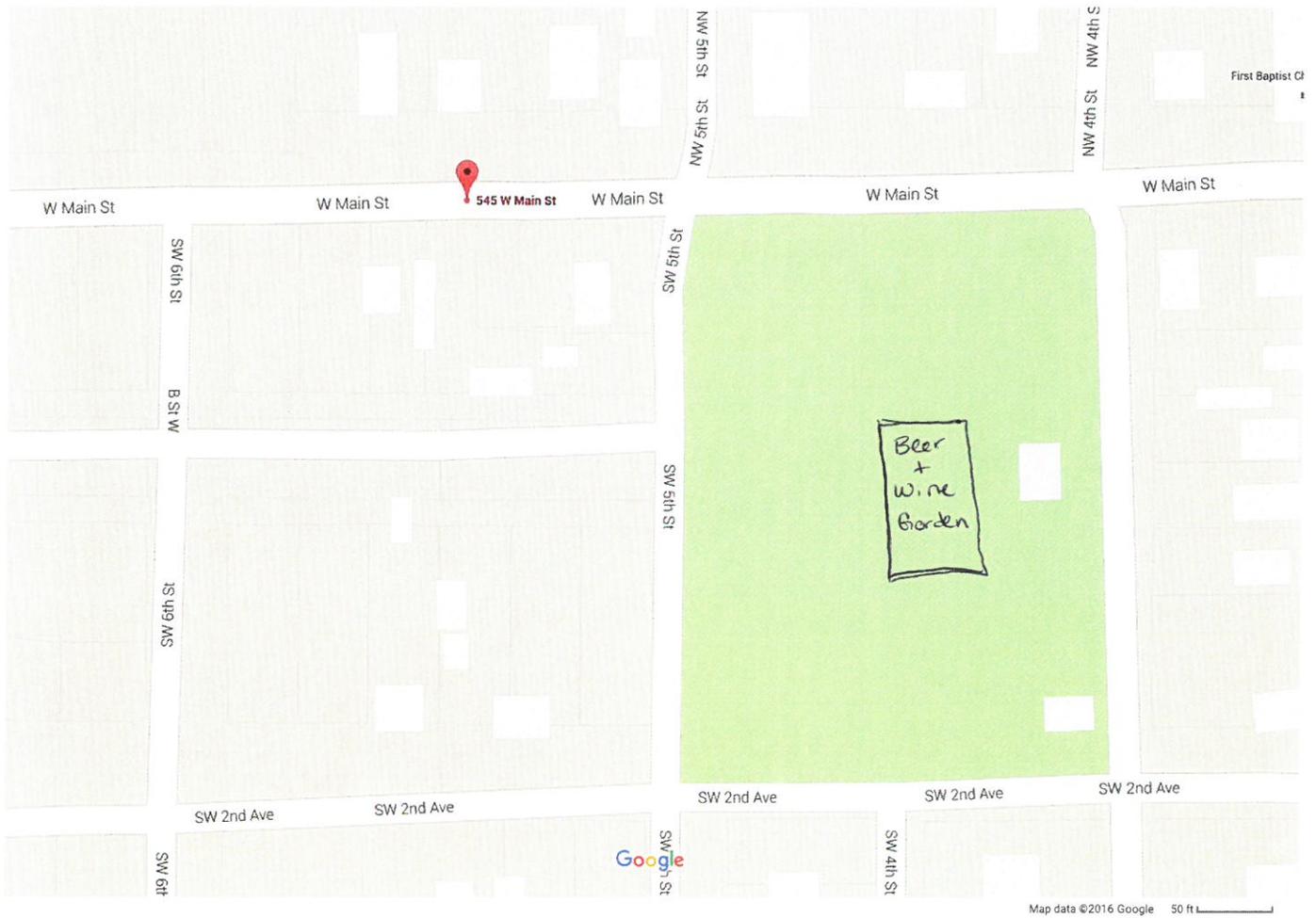
TOWN OF CEDAREEDGE  
 PO Box 398  
 Cedaredge, CO 81413

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE **Ben Long**

Google Maps 545 W Main St



545 W Main St  
Cedaredge, CO 81413

*Cedaredge Police Department  
P.O. Box 398 - 140 N.W. 2<sup>nd</sup> Street  
Cedaredge, Colorado 81413  
970-856-4301 Fax: 970-856-4304*

*Serving with Pride Integrity and Honor*



*August 1, 2016*

*To Whom It May Concern,*

*The business, Cedaredge Area Chamber of Commerce located at 245 W. Main Street, Cedaredge, Colorado has had no previous issues with the Gala or Applefest in regards to alcohol.*

*It is recommended that their Liquor License be approved.*

*If you have any questions please contact me.*

*Sincerely,*

A handwritten signature in blue ink, appearing to read "Daniel Sanders", with "C-1" written to the right of the signature.

*Daniel J. Sanders  
Chief of Police*



PO Box 398; 235 W Main ST  
Cedaredge, CO 81413  
Voice 970-856-3123–FAX 970-856-7292  
[manager@cedaredgecolorado.com](mailto:manager@cedaredgecolorado.com)

August 4, 2016

To Whom It May Concern;

Regarding Liquor Special Event Permits, the Cedaredge Area Chamber of Commerce has permission to utilize the Town of Cedaredge property as follows:

- September 30, 2016 for the Gala at the Civic Center, 140 NW 2<sup>nd</sup> ST from 1:00pm to 11:45 pm.
- October 1<sup>st</sup> and 2<sup>nd</sup> 2016 for Applefest Beer and Wine Garden at the Town Park 445 W Main ST from 8am to 6pm each day.

The Chamber is required to complete rental forms with applicable fees and acquire all proper licenses for alcoholic use and consumption and provide proof of insurance for use of Town facilities.

Sincerely,

A handwritten signature in blue ink that reads "Kathleen Ann Sickles".

Kathleen Ann Sickles  
Town Administrator



Town of Cedaredge, Town Clerk  
William A. Warner  
235 W. Main Street  
P.O. Box 398  
Cedaredge, CO 81413  
Telephone: (970) 856-3123  
Email: [townclerk@cedaredgecolorado.com](mailto:townclerk@cedaredgecolorado.com)

To the Board of Trustees,

The Following is the Clerk's report regarding the application by the Cedaredge Area Chamber of Commerce for Special Events Permits regarding the Applefest Gala September 30th, 2016, and the Beer & Wine Garden Town Park October 1st, 2016 and October 2nd, 2016.

The Town of Cedaredge received two applications for a Special Event Permit on August 1st, 2016. Included with the Applications were a \$50 check to the Town, and a \$75 check to the Colorado Liquor Enforcement Division. Public notice was posted on the premises of both events, and a ten-day publication ran in the Delta County Independent for the Applefest Gala. The Mayor and Town Administrator permitted a nine-day publication to be ran for the Applefest Beer & Wine Garden on the condition that no contest arise to the ten-day requirement. My office has not received any written formal complaint in regard to either event or the publication.

The Chamber of Commerce has received a letter from the secretary of state, certifying the Chamber as a charitable organization. The Chamber has also received a letter from the Town Administrator permitting the use of Town Properties, and a letter from the Chief of Police verifying that the chamber has no prior liquor violations.

It is my opinion, as the Town Clerk, that the board of trustees, being presented with the above facts, should approve the Chamber of commerce's application for Special Event Permits in regard to both events.

Respectfully submitted to the Board of Trustees,

William A. Warner, Town Clerk

X William A. Warner

## Town Council Chamber Report 8/18/16

Gearing up for AppleFest our vendor spaces are almost full. This year it is my goal to have maps available that indicate where bathrooms are.

I am working more on face to face interaction with the membership and the community and I am working on growing our Ambassador Program into to something that can eventually handle regular community and Membership outreach.

Also on the horizon is a partnership with Region 10 Small Business Development Center to offer discounts to chamber members on valuable business education opportunities.

Upcoming Events are:

- Business After Hours-Hosted by Divine Experience Salon-Sept. 1 5:30-7
- Colorado Grand September 13 after 12:00 on Main Street
- 10<sup>th</sup> Annual Symphony in the Park Sept 10<sup>th</sup> 5:00 pm
- GALA Sept 30<sup>th</sup>-7-11pm Tickets are available now at the Chamber and Starr's Guitars.

**Resolution 12-2016**

**A RESOLUTION OF THE  
BOARD OF TRUSTEES OF THE  
TOWN OF CEDAREdge, COLORADO**

**Regarding Commitment to HEAL Healthy Eating and Active Living**

**WHEREAS**, Cities and towns and their residents face increased health care costs and diminished quality of health due to the epidemic of obesity and overweight, and

**WHEREAS**, obesity has been identified by the Colorado Department of Public Health and Environment as one of ten winnable battles in Colorado, and

**WHEREAS**, 56 percent of Colorado adults and 26.5 percent of our children are overweight or obese, and

**WHEREAS**, the adult obesity rate has doubled in Colorado since 1995 and, if trends continue, only 33 percent of Colorado adults will be a healthy weight by 2020, and

**WHEREAS**, The Town has implemented positive programs to improve health, wellness and safety for employees, and

**WHEREAS**, employees and the Town have implemented programs which have impacted each employee's work space including how they view their responsibility to live and work better, and

**WHEREAS**, the areas citizens are just as important for the Town to elevate the practice of Healthy Eating and Active Living, and

**WHEREAS**, the Board of Trustees have determined that many current programs encourage Cedaredge youth and senior citizen population alike to establish an active community, and

**WHEREAS**, the Board of Trustees will consider additional programs, projects or developments that further the goals of Healthy Eating and Active Living, and

**WHEREAS**, LiveWell Colorado is a nonprofit organization committed to preventing and reducing obesity in the state by promoting healthy eating and active living (HEAL) in the places we live, work, learn and play, and

**WHEREAS**, the Board of Trustees have determined that becoming a HEAL Town will invigorate a focus on plans that carry out Healthy Eating and Active Living activities.



LiveWell Colorado  
**HEAL**  
CITIES & TOWNS  
CAMPAIGN

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Town of Cedaredge, Colorado that:

The Board of Trustees hereby recognized that obesity and overweight is a serious public threat to the health and well-being of adults, children and families in Cedaredge. While individual lifestyle changes are necessary, individual effort alone is insufficient to combat obesity's rising tide. Significant societal and environmental changes are needed to support individual efforts to make healthier choices. To that end, Cedaredge adopts this Healthy Eating and Active Living Resolution to promote four initiatives:

1. An active community
  - a. Increase focus on potential capital improvement projects designed to increase opportunities for physical activity.
  - b. Strive for an environment that encourages walking, biking and other forms of physical activity.
  - c. Coordinate with The Nature Connection to seek and implement opportunities for children to get outside and enjoy recreation in the best backyard in the world.
2. Access to healthy food
  - a. Introduce available locally grown outlets as provided by the Cedaredge Area Chamber of Commerce or licensed business owners.
  - b. Provide a Health Spot in published newsletters for suggestions on light lunch options.
  - c. Provide available town parks and facilities to Farmer Market programs.
  - d. Continue to support Community Garden, Food Bank and Congregate Meal Site programs.
3. A healthy workplace
  - a. Continue to participate in Health Insurance and Worker's Compensation wellness programs.
  - b. Establish a reminder for employees and officials to strive for a minimum of 250 steps each hour while meeting or working.
  - c. Encourage nutrition standards for food offered at town meetings and events.
4. Encourage use of the Golf Course
  - a. Playing a round and walking all eighteen holes converts to walking three miles. Carrying or pulling your clubs is even more beneficial.
  - b. Golfing benefits include; reduced stress, stimulates blood circulation, improves life expectancy, helps you get a better night's sleep, improves vision and stimulates the heart.
  - c. Golf increases social interaction health for of all ages.

Resolved this 18th day of August, 2016 by the Board of Trustees of the Town of Cedaredge, Colorado.

---

Eugene (Gene) Welch, Mayor

Attest:

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William A. Warner, Town Clerk